

**THE FOLLOWING CHANGES ARE FOR  
FISCAL YEAR**

**1920**

**December 20, 2019**  
(Revised)

## 2019-2020 Student End of Year Status

1. Submit this record during reporting period 5 for all PK-12 students who were in membership in the district at any time during either the regular school year or its associated summer session, any PK-12 student who was expected to attend school but did not enter (DNE) as expected for unknown reasons, and any student for whom a Diploma Type of W43, W45, W52, W54, W55, W58, ~~or W59~~, W61, W62 or W63 is being reported.
2. Two Student End of Year Status records may be submitted for a student. This can occur when a high school student leaves the PK-12 program and receives an Adult Standard High School Diploma (Diploma Type W43, W52, W54, W55, W58, ~~or W59~~, W61, W62 or W63) or a State of Florida Diploma (GED) (Diploma Type W45). In this instance, one End of Year Status record will be submitted with Grade Level PK-12 and one with Grade Level 30-31.
3. **School Number, Current Enrollment:** For the PK-12 student, report the last PK-12 school that the student was enrolled in during the regular 180 day school year unless the student was only enrolled in the district during the summer term.
4. **Grade Level:** For the PK-12 student, report the last Grade Level of the student during the regular 180 day School Year.
5. **Grade Promotion Status:** Report code P for any PK-12 student who earned a diploma or certificate at any time during the school year.
6. **Error Codes:** This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.
7. **Key Fields:** The key fields for this format are item numbers 1, 3, 4, 5 and 19. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

' \* ' indicates key fields. (Click on the link to view or download a pdf version of the document)

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Current Enrollment *
2	3-6	4	A/N/R	School Number, Current Enrollment *
3	7-16	10	A/N	Student Number Identifier, Florida *
4	17-17	1	N	Survey Period Code *
5	18-21	4	N	School Year *
6	22-22	1	A	Grade Promotion Status
7	23-25	3	A/N	Diploma Type

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8	26-28	3	A/N	Certificate of Completion, Type
9	29-34	6	A/N	Filler
10	35-37	3	A/N	Withdrawal Reason
11	38-43	6	A/N	Filler
12	44-44	1	A	Transaction Code
13	45-58	14	A/N	Florida Education Identifier
14	59-62	4	A/N	Filler
15	63-70	8	N	Year Entered Ninth Grade, Graduation Requirements Determination
16	71-72	2	A/N	Filler
17	73-77	5	N/R	Grade Point Average State, Cumulative
18	78-83	6	A/N	Filler
19	84-85	2	A/N	Grade Level *
20	86-101	16	A/N	Filler
21	102-109	8	A/N	Withdrawal Date
22	110-120	11	A/N	Filler
23	121-121	1	A	Diploma Bilingual Seal Designation
24	122-122	1	A	Single Parent and Single Pregnant Woman

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25	123-123	1	A	Dropout Prevention: Performance-Based Exit Option Test Results
26	124-129	6	A/N	Filler
27	130-130	1	N	Grade Promotion Status: Good Cause Exemption
28	131-136	6	A/N	Filler
29	137-137	1	A	Online Course Exempt
30	138-138	1	A	Diploma Designation
31	139-142	4	A/N	Filler
32	143-152	10	A/N	Student Number Identifier, Local
33	153-160	8	A/N	Filler/Error Codes

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Last Updated: ~~7/1/2019~~12/18/2019

## FORM 101- Data Element Change

Data Element #:	101325	Author:	Nandkumar Divate	Date Revised:	12/3/2019
Element Name:	Adult Fee Status				
Subject:	Definition	Year: 1920			
Revision Description:	Updated code definitions for codes J, M and O.				
DB2 Programming Changes Required	Yes				

(Enter revision below with track changes.)

D Fee Deferred: Fee payment required and deferred when:

1. Financial aid from a federal or state assistance program is delayed in transmissions to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid (s.1009.27(1), F.S).
2. A Veteran or other student eligible for benefits under Chapter 30, 31, 32, 34 or 35 of Title 38, U. S. Code, or Chapter 106 of Title 10, U.S. Code is entitled to one deferment each academic year and an additional deferment each time there is a delay in the receipt of benefits for fee payment (s. 1009.27(2), F.S).
3. The district has a written authorization for payment or charges for fees, books and supplies from an approved business, industry, governmental unit, nonprofit organization or civic organization.
4. Fees are delayed because of a district-adopted criterion of need or adopted installment payment schedule.

