

FLORIDA DEPARTMENT OF EDUCATION



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MEMORANDUM

TO: Florida's Comprehensive English Language Learning Assessment (CELLA) Contacts

FROM: Chane Eplin

DATE: September 26, 2012

SUBJECT: 2013 CELLA Regional Training Workshops

In preparation for the 2012–2013 administration of the CELLA, Questar Assessment, Inc. (Questar) and the Florida Department of Education (FDOE) will conduct regional training workshops in four locations. The purpose of these workshops is to provide English for Speakers of Other Languages (ESOL) District Coordinators and/or Assessment Coordinators with updated information necessary to train staff for the CELLA administration. Representatives from Questar and the FDOE will present at the workshops.

In addition to the onsite workshops, a pre-recorded online training will be available beginning on February 11, 2013. The specific dates and locations for the workshops are listed on the following page. Please note that there is no reimbursement for travel from the FDOE or Questar.

Please complete the RSVP form included with this communication, and return via fax or email, as indicated on the form by January 11, 2013. Only the contact or designee needs to complete the RSVP form. Prior to the meeting, each attendee will receive an email confirmation, along with directions to the workshop site.

If you have any questions regarding the workshops, please do not hesitate to contact this office.

CHANE EPLIN

BUREAU CHIEF

STUDENT ACHIEVEMENT THROUGH LANGUAGE ACQUISITION

2013 CELLA Training Workshop Dates and Locations

<u>DATE</u>	<u>LOCATION</u>
February 4, 2013 - Monday 8:30 A.M. – 1:30 P.M. EST (Registration begins at 8:00 A.M.)	<u>Florida Department of Education</u> <i>Conference Room #1703</i> 325 West Gaines Street Tallahassee, FL 32399
February 5, 2013 - Tuesday 8:30 A.M. – 1:30 P.M. EST (Registration begins at 8:00 A.M.)	<u>Growth Management and Zoning Department</u> <i>Growth Management Meeting Room</i> 2710 East Silver Springs Boulevard Ocala, FL 34470
February 7, 2013 – Thursday 8:30 A.M. – 1:30 P.M. EST (Registration begins at 8:00 A.M.)	<u>School Board of Highlands County</u> <i>Board Room</i> 426 School Street Sebring, FL 33870
February 8, 2013 – Friday 8:30 A.M. – 1:30 P.M. EST (Registration begins at 8:00 A.M.)	<u>Fulton-Holland Educational Services Center</u> <i>Board Room</i> 3300 Forest Boulevard West Palm Beach, FL 33406
February 11, 2013 – April 12, 2013	<u>Online Training</u>