

**THE FOLLOWING CHANGES ARE
FOR FISCAL YEAR
2021**

September 3, 2021,

2021-2022 School Environmental Safety Incident Report

1. Submit this record during reporting periods 2, 3, and 5 for each SESIR incident and for each incident of Unsubstantiated Bullying (UBL) and Unsubstantiated Harassment (UHR) occurring on school campus, at school-sponsored events occurring off campus, on school-sponsored transportation or at bus stops at any time of the year and twenty-four hours a day. The SESIR records submitted for reporting periods 2 and 3 should be from the first day of the school year to the last day of the survey period. The SESIR records submitted for reporting period 5 should be from the first day of the school year to the start of the next school year.

For reporting period R, submit this record monthly for incidents that occurred during the month being reported.

2. SCHOOL YEAR: For Survey Period R, data element "School Year" should be reported in terms of "Month and Year". "Month and Year" as in, for example, January 2021 would be 0121.
3. ERROR CODES: This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.
4. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, and 5. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

' * ' indicates key fields. (Click on the link to view or download a pdf version of the document)

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Where Incident Occurred *
2	3-6	4	N/R	School Number, Where Incident Occurred *
3	7-7	1	A/N	Survey Period Code *
4	8-11	4	N	School Year *
5	12-19	8	A/N	Incident, Identifier *

6	20-27	8	A/N	Incident, Date
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7	28-28	1	A/N	Incident, Location
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8	29-31	3	A	Incident, Type
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9	32-32	1	A	Incident, Involvement Type
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10	33-33	1	A	Incident, Reported to Law Enforcement
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11	34-34	1	A	Incident, Gang-Related
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12	35-35	1	A	Incident, Alcohol-Related
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13	36-36	1	A	Incident, Drug-Related
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14	37-37	1	A	Incident, Hate Crime-Related
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15	38-38	1	A	Incident, Weapon-Related
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16	39-39	1	A	Weapon, Description
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17	40-40	1	A	Incident, Context
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18	41-41	1	A	Transaction Code
19	42-42	1	A	Drug Description
20	43-43	1	A	Incident, Bullying-Related
21	44-44	1	A	Incident, Injury-Related
22	45-45	1	A	Incident, Basis-Disability
23	46-46	1	A	Incident, Basis-Race
24	47-47	1	A	Incident, Basis-Sex
25	48-51	4	A	Victims of Homicide
26	52-52	1	A	Weapon, Discharged
27	53-53	1	A	Incident, Basis-Religion
28	54-54	1	A	Incident, Basis-Sexual Orientation
29	55-55	1	A	Incident, Hazing-Related

30	56-56	1	A	Incident, Vaping-Related
31	57-57	1	A	Incident, Setting
32	58-58	1	A/N	School Personnel – Incident Outcome
33	59-72	14	A/N	Filler
34	73-80	8	A/N	Filler/Error Codes

Last Updated: 8/31/2021

2021-2022 Student Discipline/Resultant Action

1. Submit this record during reporting periods 2, 3, and 5 for each student receiving a discipline/resultant action from the first day of the school year to the last day of the survey period. Report all discipline/resultant actions and total duration days that resulted from any incident that occurred during the school year or the subsequent summer session(s) even if the discipline/resultant action is intended to begin in the next school year. Submit a separate record for each occurrence of the discipline/resultant action. A student Discipline/Resultant Action record should not be submitted for SESIR incidents with an Incident, Involvement Type of N or U.

For reporting period R, submit this record monthly for students with related incidents reported on the SESIR format.

2. INCIDENT, IDENTIFIER: If the discipline/resultant action is related to a School Environmental Safety Incident Report (SESIR) item then the Incident, Identifier and the School Number, Where Incident Occurred should be the same on both records.
3. GRADE LEVEL: Use the grade level of the student at the time the incident occurred.
4. SCHOOL YEAR: For Survey Period R, data element "School Year" should be reported in terms of "Month and Year". "Month and Year" as in, for example, January 2021 would be 0121.
5. ERROR CODES: This field is used by the Department to report to districts the specific errors found in the record during the state edit process. This field should contain filler (spaces, blanks) when the record is transmitted to the Department.
6. KEY FIELDS: The key fields for this format are item numbers 1, 4, 5, 6, 7, 9 and 28. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

' * ' indicates key fields. (Click on the link to view or download a pdf version of the document)

Item No.	From-To	Size	Field Char.	Field Description
1	1-2	2	N/R	District Number, Current Enrollment *
2	3-6	4	A/N/R	School Number, Current Enrollment
3	7-16	10	A/N	Filler
4	17-17	1	N	Survey Period Code *

5	18-21	4	N	School Year *
6	22-22	1	A	Discipline/Resultant Action Code *
7	23-26	4	N	School Number, Where Discipline/Resultant Action Occurred *
8	27-27	1	A	Transaction Code
9	28-35	8	A/N	Incident, Identifier *
10	36-43	8	A/N	Incident, Date
11	44-46	3	N	Duration, discipline Action
12	47-47	1	A	Filler
13	48-48	1	A	Student, Involved in Hate Crime
14	49-49	1	A	Student, Use of Alcohol
15	50-50	1	A	Student, Use of Drugs
16	51-51	1	A	Student, Weapon Use

17	52-53	2	A/N	Grade Level
18	54-54	1	A	Filler
19	55-55	1	A	Gender
20	56-63	8	N	Birth Date
21	64-64	1	A/N	Lunch Status
22	65-66	2	A	English Language Learner, PK-12
23	67-70	4	A/N	School Number, Where Incident Occurred
24	71-72	2	N/R	District Number, Where Incident Occurred
25	73-76	4	A/N	Filler
26	77-77	1	A	Student, Involved in Bullying
27	78-78	1	A	Zero-Tolerance: Expulsions
28	79-128	50	A/N	Filler
29	129-142	14	A/N	Florida Education Identifier *

30	143-152	10	A/N	Student Number Identifier, Local
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31	153-160	8	A/N	Filler/Error Codes
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Last Updated: 8/31/2021

APPENDICES

2021-22

- Appendix FF: Career and Professional Education Act Career- themed courses and Industry Certifications Registered with FLDOE
- Appendix: I: Test Name Table
- Appendix: L:Test Subject Content Codes

APPENDICES

2020-21

- Appendix: L: Test Subject Content Codes