J Fee Waiver: Dependent of deceased ~~first responder special risk~~ member  
The student is a dependent of a deceased ~~first responder special risk~~ member (Sections 112.19(3) F.S., ~~and s.112.191(3)~~, F.S., ~~and s. 112.1912(2)~~, F.S.  
First Responders include the following:

1. A law enforcement, correctional, or correctional probation officer as defined in s. 112.19(1)
2. A firefighter as defined in s. 112.191(1)

An emergency medical technician or a paramedic, as defined in s. 112.1911(1)

K Fee Exempt: Registered apprenticeship

The student is enrolled in an approved registered apprenticeship program as defined in s. 446.021, F.S. (s. 1009.25(1)(b) F. S.)

## FORM 101- Data Element Change

M Fee Exempt: Custody of the Department of Children and Family Services  
The student is or was at the time he or she reached 18 years of age in the custody of the Department of Children and Family Services or, after spending at least 6 months in the custody of the department after reaching 16 years of age, was placed in a guardianship by the court. Such exemption includes fees associated with enrollment in applied academics for adult education instruction ~~career-preparatory instruction~~. The exemption remains valid until the student reaches 28 years of age. (1009.25(1)( c ))

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N Fee Exempt: Welfare transition  
The student is enrolled in an employment and training program under the welfare transition program to (s. 1009.25(1)(c), F.S.

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O Fee Exempt: Custody of relative or nonrelative through the Department of Children and Families (DCF) or adoption from DCF The student is or was at the time he or she reached 18 years of age in the custody of a relative under s. 39.5085 or s. 39.6225 or was adopted from the Department of Children and Family Services after May 5, 1997. Such exemption includes fees associated with enrollment in applied academics for adult education instruction ~~career-preparatory instruction~~. The exemption remains valid until the student reaches 28 years of age. (s.1009.25(1)(d),F.S.)

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P Fee Exempt: Homeless student  
Any student who lacks a fixed, regular and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (s. 1009.25(1)(f), F.S.)

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Z Fee not Required: Enrollment not state fundable –Student is a federal or state inmate (s. FS-1011.80(7)(b). F. S. as amended in Chapter 2011-063) or other inmate only funded with a federal grant and is therefore not required to pay tuition and fees as specified in s.1009.22, F.S

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FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

Year: 2019-20

Data Element Number: **101325**

Data Element Name: **Adult Fee Status**

Indicate, using the codes below, the fee status of adult general education and postsecondary career and technical education students.

<b>Code</b>	<b>Definition/Example</b>
AA	Out-of-State Fee Waived: Out-of-state fees shall be waived for an honorably discharged veteran of the United States Armed Forces, the United States Reserve Forces, or the National Guard who physically resides in this state while enrolled in the institution (s.1009.26, F.S.)
B	Fee Waived: Tuition waiver for Purple Heart recipient or another combat decoration superior in precedence Tuition shall be waived when: 1. The student is enrolled full-time, part-time, or in summer school in a program that terminates in an associate or a baccalaureate degree, a college credit certificate or a career certificate 2. The student is currently, or was at the time of the military action that resulted in the awarding of the Purple Heart or other combat decoration superior in precedence, a resident of Florida The student submits to the career center the DD-214 form issued at the time of separation from service as documentation that the student has received a Purple Heart or another combat decoration superior in precedence. If the DD-214 is not available, other documentation may be acceptable if recognized by the United States Department of Defense or the United States Department of Veterans Affairs as documenting the award. (s. 1009.26, F.S.)
BB	Out-of-State Fee Waived: Out-of-state fees shall be waived for a person who is entitled to and uses educational assistance provided by the United States Department of Veterans and who physically resides in this state while enrolled in the institution. (s.1009.26, F.S.)
C	Fee Exempt: Co-enrolled adult high school. Any K-12 student who is co-enrolled in the adult high school program (s. 1011.80(10), F.S.).
CC	Out-of-State Fee Waived: Out-of-state fee waiver for active duty members of the Armed Forces of the United States who are residing in or stationed outside of the state. (s.1009.26, F.S.)
D	Fee Deferred: Fee payment required and deferred when:  1. Financial aid from a federal or state assistance program is delayed in transmissions to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid (s. 1009.27(1), F.S).  2. A Veteran or other student eligible for benefits under Chapter 30, 31, 32, 34 or 35 of Title 38, U. S. Code, or Chapter 106 of Title 10, U.S. Code is entitled to one deferment each academic year and an additional deferment each time there is a delay in the receipt of benefits for fee payment (s. 1009.27(2), F.S).  3. The district has a written authorization for payment or charges for fees, books and supplies from an approved business, industry, governmental unit, nonprofit organization or civic organization.  4. Fees are delayed because of a district-adopted criterion of need or adopted installment payment schedule.
H	Out-of-State Fee Waived: Out-of-state fee waiver for students, including but not limited to students who are undocumented for federal immigration purposes

