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May 25, 2012

MEMORANDUM

TO: Adult Education Deans and Directors in School Districts and Florida Colleges
Adult Education Community-Based Organizations

FROM: Rod Duckworth, Chancellor, Division of Career and Adult Education *RD*

SUBJECT: Professional Development Survey for 2012-2013

The Division of Career and Adult Education is seeking information from you that will help us to develop our training plans for 2012-2013. We will provide professional development opportunities through a variety of virtual and face-to-face workshops. The workshops will focus on Adult Education priorities in the areas of CHOICES/career exploration and planning, assessment policy, and accountability. Additional workshops are being planned for “Preparing for the 2014 GED[®]”, but more information will be available in the fall.

Please help us to plan for next year by contacting your principals and/or administrators to determine your training needs in these areas. We only need one response from your district or college.

The following link leads to a short survey:
<http://www.surveymonkey.com/s/2013FloridaPDNeedsSurvey>. Please take a few minutes to complete this survey. Your response is requested by Friday, June 15, 2012. If you have any questions, please contact Zelda Rogers at Zelda.Rogers@fldoe.org.

Thanks for your assistance.