

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1617**

May 12, 2017

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2016-17

Data Element Number: **109225**

Data Element Name: **Course Grade**

The academic letter or number grade earned by a student in a course or other codes to indicate the current course status.

Right justify. Use leading blanks.

Coding values:

Grades 6-12, Adult Secondary Education, Adult Postsecondary Career and Technical Education (optional)

Beginning with School Year 2001-02, Section 1003.437, F.S., requires that the following scale be used in determining high school grades: Beginning with School Year 2007-08, the scale also applies to middle school grades:

A = 90%-100%, B = 80%-89%, C = 70%-79%, D = 60%-69%, F = 0%-59%

The district may use either a letter or a numeric grade on the permanent report card and transcript. Plus (“+”) or minus (“-”) signs may be displayed on the local report card, automated permanent record, and transcript but cannot be included in calculating the state grade point average.

Grades PK-5, Adult Basic Skills (optional)

For grades PK-5, use any designator which falls within the three alphanumeric character definitions.

Codes displayed for PK-5 grades other than those listed must be defined in the text section of the automated permanent record file.

Code	Definition/Example
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A	
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A-	
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A+	
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B	
---	--

B-	
----	--

B+	
----	--

C	
---	--

C-	
----	--

C+	
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D	
---	--

D-	
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Data Element Number: **109225**

Data Element Name: **Course Grade**

D+	
E	Excellent
F	
FL	Fail on a Pass/Fail basis
I	Incomplete
IP	In-Progress
N	Needs Improvement
NG	No Grade Assigned
NNN	Numeric Grade
P	Passing
S	Satisfactory
SB	Florida Seal of Biliteracy Program Eligible - Only applicable in Survey 5
T	Passed Exam (Applicable only to AP, EOC and CLEP) – Only applicable in Survey 5
U	Unsatisfactory
W	Withdrew (Dual Enrolled only)
WF	Withdrew Failing
WP	Withdrew Passing
Z	Not Applicable (Only applies in Student Course Schedule and if the course is not a virtual course offered in a virtual charter school, the school of instruction is not 7001, 7004, 7006 or 7023, or district of instruction does not equal 71.)

NOTES: Code "W," new for 2007-08, is to be used for Dual Enrollment courses only. Districts must record the grade assigned by the college or university. Codes "IP" and "Z" are new for 2013-14 and are only to be applied to specific virtual courses in Student Course Schedule records. These codes are not to be applied in any Student Course Transcript record.

Rules 6A-6.0981 and 6A-6.0982 F.A.C. requires student completion rate calculations for any student who is enrolled in a virtual course for more than fourteen (14) calendar days.

Length: 3

Data Type: Alphanumeric

Year Implemented: 9192

State Standard: No

Data Element Number: **109225**

Data Element Name: **Course Grade**

Use Types:

State Reporting: Yes
Local Accountability: Yes
FASTER: Yes
Migrant Tracking: Yes

Required Grades: PK-12, Adult

Programs Required:

All Programs
Adult Basic Skills
Adult Postsecondary
Adult Secondary

Formats Required:

Student Course Schedule DB9 14x
Student Course Transcript Information DB9 39x

Surveys Required:

Survey 5 Yes
Survey 1 Yes
Survey 2 Yes
Survey 3 Yes
Survey 4 Yes

Appendixes:

None

Description of Changes:

5/11/2017	Codes	Added new code SB per Rule 6A-1.09951, F.A.C.
7/1/2016	Codes	Added new code T.
7/1/2015	Notes	Added Note about Course Grade for Virtual.
7/17/2013	Codes	Added codes IP and Z to only be used in Student Course Schedule

FLORIDA DEPARTMENT OF EDUCATION
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
 AUTOMATED STUDENT INFORMATION SYSTEM
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2016-17

Data Element Number: **114025**

Data Element Name: **Diploma Type**

The type of diploma awarded to the student upon high school graduation.