Data Element Number: **101325**

Data Element Name: **Adult Fee Status**

Out-of-state fees shall be waived when:

1. The student attended a secondary school in this state for 3 consecutive years immediately before graduating from a high school in this state.
2. The student has applied for enrollment in an institution of higher education within 24 months after high school graduation.
3. The student submits an official Florida high school transcript as evidence of attendance and graduation. (s.1009.26, F.S.)

I Fee Exempt: Dependent of deceased or disabled veteran  
The student is a dependent of a deceased or disabled veteran pursuant to Section 295.01 through 295.05, F.S.

J Fee Waiver: Dependent of deceased first responder member  
The student is a dependent of a deceased first responder member (Sections 112.19(3) F.S., s.112.191(3), F.S. and s. 112.1912(2), F.S.)  
First Responders include the following:  

1. A law enforcement, correctional, or correctional probation officer as defined in s.112.19(1), F.S.
2. A firefighter as defined in s. 112.191(1) , F.S.
3. An emergency medical technician or a paramedic, as defined in s. 112.1911(1), F.S.

K Fee Exempt: Registered apprenticeship  
The student is enrolled in an approved registered apprenticeship program as defined in s. 446.021, F.S. (s. 1009.25(1)(b), F. S.)

M Fee Exempt: Custody of the Department of Children and Family Services  
The student is or was at the time he or she reached 18 years of age in the custody of the Department of Children and Family Services or, after spending at least 6 months in the custody of the department after reaching 16 years of age, was placed in a guardianship by the court. Such exemption includes fees associated with enrollment in applied academics for adult education instruction. The exemption remains valid until the student reaches 28 years of age. (s. 1009.25(1)( c )), F.S.)

N Fee Exempt: Welfare transition  
The student is enrolled in an employment and training program under the welfare transition program to (s. 1009.25(1)(c), F.S.)

O Fee Exempt: Custody of relative or nonrelative through the Department of Children and Families (DCF) or adoption from DCF  
The student is or was at the time he or she reached 18 years of age in the custody of a relative under s. 39.5085, F.S. or s. 39.6225, F.S. or was adopted from the Department of Children and Family Services after May 5, 1997. Such exemption includes fees associated with enrollment in applied academics for adult education instruction . The exemption remains valid until the student reaches 28 years of age. (s.1009.25(1)(d),F.S.)

P Fee Exempt: Homeless student  
Any student who lacks a fixed, regular and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (s. 1009.25(1)(f), F.S.)

Q Fee Exempt: : Dual enrollment or early admission  
The student is enrolled in a dual enrollment or early admission program pursuant to s. 1007.27, F.S. or s. 1007.271, F.S. (s. 1009.25(1)(a), F.S.)



Data Element Number: **101325**

Data Element Name: **Adult Fee Status**

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R	Fee Required: Fee payment required (see s. 1009.22(3)(a)), F.S. Fee was not waived, deferred or exempted.
T	Fee Waived: Wrongful conviction Tuition and fees waiver for up to 120 hours of instruction for victims of wrongful conviction. s. 961.06(1)(b), F.S.
W	Fee Waived: Eligible fee has been waived for a non-fee exempt student in accordance with s.1009.26, F.S. and the provisions of the General Appropriations Act. Fee payment waived by district school board.
Z	Fee not Required: Enrollment not state fundable –Student is a federal or state inmate (s. 1011.80(7)(b), F.S. as amended in Chapter 2011-063) or other inmate only funded with a federal grant and is therefore not required to pay tuition and fees as specified in s.1009.22, F.S

