

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1415**

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2014-15

Data Element Number: **175100**

Data Element Name: **Staff Number Identifier, Local**

A ten-character code used by the school district locally to uniquely identify an employee. This staff identifier must be different than the Social Security Number or the district-defined number used in lieu of a social security number provided in the Social Security Number data element field.

| Code | Definition/Example |
|-------------|---------------------------|
|-------------|---------------------------|

| | |
|--|---------------------------------|
| | Not applicable for this element |
|--|---------------------------------|

Length: 10

Data Type: Alphanumeric

Year Implemented: 8788

State Standard: No

Use Types:

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

Required Grades: PK-12, Adult

Programs Required:

All Programs

Formats Required:

Career and Technical Education Teacher Course DB9 24x

Teacher Course DB9 15x

WDIS Teacher Course DB9 49x

Surveys Required:

Survey 1 Yes

Survey 2 Yes

Survey 3 Yes

Survey 4 Yes

Appendixes:

None

Data Element Number: **175100**

Data Element Name: **Staff Number Identifier, Local**

Description of Changes:

| | | |
|-----------|------------------|---|
| 1/21/2015 | Definition | Deleted reference to data element being optional; it is now a required field. |
| 7/1/2013 | Grades Required | Add adult |
| 7/1/2013 | Formats Required | Add the data element to WDIS Teacher Course - |

TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

(New Edit for 1415)

52. If Survey Period Code is 2 or 3, and if Period Number does not end in 88 and Class Size Core Course Indicator on the Course Code Directory = Y, then for all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; and Period Number and Scheduling Method equals C, the following conditions must be true:

- At least one Teacher Course record must have Certification/Licensure/Qualification Status equal to A, H, I, M, S or V
- At least one teacher in the group of Teacher Course records must have at least three years' experience on the Staff Experience format. Must match by District Number, SSN, Survey Period, Year
- Same teacher does not need to satisfy both conditions

-state validation-

EXAMPLE:

The below records would cause a validation error message to be generated because although the Certification/Licensure/Qualification Status is met, there must be at least one Staff Experience record where Experience Length is reported as three or more years for the team.

Teacher Course records

| District Number, Current Instr./Service | School Number, Current Instr./Service | Fiscal Year | Survey Period Code | Social Number | Course Number | Period Number | Scheduling Method | Certification/Licensure/Qualif./Status |
|---|---------------------------------------|-------------|--------------------|---------------|---------------|---------------|-------------------|--|
| 01 | 0151 | **** | 3 | 123456789 | 1002360 | 0106 | C | I |
| 01 | 0151 | **** | 3 | 1345678910 | 1002360 | 0106 | C | M |

Staff Experience records

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Experience Length |
|-----------------|------------------------|--------------------|-------------|-------------------|
| 01 | 123456789 | 3 | **** | 1 |
| 01 | 345678910 | 3 | **** | 2 |

****= Valid fiscal year for data submission

TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

(New Edit for 1415)



5D. If Survey Period Code is 2 or 3, and if Period Number does not end in 88 and if Scheduling Method equals I and Class Size Core Course Indicator on the Course Code Directory = Y, then for all Teacher Course records that are also Class Size Core Course indicated with Y on the Course Code Directory that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; and Period Number, the following conditions must be true:

- At least one Teacher Course record must have Certification/Licensure/Qualification Status equal to A, H, I, M, S or V
- At least one teacher in the group of Teacher Course records must have at least three years' experience on the Staff Experience format. Must match by District Number, SSN, Survey Period, Year
- Same teacher does not need to satisfy both conditions

-state validation-

EXAMPLE:

The records listed below would cause a validation error message to be generated because it does not have a matching Staff Experience record for at least one teacher on the team that meets the Experience Length of three or more years.

Teacher Course records

| District Number, Current Instr./Service | School Number, Current Instr./Service | Fiscal Year | Survey Period Code | Social Security Number | Course Number | Period Number | Scheduling Method | Certification/Licensure/Qualif./Status |
|---|---------------------------------------|-------------|--------------------|------------------------|---------------|---------------|-------------------|--|
| 01 | 0151 | **** | 3 | 123456789 | 1004560 | 0505 | I | S |
| 01 | 0151 | **** | 3 | 123459876 | 1004560 | 0505 | S | I |

Staff Experience records

| District Number | Social Security Number | Survey Period Code | Fiscal Year | Experience Length |
|-----------------|------------------------|--------------------|-------------|-------------------|
| 01 | 123456789 | 3 | **** | 2 |
| 01 | 123459876 | 3 | **** | 1 |

****= Valid fiscal year for data submission

DISTRICT RESPONSIBILITY