Code	Definition/Example
W06	Standard High School Diploma
W07	Special Diploma (option one) NOTE: This will not be a valid diploma type after the 2022-23 school year
W10	State of Florida High School Performance-Based Diploma (GED and State Approved Graduation Test)
W27	Special Diploma (option two) NOTE: This will not be a valid diploma type after the 2022-23 school year
W43	Adult Standard High School Diploma (24-credit option)
W45	Adult State of Florida Diploma (GED)
W52	Adult Standard High School Diploma (Concordant and/or Comparative Score)
W54	Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)), 18 Credit Option
W55	Adult Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL)) Concordant and/or Comparative Score, 18-Credit Option
WD1	Standard High School Diploma (Deferred Receipt)
WFT	Standard High School Diploma (Concordant and/or Comparative Score)
WFW	Standard High School Diploma (FCAT waiver) NOTE: This code is valid for students who entered 9th grade prior to the 2013-14 school year
WGA	State of Florida High School Performance-Based Diploma (GED and Concordant and/or Comparative Score)
WGD	State of Florida Diploma (Performance-Based Exit Option Model Program, GED only)
WRW	Standard High School Diploma (Statewide Standardized Assessment Results Waiver) NOTE: This applies to students entering 9th grade beginning in the 2013-14 school year
WXL	Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) options.
WXT	Standard High School Diploma (Academically Challenging Curriculum to Enhance Learning (ACCEL) Concordant and/or Comparative Score
WXW	Standard High School Diploma (Academically Challenging Curriculum to enhance Learning (ACCEL) statewide assessment waiver.

Data Element Number: 114025

Data Element Name: Diploma Type

ZZZ Not applicable

Terms:

Adult Standard High School Diploma

Diploma awarded to adult students, enrolled in a school district adult high school program, who have earned passing scores on the state approved graduation tests, successfully completed the minimum number of academic credits as identified in s. 1003.4282 (6)(b) F.S. and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W43)

Diplomas awarded to adult students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score and successfully met all other requirements for a standard diploma, s. 1003.4282, F.S. Florida Department of Education approved standardized tests for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (s. 1008.22(8), F.S.). (W52)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., including earning passing scores on the state approved graduation tests. (W54)

Diploma awarded to adult students, enrolled in a school district adult high school program, who have met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to Enhance Learning (ACCEL) options, 18-Credit Option, s. 1002.3105(5), F.S., and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (W55)

Differentiated Diploma:

Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as standard diplomas (W06).

Special Diploma:

Diploma awarded to students who have been properly identified as intellectually disabled, deaf or hard-of-hearing, specific learning disabled, emotional/behavioral disabled, orthopedically impaired, dual sensory impaired, other health impaired, traumatic brain injury, autism spectrum disorder, or language impaired. Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options :

a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.09961(1)(a), FAC. (W07)

b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A-1.09961(1)(b), FAC. (W27)

Standard Diploma using a Concordant and/or Comparative Score*:

Standard diploma awarded to students who have satisfied the state approved graduation test requirement through a concordant and/or comparative score, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WFT)

Standard Diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5) and satisfied the state graduation test requirement through an approved state concordant and/or comparative score. (WXT)

Data Element Number: 114025

Data Element Name: **Diploma Type**

*Note: Florida Department of Education approved standardized test for which scores that are concordant and/or comparative with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (Section 1008.22(7)-(8), F.S.).

Standard Diploma:

Diploma awarded to students who have earned passing scores on the state approved graduation test, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (W06)

Standard diploma awarded to students with disabilities who have received an FCAT waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale.(Valid for students who entered 9th grade prior to the 2013-14 school year). (WFW)

Standard diploma awarded to students with disabilities who have received a Statewide Standardized Assessment Results Waiver, successfully completed the minimum number of academic credits as identified in Section 1003.4282, F.S., and achieved a cumulative grade point average of 2.0 on a 4.0 scale. (WRW)

Standard diploma awarded to students who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5). (WXL)

Standard diploma awarded to students with disabilities who graduated from school and met all of the requirements to receive a standard diploma based on the Academically Challenging Curriculum to enhance Learning (ACCEL) options, F.S. 1002.3105(5) and satisfied the state graduation test requirement with an approved statewide assessment waiver. (WXW)

State of Florida Diploma (GED):

Diploma awarded to students based on the student's satisfactory completion of the General Education Development Tests.

