


**THE FOLLOWING CHANGES ARE FOR  
FISCAL YEAR  
1516**

## STUDENT COURSE SCHEDULE – AGGREGATE EXCEPTION REPORTS

 **AA. If Survey Period Code is 2 or 3 and district of instruction is 01-67, 69, or 72-75, and for any school that reported a student where Grade Level = KG – 05, then there must be at least one KG-05 student coded Y on the Reading Intervention Component element for each School Number, Current Instruction in MSID. – aggregate exception report-**

### **EXAMPLE**

School Number 0021 has 973 total Student Course Schedule records but all records have a Z code on the Reading Intervention Component element. An error message is generated for School Number 0021 on the exception report indicating that the district failed this exception edit. It is expected that the school will have one or more students receiving reading intervention services.

### **DISTRICT RESPONSIBILITY**

The district must review the records and correct the Reading Intervention Component element on the records that are in error.

## TEACHER COURSE - STATE VALIDATION RULES

### 5F. For Survey Periods 2 and 3,

- If the course is not a dual enrollment course at a postsecondary institution, and
- If School Number, Current Instruction/Service is not 7001 or 7006, and
- If School Number, Current Instruction/Service is not 7004 and 7023 in one of the following District Numbers, Current Instruction/Service: 02, 04, 07, 12, 14, 15, 18, 19, 20, 21, 22, 23, 24, 25, 26, 28, 30, 32, 33, 34, 38, 39, 44, 45, 47, 54, 62, 63, 65, 67, 68 and 75
- If Charter School Status is not R, C, T or B and School Function Setting is not V,
- If Location of Student code is not T on the Student Course Schedule record (matching on District Number, Current Instruction/Service; School Number Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number and Period Number),

then each Teacher Course Schedule record must have a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Social Security Number and Staff Number Identifier, Local,

Dual enrollment records are those with School Number, Current Instruction/Service of C901-C928, U970-U980 or P001-P999 and those with an alphanumeric course number at any School Number, Current Instruction/Service.  
-state validation-

### EXAMPLE

The first Teacher Course Schedule record listed below would pass this edit because it has a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Social Security Number and Staff Number Identifier, Local. The second Teacher Course Schedule record listed below would cause a state validation error report message to be generated because there is no matching Staff Demographic Information record.

#### *Teacher Course Schedule records*

| District Number,<br>Current Instr./<br>Service | Survey<br>Period<br>Code | Fiscal<br>Year | Social<br>Security<br>Number | Staff Number<br>Identifier,<br>Local |
|--|--------------------------|----------------|------------------------------|--------------------------------------|
| 01   | 2                        | ****           | 123456789                    | ABC123DEF9                           |
| * 01   | 2                        | ****           | 123456790                    | BCD456EFG8                           |

\*\*\*\* = Valid fiscal year for data submission.

**STAFF PAYROLL INFORMATION - STATE VALIDATION RULES**

**NEW EDIT FOR 1516:**

**54. If the employee’s Job Code places the employee on lines 09-19 or 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if Employee Type = RF or TF and if Salary Schedule Pay Type is not 0 or 8 and**



**If Employment Date, Original Position on the Staff Demographic record is prior to 07012011 and if Employment Date, Current Position is before 07012011, then Salary Schedule Pay Type must equal 1-7 or A; or**

**If Employment Date, Original Position on the Staff Demographic record is prior to 07012011 and if Employment Date, Current Position is on or after 07012011, then Salary Schedule Pay Type may equal B\* or else must equal 1-7 or A; or**

**If Employment Date, Original Position is on or after 07012011, then Salary Schedule pay type must equal B.**

**The match should be based on District Number, Social Security Number, Fiscal Year and Survey Period Code. –state validation-**

**(\*Note: This applies where employee’s Job Code changed from lines 09-19 to 21-43, inclusive, of the Public Schools Staff Survey - EEO-05; or changed from lines 21-43 to 09-19, inclusive, or changed from lines 01-08 or 44-54 to 09-43, inclusive.)**

**EXAMPLE**

The Staff Payroll record listed below would cause an error message to be generated because the Employment Date, Current Position on the Staff Demographic Information record is after July 1, 2011 (07012011) and the Salary Schedule Pay Type is 1.

*Staff Demographic Information record*

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Employment Date, Current Position |
|-----------------|------------------------|--------------------|-------------|-----------------------------------|
| 03              | 123456789              | 2                  | ****        | 03252013                          |

*Staff Payroll record*

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Job Code, Primary | Salary Schedule Pay Type |
|-----------------|------------------------|--------------------|-------------|-------------------|--------------------------|
| * 03            | 123456789              | 2                  | ****        | 53007             | 1                        |