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**Length:** 2

**Data Type:** Alphabetic

**Year Implemented:** 9495

**State Standard:** Yes

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: Yes

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:**

Workforce Development

**Formats Required:**

WDIS Adult General Education Student Course DB9 48x

WDIS Career and Technical Education Student Course Schedule DB9 47x

**Surveys Required:**

Survey F Yes

Survey W Yes

Survey S Yes

Survey G Yes

Survey X Yes

**Appendixes:**

None

Data Element Number: **101325**

Data Element Name: **Adult Fee Status**

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**Description of Changes:**

12/3/2019	Codes	Updated code definitions for codes J, M and O.
7/1/2017	Codes	Removed value V.
7/1/2017	Codes	Changed wording in definition of codes AA, BB, CC, H, and I.
7/1/2017	Codes	Updates to code definition
7/1/2016	Data Length	Change the Length of the data element from 1 to 2.
7/1/2016	Codes	Removed value A and added values AA, BB and CC.
8/17/2015	Codes	Added language to definition of value "A" to meet the requirements of s. 702 Federal Choice Act.
7/1/2014	Codes	New codes and definitions and modifications to existing codes.
8/2/2013	Codes	Add new value of "Z" to list of codes
6/1/2012	Codes	Numerous changes and deletions for code values. For codes D and Q, removed reference to resident status. Deleted codes E, F, G, U and X.
11/2/2011	Codes	Updates to values to match changes in Florida Statute: References to 1009.25(2) changed to 1009.25(1). Addition of year "2010" to statutory references in definition of code values of "F" and "G" as they reference statute that was in place in 2010 which still applies to students in the current reporting year. Definitions for code values of "M" and "O" revised to match current statutes. References to "basic skills examination" in definition of code value of "Q" does not appear in the referenced statute.
7/27/2011	Codes	Added Code V for adult education students who were "grandfathered in" when it comes to residency status.
6/1/2011	Codes	For codes R and U, added statutory reference s. 1009.22(3)(a). For code D, 3, removed reference to Rule 6A-6.084(10) F.A.C. . For code D, 4, removed reference to Rule 6A-6.084(11) F.A.C. For codes F and G, added that it is valid only for survey F, 2011-12 for courses which began before July 1, 2011. Deleted codes L and S. Added codes C and O.
6/1/2011	Notes	Added note that, beginning July 1, 2011, students enrolled in adult general education must be assessed fees based on a residency for tuition determination.

## FORM 101- Data Element Change

Data Element #:	114025	Author:	April Card	Date Revised:	12/3/2019
Element Name:	<b>Diploma Type</b>				
Subject:	Definition	Year: 1920			
Revision Description:	Added three (3) new codes and definitions: W61, W62 and W63. Updated the term "Adult Standard High School Diploma".				
DB2 Programming Changes Required	No				

(Enter revision below with track changes.)

### Code Definition/Example

W59 Adult Standard High School Diploma (statewide assessment wavier), 24 credit option

W61 Adult Standard High School Diploma (Career and Technical Education (CTE) Pathway Option)

W62 Adult Standard High School Diploma (CTE Pathway Option), (Concordant and/or Comparative Score)

W63 Adult Standard High School Diploma (CTE Pathway Option), (Statewide assessment waiver)

WD1 Standard High School Diploma (Deferred Receipt)

### Terms:

#### Adult Standard High School Diploma

Diploma awarded to adult students, enrolled in a school district adult high school program, who have earned passing scores on the state approved graduation tests, successfully completed the minimum number of academic credits as identified in s. 1003.4282 (6)(b) F.S. and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W43)

Diplomas awarded to adult students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score and successfully met all other requirements for a standard diploma, s. 1003.4282, F.S. Florida Department of Education approved standardized tests for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (s. 1008.22(8), F.S.). (W52)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., including earning passing scores on the state approved graduation tests. (W54)

## FORM 101- Data Element Change

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (W55)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed the minimum number of academic credits to receive a standard diploma as identified in s. 1003.4282(6)(b) F.S. and satisfied the state graduation test requirement with an approved statewide assessment waiver. (W59)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed the minimum number of academic credits to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., and satisfied the state graduation test requirement with an approved statewide assessment waiver. (W58)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. (W61)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. and satisfied the state graduation test requirement with an approved statewide standardized assessment results waiver. (W62)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. and satisfied the state graduation test through an approved state concordant and/or comparative score. (W63)

### Description of Changes:

12/3/2019 Codes Added three (3) new codes and definitions: W61, W62 and W63. Updated the term "Adult Standard High School Diploma".

FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2019-20

Data Element Number: **114025**

Data Element Name: **Diploma Type**

The type of diploma awarded to the student upon high school graduation.

<b>Code</b>	<b>Definition/Example</b>
W06	Standard High School Diploma
W07	Special Diploma (option one) NOTE: This will not be a valid diploma type after the 2022-23 school year This option is valid only for students who began 9th grade in 2013-14 or earlier.
W10	State of Florida High School Performance-Based Diploma (GED and State Approved Graduation Test)
W27	Special Diploma (option two) NOTE: This will not be a valid diploma type after the 2022-23 school year. This option is valid only for students who began 9th grade in 2013-14 or earlier.
W43	Adult Standard High School Diploma (24-credit option)
W45	Adult State of Florida Diploma (GED)
W52	Adult Standard High School Diploma (Concordant and/or Comparative Score)
W54	Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)), 18 Credit Option
W55	Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)) Concordant and/or Comparative Score, 18-Credit Option
W58	Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)) (Statewide Standardized Assessment Results Waiver), 18-Credit Option
W59	Adult Standard High School Diploma (Statewide Standardized Assessment Results Wavier), 24 credit option
W61	Adult Standard High School Diploma (Career and Technical Education (CTE) Pathway Option)
W62	Adult Standard High School Diploma (CTE Pathway Option), (Concordant and/or Comparative Score)
W63	Adult Standard High School Diploma (CTE Pathway Option), (Statewide assessment waiver)
WD1	Standard High School Diploma (Deferred Receipt)

Data Element Number: 114025

Data Element Name: **Diploma Type**

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WFT	Standard High School Diploma (Concordant and/or Comparative Score)
WFW	Standard High School Diploma (FCAT waiver) NOTE: This code is valid for students who entered 9th grade prior to the 2013-14 school year
WGA	State of Florida High School Performance-Based Diploma (GED and Concordant and/or Comparative Score)
WGD	State of Florida Diploma (Performance-Based Exit Option Model Program, GED only)
WRW	Standard High School Diploma (Statewide Standardized Assessment Results Waiver) NOTE: This applies to students entering 9th grade beginning in the 2013-14 school year
WWE	Standard High School Diploma (Career and Technical Education (CTE)) Pathway option
WWT	Standard High School Diploma (CTE Pathway Option) Concordant and/or Comparative Score
WWW	Standard High School Diploma (CTE Pathway Option) statewide standardized assessment results waiver
WXL	Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) options.
WXT	Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL) Concordant and/or Comparative Score
WXW	Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) Statewide Standardized Assessment Results Waiver.
ZZZ	Not applicable

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Terms:

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### **Adult Standard High School Diploma**

Diploma awarded to adult students, enrolled in a school district adult high school program, who have earned passing scores on the state approved graduation tests, successfully completed the minimum number of academic credits as identified in s. 1003.4282 (6)(b) F.S. and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W43)

Diplomas awarded to adult students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score and successfully met all other requirements for a standard diploma, s. 1003.4282, F.S. Florida Department of Education approved standardized tests for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (s. 1008.22(8), F.S.). (W52)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., including earning passing scores on the state approved graduation tests. (W54)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance

Data Element Number: **114025**

Data Element Name: **Diploma Type**

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Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (W55)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed the minimum number of academic credits to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., and satisfied the state graduation test requirement with an approved statewide assessment waiver. (W58)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed the minimum number of academic credits to receive a standard diploma as identified in s. 1003.4282(6)(b) F.S. and satisfied the state graduation test requirement with an approved statewide assessment waiver. (W59)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. (W61)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. and satisfied the state graduation test requirement with an approved statewide standardized assessment results waiver. (W62)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have completed all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, s. 1003.4282(11), F.S. and satisfied the state graduation test through an approved state concordant and/or comparative score. (W63)

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#### **Differentiated Diploma:**

Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as standard diplomas (W06).

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#### **Special Diploma:**

Diploma awarded to students who have been properly identified as intellectually disabled, deaf or hard-of-hearing, specific learning disabled, emotional/behavioral disabled, orthopedically impaired, dual sensory impaired, other health impaired, traumatic brain injury, autism spectrum disorder, or language impaired. Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options :

a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.09961(1)(a), FAC. (W07)

b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A-1.09961(1)(b), FAC. (W27)

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#### **Standard Diploma using a Concordant and/or Comparative Score\*:**

Standard diploma awarded to students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WFT)

Standard Diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5) and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (WXT)

Standard diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, F.S. 1003.4282(11) and

Data Element Number: 114025

Data Element Name: **Diploma Type**

satisfied the state graduation test through an approved state concordant and/or comparative score. (WWT)

\*Note: Florida Department of Education approved standardized test for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (Section 1008.22(7)-(8), F.S.).

