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MEMORANDUM

TO: Florida District Comprehensive English Language Learning Assessment (CELLA) Coordinators

FROM: Chane Eplin

DATE: April 10, 2013

SUBJECT: Upcoming Spring 2013 CELLA Reports

Once approved by the Florida Department of Education, the Spring 2013 CELLA Reports will arrive via Questar Assessment, Inc. (Questar). The tentative delivery date is May 24, 2013.

2013 CELLA Individual Student Report (ISR):

The following will be packaged by school and shipped to the district office:

- Spring 2013 CELLA ISR – a printed report for each student. Two (2) copies of the ISR are provided: one copy for the student/parent and a second copy to be retained in the student cumulative folder.
 - If available, School Coordinators should provide a hardcopy of the 2013 Interpretive Guide to parents in the student's home language to accompany the ISR. This guide is available exclusively online at <http://www.fldoe.org/aala/cella.asp> and translated to Florida's 10 most common languages.

2013 CELLA Electronic Reports:

The following reports will be accessible ONLY through ServicePoint (<http://fl-servicepoint.questarai.com/>):

- Spring 2013 CELLA School Report – a report listing all students tested at the school, organized by grade, including summaries for that school. **Note:** This is the only electronic report that can be accessed by school personnel. Schools' login information will be packaged within the 2013 CELLA ISR shipment.
- Spring 2013 CELLA District Report - a report listing all of the schools in a district who participated in the testing program, organized by grade, with summaries for that district.
- District Results File – a file listing specific student information for students in the district who participated in the CELLA. A file layout is included to enable interpretation of the file.
- Secure Materials Missing Report – a report listing all secure materials, organized by school, with summaries for the district that were not returned to Questar after test administration.

If there are any questions or concerns, please do not hesitate to contact this office.

CHANE EPLIN
BUREAU CHIEF

STUDENT ACHIEVEMENT THROUGH LANGUAGE ACQUISITION