A) Diploma awarded to high school students who successfully completed the Performance-Based Exit Option Model Program requirements, successfully passed the GED, but did not pass the state approved graduation tests. (WGD)

b) Diplomas awarded to adult students should be recorded as W45.

NOTE: This information can be derived from the attendance system.

State of Florida High School Performance-Based Diploma

State of Florida High School Performance-Based High School Diploma
Performance-based diploma awarded to students who successfully completed the Performance-Based Exit Option Model Program requirements and have passed the GED Tests and the state approved graduation tests. (W10)

Performance-based diploma awarded to students who have successfully completed the Performance-Based Exit Option Model Program requirements, passed the GED Tests, and who have satisfied the state approved graduation test requirement through a concordant and/or comparative score*. (WGA)

Note: Students in the Performance-Based Exit Option Model must be in the 10th grade or higher in order to take the state approved graduation test.

Data Element Number: 114025

Data Element Name: Diploma Type

Length: 3

Data Type: Alphanumeric

Year Implemented: 9495

State Standard: Yes

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: 12

Programs Required:

All Programs

Workforce Development

Formats Required:

Student End of Year Status DB9 17x

WDIS Student End of Term Status DB9 50x

Surveys Required:

Survey 5 Yes

Survey F Yes

Survey W Yes

Survey S Yes

Appendixes:

None

Description of Changes:


5/12/2017	Codes	Revised language to code WRW to clarify the students applicable for this code.
7/28/2015	Codes	Added code WD1, which is to be included in grad rate calculations
7/1/2015	Codes	Removed codes W6A, W6B, WFA, WFB (not valid after 2014-15)
3/27/2015	Codes	Replaced term 'Alternative Assessment' with 'Concordant and/or Comparative Score'
3/12/2015	Notes	Added WRW note to Standard Diploma and added another statute reference for W06 and WFW.
3/12/2015	Codes	Added code WRW; revised definition of code WFT, and added notes to codes W07, W27, WFW.
7/22/2014	Codes	Update of the "Definition/Example" of the WGD code. Modification of notes to "Standard Diploma using an Alternate Assessment" and addition of notes for "Adult Standard High School Diplomas"
5/28/2014	Codes	Addition of adult standard HS diploma codes W54 and W55 to include 18 credit option. Specified 24 credit option for W43. Updated "notes" for W6A, W6B, WFA, WFB.
1/30/2014	Codes	WXT and WXW standard diploma types added
10/31/2013	Codes	W6A and W6B – Added a note within the definition of the codes.
9/17/2013	Notes	Added note for diploma type: WXL.

Data Element Number: **114025**

Data Element Name: **Diploma Type**

9/17/2013	Codes	Addition of new diploma type: WXL.
7/1/2013	Codes	The definitions for codes W10 and WGA are modified. They are not diploma codes.
6/1/2012	Notes	Revised description of Special Diploma under Terms. Deleted educable, trainable and profoundly mentally handicapped and replaced with intellectually disabled.

ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

 64. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Exit (Second) code must be B, C, D, E, F, G, H, I, J, L or Z. -record rejected-

EXAMPLE


The first record listed below would be added to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Exit (Second) code is not valid.

Student Number Identifier, Florida	ELL: Basis of Exit (Second)
123456789X	E
* 223456789X	Q

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the English Language Learners: Basis of Exit (Second) and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

 18. The Course Grade code must be A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, N, U, P, S, SB, T, E, WP, FL, NG, W or WF and must be right justified with leading blanks. -record rejected-

EXAMPLE

In the example below, records two and five would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one and four would be rejected since they contain invalid codes. Record three would be rejected since the Course Grade is not right justified with leading blanks.

Course Number	Credit Earned Course	Course Grade
* 1005300	100	OOA
0900310	050	B+
* 0400330	100	C+
* 1200350	050	WC
1200350	050	P

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Grade and resubmit the records.

Appendix(es) Updated

Student:

- **Appendix N:** Languages Codes