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### **Standard Diploma:**

Diploma awarded to students who have earned passing scores on the state approved graduation test, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W06)

Standard diploma awarded to students with disabilities who have received an FCAT waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale.(Valid for students who entered 9th grade prior to the 2013-14 school year). (WFW)

Standard diploma awarded to students with disabilities who have received a Statewide Standardized Assessment Results Waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WRW)

Standard diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5). (WXL)

Standard diploma awarded to students with disabilities who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5) and satisfied the state graduation test requirement with an approved statewide assessment waiver. (WXW)

Standard diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, F.S. 1003.4282(11). (WWE)

Standard diploma awarded to students with disabilities who graduated from school and met all of the requirements to receive a standard diploma based on the Career and Technical Education (CTE) Pathway option, F.S. 1003.4282(11) and satisfied the state graduation test requirement with an approved statewide standardized assessment results waiver. (WWW)

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### **State of Florida Diploma (GED):**

Diploma awarded to students based on the student's satisfactory completion of the General Education Development Tests.

A) Diploma awarded to high school students who successfully completed the Performance-Based Exit Option Model Program requirements, successfully passed the GED, but did not pass the state approved graduation tests. (WGD)

b) Diplomas awarded to adult students should be recorded as W45.

NOTE: This information can be derived from the attendance system.

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### **State of Florida High School Performance-Based Diploma**

State of Florida High School Performance-Based High School Diploma

Performance-based diploma awarded to students who successfully completed the Performance-Based Exit Option Model Program requirements and have passed the GED Tests and the state approved graduation tests. (W10)



Data Element Number: **114025**

Data Element Name: **Diploma Type**

Performance-based diploma awarded to students who have successfully completed the Performance-Based Exit Option Model Program requirements, passed the GED Tests, and who have satisfied the state approved graduation test requirement through a concordant and/or comparative score\*. (WGA)

Note: Students in the Performance-Based Exit Option Model must be in the 10th grade or higher in order to take the state approved graduation test.

**Length:** 3

**Data Type:** Alphanumeric

**Year Implemented:** 9495

**State Standard:** Yes

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** 12

**Programs Required:**

All Programs

Workforce Development

**Formats Required:**

Student End of Year Status DB9 17x

WDIS Student End of Term Status DB9 50x

WDIS Supplemental Information DB9 60x

**Surveys Required:**

Survey 5 Yes

Survey F Yes

Survey W Yes

Survey S Yes

**Appendixes:**

Appendix A: Attendance Recordkeeping Required Codes for Grade PK-12

Appendix B: Attendance Recordkeeping Required Codes for Adult

**Description of Changes:**

12/3/2019 Codes Added three (3) new codes and definitions: W61, W62 and W63. Updated the term "Adult Standard High School Diploma".

7/26/2019 Notes Added a note for new code WWT under the Standard Diploma using a Concordant and/or Comparative Score section; and added notes for new codes WWE & WWW under the Standard Diploma section.

