

Statewide Email

DATE SENT: April 30, 2020
FROM: Chancellor Kathy Hebda
TO: FCS Presidents
Via: Kathy.Hebda@fldoe.org
SUBJECT: FCS Presidents Meeting on Summer Plans (notes attached)

It has been uplifting to learn from many of you about your plans for implementing learning this summer. Your creativity and focus on continuous improvement remain hallmarks of our college system.

After Governor DeSantis issued his Executive Order last evening [#2020-112 Executive Order re: Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery](#), several of you inquired as to whether the DOE would be following up with new guidance. While this Order does not provide new guidance specifically for postsecondary institutions, we felt this would be a good time for a facilitated discussion about your summer plans – you all have been working hard on them, yet may still have wonderings about certain elements. Sharing with each other now will help when thinking about the rest of the summer and beyond, and I am pleased to facilitate this meeting.

The meeting will be held Monday, May 4, from 2:00-3:00 PM EDT via [GotoMeeting](#), and I will forward the log-in information later in a calendar invite.

The Agenda Topics will include:

- Making improvements to remote learning
- Considerations for safely phasing in staff returning to campus
- Considerations for safely phasing in students returning to campus
- Communication plans
- Other topics or assistance needed

Please consider the items you would like to briefly share under these topics, as well as the questions you would like to pose for your colleagues. If there are questions for our staff at the department, we will certainly research those for you and follow up; however, we are hoping that this time is focused on your sharing and learning from each other.

Thank you, and I look forward to learning together on Monday.

Sincerely,

Kathy Hebda

May 4, 2020

COP – Summer Plans Call Notes

Remote Learning

- TCC – faculty embracing but still worried about lack of technology skills
 - Training faculty to make them comfortable with remote learning skills level on many of the platforms: Zoom; and others
- NWFSC – online live: ITV/Video conferencing for students who need face to face instruction
- TCC – also employed surveys to students to make sure synchronous learning available when possible: Summer live
- FSCJ – launch FSCJ at Home to relieve barriers such as transportation/daycare. Students feel more in touch. They are also addressing student technology issues, handling through Foundation. Loaning program and Wi-Fi hot spots
- Pensacola: Prior to COVID, PSC utilized virtual tutoring; more important moving forward; completion will be dependent upon how much online tutoring is available, especially in the math and sciences. Also offer virtual advising – live chat and zoom to allow real-time with advisors and instructors

Returning to campus – students and faculty

- DSC: Phase one return – VPs and AVP then Dept. Chair and Admin. to prepare for returning students. In two weeks, open to 10 percent of staff. However, through Phase one, the college will not open to public.
 - Mid May – may open PSAV because they are typically smaller class sizes and even or breaking up these classes to 5 students to adhere to CDC guidelines
 - Ordered masks and sanitizer; build in Plexiglas barriers as the colleges moves through the phases of reopening.
 - Closer to June will reassess and modify as needed
 - Summer – all online and perhaps a few courses that have summer B courses that can be moved to a hybrid course to test interest.
- IRSC: Similar phase in. Select admin on campus.
 - CTE classes cut to 5 students; Respiratory therapy and other health science. Sanitize after classes; buildings sanitized if anyone sick has been in that building.
- SSCF: questions – considering phase in as well, what are considerations of other college to using CARES funding to offset offering two course per section to abide with CDC requirements
 - GCSC - yes
 - IRSC
 - POLK
 - LSSC
- PBSC: question – as folks bring staff back, will the colleges enforce PPE and social distancing requirement?
 - DSC – yes, staff required to utilize masks. When PSAV courses back, yes same requirement of students/faculty in office and in classrooms
 - GCSC – different approach; utilizing flexible schedules to avoid bearing the brunt of costs and/or work from home. Administrative staff working; practicing social distancing

and minimum exposure in meetings. Will reassess in a couple of weeks as the governor lays out additional plans for reopening Florida.

- Broward: are any of the colleges requiring employees who return to work to have a negative COVID-19 test results?
 - MDC – No. We are requiring temperatures to be taken. Phase One – skeleton crew; and Phase two – 50% of staff, all wearing masks. As things return closer to normal, no requirement for masks at this time.
 - SSCF: No. testing can be challenging given the incubation time of COVID; what has Greg heard about repetitive testing?
 - Greg: every two weeks.
 - St. Pete College: Texas is requiring faculty and staff to test and temperatures to be taken; how will temperatures be taken at MDC?
 - MDC: Still working that out; but not delegating to faculty
 - PHSC: concerned the more we require the more we increase our legal liability.
 - FSCJ: difficult to prove, but from administrative stand point, it will be difficult to require testing
 - PBSC: heard of a college/company that is requiring one test per month and answer list of questions to measure risk
- Polk: question - health professions courses (i.e.: stenography) on hold due to requirement to practice on each other. How are others handling since many of these courses cannot maintain social distancing:
 - HCC: consensus with students and professors, but keep to federal guidelines for now.
- DSC: registration decreasing and zero enrollments in courses that require face-to-face instruction. We are reducing those as registration dictates, but can add if demand increases. Be fluid and try to minimize last-minute changes.
- PHSC – Consistency is important. Be nimble but not make too many changes

Communications

- PBSC: faculty/staff don't want to teach until they can be safe; survey students to gauge how they are feeling
- MDC: redundancy of current message. Texting, phone, email and website; social media; press releases and alerts, so that the same message is going out and ensuring its being seen
- NWFSC: is there anything being done statewide to market the FSC. Is the Moore agency doing anything to promote the colleges? We are marketing our small and safe programs. Now may be the time to promote FCS.
 - Murdaugh: yes, the Moore Agency is producing some marketing materials, specifically in providing talent Florida needs to come out of this (first responders, nursing, allied health).
 - Hebda: yes, we Department/Division are currently promoting graduations, but will be turning our focus on the workforce piece as well.
 - SJRSC: good idea for statewide marketing. While we have Moore agency (contract expires this summer), we need to be more engaged in promoting the FCS. We are a practical alternative for many students. We're convenient now.

- GCSC: we have ordered address and phone numbers of local HS students graduating within last two-years to reach out to them. Parents – keep your kiddo local and keep them safe.
- MDC: we utilize market segmentation in our messaging to identify specific groups and invite them to consider the opportunity to come to MDC. Segments include: unemployed; home during crisis; current students; current HS graduates, last mile.
- SFSC: many students making fall institution selections are staying local. Moore is invested in us; they will help us.