


**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1415**

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

 13. If School Year-Course Taken = School Year-Record Submission, then Course, State Subject Area Requirements must equal EN, MA, SC, AH, WH, EC, AG, VO, PF, PE, EL, FL, PA, A1, A2, BI, GE, EQ, SS, CE, EX, LA, LM, NC or SV.
-record rejected-

EXAMPLE

In the example below, records number two, five, six, and seven would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one, three and four would be rejected since the Course, State Subject Area Requirements codes are invalid.

Course Number	Course Sequence Number	Course, State Subject Area Requirements
* 1005300	1234A	E
0900310	2345B	EL
* 0400330	1235B	FP
* 1200330	3456C	MS
1302340	45678	PF
2109310	ABCDE	WH
1005320	123AB	EN

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course, State Subject Area Requirements and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

→ 29. If School Year-Course Taken = School Year-Record Submission, then Course Substituted, State Subject Area Requirements must equal EN, MA, SC, AH, WH, EC, AG, VO, PF, PE, EL, FL, PA, A1, A2, BI, GE, EQ, SS, CE, EX, LA, LM, NC or SV or blank. If Course Number, Substituted is blank, Course Substituted, State Subject Area Requirements must be blank. If Course Substituted, State Subject Area Requirements is blank, then Course Number, Substituted must be blank. -record rejected-

EXAMPLE

In the example below, the first record would be loaded to the data base assuming no other reject rule would cause it to be rejected. The second record would be rejected since the Course Substituted, State Subject Area Requirements code is invalid.

Course Number	Course Number, Substituted	Course Substituted, State Subject Area Requirements
0800300	1802300	PE
*0800300	1802300	PP

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Substituted, State Subject Area Requirements code and resubmit the record.

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1516**

STAFF FISCAL YEAR SALARIES – EXCEPTION REPORTS

(DELETED for 1516)

80. If District Number and Employee Name, Legal (Last Name, First Name) are on the file of Progress Monitoring and Reporting Network (PMRN) for Reading Coaches, then the Job Code should be 64021, 64022 or 64023 for one of the Staff Fiscal Year Salaries records for the employee. —exception report—

EXAMPLE

The first record listed below would pass the edit. The second record would cause an error message to be generated because the employee is listed on the PMRN for Reading Coaches but the Job Code is not 64021, 64022 or 64023.

Staff Fiscal Year Salaries record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code
61	123456789	5	****	64021
*61	123456780	5	****	51027

Progress Monitoring and Reporting Network (PMRN)

District Number	Name	Job Title	School Name
61	John Smith	Reading Coach	ABC Elementary
61	Jane Doe	Reading Coach	XYZ Middle

Staff Demographic Information record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary	Employee Name, Legal (Last Name, First Name)
61	123456789	5	****	64021	Smith, John
61	123456780	5	****	51027	Doe, Jane


DISTRICT RESPONSIBILITY

The district should review the data in the second record and verify the Job Code. If there is an error the district should submit an update to the record.

STAFF FISCAL YEAR SALARIES – EXCEPTION REPORTS

81. If the Job Code is 64021, 64022 or 64023, then one of the Job Code Fund Source codes should be R or S. –exception report-

EXAMPLE

 The first record listed below would pass the edit. The second record would cause an error message to be generated because the employee has a Job Code, Primary of 64021 and none of the Job Code Fund Source codes is R or S.

Staff Fiscal Year Salaries records

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job, Code	Job Code Fund Source
61	123456789	5	****	64023	S050G0500000
*61	123456780	5	****	64021	G10000000000

DISTRICT RESPONSIBILITY

The district should review the data for the second record to verify the entries for Job Code and Job Code Fund Source. If there is an error in the data the district should submit an update to the record.

STAFF PAYROLL INFORMATION - EXCEPTION REPORTS

(DELETED for 1516)



~~63. If District Number and Employee Name, Legal (Last Name, First Name) are on the file of Progress Monitoring and Reporting Network (PMRN) for Reading Coaches then Job Code, Primary or Job Code, Additional (on the Staff Additional Job Assignment format) on at least one of their records should be 64021, 64022 or 64023. exception report-~~

EXAMPLE

~~The second Staff Payroll Information record listed below would not pass this edit because neither the Job Code, Primary nor the Job Code, Additional is 64021, 64022 or 64023 and the employee's name is listed on the PMRN for Reading Coaches in the district. The first Staff Payroll Information record would pass this edit because the matching Staff Additional Job Assignment record has a job code of 64022.~~

Staff Payroll Information record


District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary
03	123456781	2	****	51043
*03	123456785	2	****	51027

Staff Additional Job Assignment record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Additional
03	123456781	2	****	64021
03	123456785	2	****	51085

~~**** = Valid fiscal year for data submission.~~

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