Data Element Number: 114025

Data Element Name: Diploma Type

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7/26/2019	Codes	Added new codes WWE, WWT & WWW for Workforce Education Pathways to graduation per HB 7071.
7/1/2019	Formats Required	Added the WDIS Supplemental Information format as a required format.
7/1/2019	Codes	Deleted code "WPR" – no longer valid for reporting.
4/17/2018	Codes	Added code "WPR" for displaced 11th & 12th Grade Puerto Rican students as a graduation option.
1/16/2018	Codes	Revised code W57 to W59 (W57 previously used).
12/18/2017	Codes	Add new code/definitions: W57 & W58;
12/18/2017	Codes	Added language "Adult High School Diploma," after W55 paragraph.
7/1/2017	Codes	Added notes to codes W07 and W27.
5/12/2017	Codes	Revised language to code WRW to clarify the students applicable for this code.
7/28/2015	Codes	Added code WD1, which is to be included in grad rate calculations
7/1/2015	Codes	Removed codes W6A, W6B, WFA, WFB (not valid after 2014-15)
3/27/2015	Codes	Replaced term 'Alternative Assessment' with 'Concordant and/or Comparative Score'
3/12/2015	Codes	Added code WRW; revised definition of code WFT, and added notes to codes W07, W27, WFW.
3/12/2015	Notes	Added WRW note to Standard Diploma and added another statute reference for W06 and WFW.
7/22/2014	Codes	Update of the "Definition/Example" of the WGD code. Modification of notes to "Standard Diploma using an Alternate Assessment" and addition of notes for "Adult Standard High School Diplomas"
5/28/2014	Codes	Addition of adult standard HS diploma codes W54 and W55 to include 18 credit option . Specified 24 credit option for W43. Updated "notes" for W6A, W6B, WFA, WFB.
1/30/2014	Codes	WXT and WXW standard diploma types added
10/31/2013	Codes	W6A and W6B – Added a note within the definition of the codes.
9/17/2013	Codes	Addition of new diploma type: WXL.
9/17/2013	Notes	Added note for diploma type: WXL.
7/1/2013	Codes	The definitions for codes W10 and WGA are modified. They are not diploma codes.
6/1/2012	Notes	Revised description of Special Diploma under Terms. Deleted educable, trainable and profoundly mentally handicapped and replaced with intellectually disabled.

## FORM 101- Data Element Change

Data Element #:	189225	Author:	Teresa Sancho	Date Revised:	10/22/2019
Element Name:	<b>Withdrawal Reason</b>				
Subject:	Definition	Year: 1920			
Revision Description:	Removed display of codes to report since they are listed in the business rules/edits to avoid inadvertently being overlooked for updating purposes.				
DB2 Programming Changes Required	No				

(Enter revision below with track changes.)

For PK-12, withdrawal reason is defined as a code which indicates the status under which the student withdrew from school other than by graduation or completion. This includes withdrawal at the end of one school year with the intention of returning to the school or district the following school year. ~~Valid codes for PK-12 are DNE, W01-W05, W12-W26, WPC and WPO.~~ Withdrawal due to graduation or completion is reported separately under the elements Diploma Type and Certificate of Completion, Type.

See Appendix A: Attendance Recordkeeping Required Codes for Grades PK-12 Students.

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FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

Year: 2019-20

Data Element Number: **189225**

Data Element Name: **Withdrawal Reason**

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For PK-12, withdrawal reason is defined as a code which indicates the status under which the student withdrew from school other than by graduation or completion. This includes withdrawal at the end of one school year with the intention of returning to the school or district the following school year. Withdrawal due to graduation or completion is reported separately under the elements Diploma Type and Certificate of Completion, Type.

See Appendix A: Attendance Recordkeeping Required Codes for Grades PK-12 Students.

<b>Code</b>	<b>Definition/Example</b>
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	Not applicable for this element
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NOTE: For reporting purposes, the PK-12 Withdrawal Code used to report Withdrawal Reason on the Student End of Year Status format should be the last appropriate code for the school year being reported.

**Length:** 3

**Data Type:** Alphanumeric

**Year Implemented:** 9495

**State Standard:** Yes

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: Yes

**Required Grades:** PK-12

**Programs Required:**

All Programs

**Formats Required:**

Student End of Year Status DB9 17x

**Surveys Required:**

Survey 5 Yes

**Appendixes:**

Appendix A: Attendance Recordkeeping Required Codes for Grade PK-12

**Description of Changes:**

10/22/2019	Definition	Removed display of codes to report since they are listed in the business rules/edits to avoid inadvertently being overlooked for updating purposes.
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4/20/2018	Definition	Added code WPC to definition.
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FORM 102- New Data Element

<b>Data Element #:</b>	<b>Author:</b> April Card	<b>Date Created:</b>	11/6/2019
<b>Element Name:</b>	Adult General Education, Income Status		
<b>Subject:</b>	New Element		
<b>Year:</b>	: 1920		

**Definition:**

Indicate, using the codes below, whether the participant had any income related barriers at the time of entry in the current reporting year. For participants enrolled in adult general education (NRS eligible) programs.

