

SUBMITTING INDUSTRY CERTIFICATION DATA FOR SECONDARY STUDENTS

All industry certification information must be submitted on the Career and Technical Education Student Course Schedule format, Survey 5 only. See the following link to review the information on this reporting format: http://www.fldoe.org/eias/dataweb/database_1112/1112vscs.asp.

Reporting edits on this format can be found here:

http://www.fldoe.org/eias/dataweb/database_1112/1112vscs.pdf

There are two data elements on this format that collect information on the industry certification:

Industry Certification Identifier – This is the 8 character code that identifies the specific industry certification that is being attempted.

View summary here: http://www.fldoe.org/eias/dataweb/database_1112/140462.pdf

A list of industry certification identifiers can be found in Appendix Z¹:

http://www.fldoe.org/eias/dataweb/database_1112/appendz.xls

Industry Certification Outcome - An indicator of whether or not the student passed the industry certification or technical skill assessment taken/attempted.

View summary here: http://www.fldoe.org/eias/dataweb/database_1112/140500.pdf

Industry certifications earned as a result of participation in career and technical education must be reported linked to the career education programs and courses that lead to the student achieving the certifications.

If the certification was earned through a student's participation in a registered career and professional academy, the district must also report the academy identifier on this format. See Appendix Y for a list of registered middle and high school career and professional academies: http://www.fldoe.org/eias/dataweb/database_1112/appendy.xls. To be eligible for the additional FTE calculation in the Florida Education Finance Program (FEFP), your district also must report the student earning the industry certification as being enrolled in a registered career and professional academy for the year in which the certification was earned as well as reporting the student's graduation information. See reporting requirements for the career and professional academy identifier here: http://www.fldoe.org/eias/dataweb/database_1112/107775.pdf.

Districts may also report any industry certifications earned by students who are not participating in career education; this data will be included in the school grades calculation. These should be reported using all zeros for the Program Code and Course Number fields. When submitting records with all zeros in the Course Number field, no matching Career and Technical Teacher Course record is required.

See below for some examples of how to report selected data elements on the Career and Technical Student Course Schedule.

¹ The appendix also includes valid technical assessments for career and technical education programs that have been approved for the implementation of the Carl D. Perkins Career and Technical Education Act. Not all items included on this appendix are identified as industry certifications for purposes of implementing the Florida Career and Professional Education Act.

EXAMPLES

Current Year Reporting for Selected Data Elements

One industry certification attempted/earned, linked to a secondary career and technical education (CTE) course taken in 2011-12 by a Middle School or High School student

Data Element	Submission summary
School Year – Record Submission	1112
Career and Technical Education/Adult General Education Program Code	7 digit secondary CTE program number associated with the course taken
Course Number	Secondary CTE course number associated with the industry certification attempted
Career and Professional Academy Identifier	3 digit code indicating the academy in which the certification was earned If industry certification was not earned in an academy, report ZZZ. Approved codes are in Appendix Y.
Industry Certification Identifier (First)	8 character identifier Approved codes are in Appendix Z
Industry Certification Outcome (First)	P or F
Industry Certification Identifier (Second)	ZZZZZZZZ
Industry Certification Outcome (Second)	Z
School Year – Course Taken	1112

Two industry certifications attempted/earned linked to a secondary career and technical education course taken in 2011-12 by a Middle School or High School student

Data Element	Submission summary
School Year – Record Submission	1112
Career and Technical Education /Adult General Education Program Code	7 digit secondary CTE program number associated with the course taken
Course Number	Secondary CTE course number associated with the industry certifications attempted
Career and Professional Academy Identifier	3 digit code indicating the academy in which the certification was earned If industry certification was not earned in an academy, report ZZZ. Approved codes are in Appendix Y.
Industry Certification Identifier (First)	8 character identifier Approved codes are in Appendix Z
Industry Certification Outcome (First)	P or F
Industry Certification Identifier (Second)	8 character identifier
Industry Certification Outcome (Second)	P or F
School Year – Course Taken	1112

One industry certification attempted/earned linked to a postsecondary career and technical education course taken in 2011-12 by High School student

Data Element	Submission summary
School Year – Record Submission	1112
Career and Technical Education /Adult General Education Program Code	7 digit secondary CTE program number associated with the course taken OR 0000000
Course Number	Postsecondary course number associated with the industry certification attempted
Career and Professional Academy Identifier	3 digit code indicating the academy in which the certification was earned If industry certification was not earned in an academy, report ZZZ. Approved codes are in Appendix Y.
Industry Certification Identifier (First)	8 character identifier Approved codes are in Appendix Z
Industry Certification Outcome (First)	P or F
Industry Certification Identifier (Second)	<i>ZZZZZZZZ</i>
Industry Certification Outcome (Second)	Z
School Year – Course Taken	1112

One industry certification attempted/earned and not linked to a career and technical education course taken in 2011-12 by a Middle School or High School student

Data Element	Submission summary
School Year – Record Submission	1112
Career and Technical Education /Adult General Education Program Code	0000000
Course Number	0000000
Career and Professional Academy Identifier	<i>ZZZ</i>
Industry Certification Identifier (First)	8 character identifier Approved codes are in Appendix Z
Industry Certification Outcome (First)	P or F
Industry Certification Identifier (Second)	<i>ZZZZZZZZ</i>
Industry Certification Outcome (Second)	Z
School Year – Course Taken	1112

Prior Year Reporting – Selected Data Elements

One industry certification attempted/earned in 2011-12 linked to a secondary career and technical education course from a prior year (2010-11)

If the district does not have information on an industry certification until after the final update window for Survey 5, a method is available to report an industry certification identifier and industry certification outcome the following year linked to a prior year program and course.

This record can be reported using two school year data elements. See example below for reporting an industry certification in 2011-12 that was earned as result of a course taken in 2010-11.

Data Element	Submission summary
School Year – Record Submission	1112
Career and Technical Education /Adult General Education Program Code	7 digit secondary CTE program number associated with the course taken
Course Number	Secondary CTE course associated with the industry certification attempted
Career and Professional Academy Identifier	3 digit code indicating the academy in which the certification was earned If industry certification was not earned in an academy, report ZZZ. Approved codes are in Appendix Y.
Industry Certification Identifier (First)	8 character identifier Approved codes are in Appendix Z
Industry Certification Outcome (First)	P or F
Industry Certification Identifier (Second)	ZZZZZZZZ
Industry Certification Outcome (Second)	Z
School Year – Course Taken	1011

Please note that the processing of this certification for the additional FTE membership will be done by looking at the “School Year – Course Taken” and matching to the career and professional academy enrollment and the “Industry Certification Funding List” for that same year.