Code	Definition/Example
A	Participant will exhaust TANF (Part A Title IV of the Social Security Act) within 2 years of program entry
B	Participant has been unemployed for 27 or more weeks at the time of program entry
C	Participant who identifies as low income at program entry. Low Income includes any participants meeting one of the following criteria: <ol style="list-style-type: none"> <li>1. Participant or a member of the immediate family receive benefits through SNAP/TANF, SSI, or other state public assistance</li> <li>2. Total family income does not exceed the higher of the poverty line or 70% of the lower living standard income level</li> <li>3. Youth who is eligible to receive free or reduced lunch</li> <li>4. Is currently in a foster program</li> <li>5. Has a disability and has a personal income that is at or below the poverty line, regardless of family income</li> <li>6. Is a homeless participant</li> </ol> Is a youth living in a high-poverty area
N	Participant is enrolled in an NRS eligible program and does not meet any of the conditions described above
Z	Participant is not enrolled in an NRS eligible program

**Note:** Participants reported with values “N” or “Z” should not be reported with values “A”, “B”, or “C”

**Length:**3

**Data Type:** Alphanumeric

**Year Implemented:**1920

**State Standard:** NO

**State Reporting:** YES

**Local Accountability:** NO

**FASTER:** NO

**Migrant Tracking:** NO

**Required Grades:** Adult

**Programs Required:** Workforce Development

**FORM 102- New Data Element**

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**Formats Required: WDIS Student Demographic Information DB9 46X**

**Surveys Required (Yes, Default, Optional, Variable, None):**

Survey F Yes

Survey W Yes

Survey S Yes

**DB2 Programming Changes Required: (No)**

**Appendix: None**

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FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2019-20

Data Element Number: **197292**

Data Element Name: **Adult General Education, Income Status**

Indicate, using the codes below, whether the participant had any income related barriers at the time of entry in the current reporting year. For participants enrolled in adult general education (NRS eligible) programs.

<b>Code</b>	<b>Definition/Example</b>
A	Participant will exhaust TANF (Part A Title IV of the Social Security Act) within 2 years of program entry.
B	Participant has been unemployed for 27 or more weeks at the time of program entry.
C	Participant who identifies as low income at program entry. Low Income includes any participant meeting one of the following criteria: <ol style="list-style-type: none"> <li>1. sParticipant or a member of the immediate family receive benefits through SNAP/TANF, SSI, or other state public assistance.</li> <li>2. sTotal family income does not exceed the higher of the poverty line or 70% of the lower living standard income level.</li> <li>3. ss currently in a foster program.</li> <li>4.s Has a disability and has a personal income that is at or below the poverty line, regardless of family income.</li> <li>5. ss a youth living in a high-poverty area.</li> </ol>
N	Participant is enrolled in an NRS eligible program and does not meet any of the conditions described above.
Z	Participant is not enrolled in an NRS eligible program.

NOTE: Participants reported with values "N" or "Z" should not be reported with values "A", "B", or "C".

**Length:** 3

**Data Type:** Alphanumeric

**Year Implemented:** 1920

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: No

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

Data Element Number: **197292**

Data Element Name: **Adult General Education, Income Status**

---

**Programs Required:**

Workforce Development

**Formats Required:**

WDIS Student Demographic Information DB9 46x

**Surveys Required:**

Survey F Yes

Survey W Yes

Survey S Yes

**Appendixes:**

None

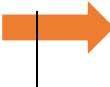
**Description of Changes:**

12/3/2019

New Data Element



## STUDENT END OF YEAR STATUS – REJECT RULES

 3C. If Diploma Type is W43, W45, W52, W54, W55, W58, ~~or~~ W59, W61, W62 or W63, Grade Level must be 30 or 31. –record rejected–

### EXAMPLE


The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not 30 or 31 and Diploma Type is W43.

Student Number Identifier, Florida	Grade Level	Diploma Type
012345678X	31	W45
* 012345679X	11	W43

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Diploma Type or the Grade Level so that they are in the proper relationship and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

-  9. Diploma Type must be W06, W07, W10, WD1, WFW, WFT, WGD, WGA, WRW, WWE, WWT, WWW, WXL, WXT, WXW, W27, W43, W45, W52, W54, W55, W58, W59, W61, W62, W63 or ZZZ. -record rejected.

### EXAMPLE

The first and second records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because Diploma Type is an invalid code.

District Number, Current Enrollment	Student Number Identifier, Florida	Diploma Type
30	301234567X	W06
30	301234568X	W43
* 30	301234569X	XXX

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Diploma Type and resubmit the records.

# APPENDICES

**2019-20**

**Student:**

- **Appendix B:** Attendance Recordkeeping Required Codes for Adult Students
- **Appendix Y:** Career and Professional Academies Registered with FLDOE