



DJJ Bi-Monthly Meeting September 7, 2016

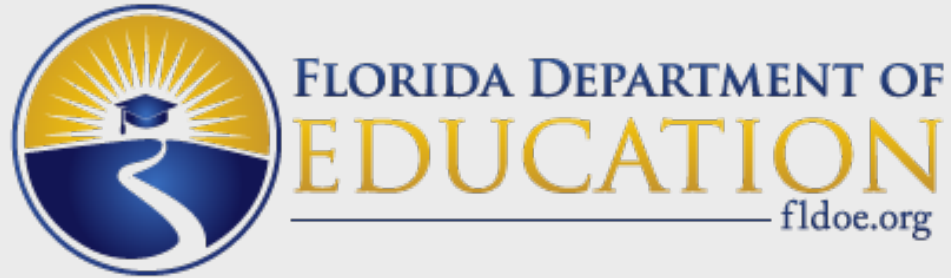
Dr. Curtis Williams

Carla Greene, M. S.



FLORIDA DEPARTMENT OF
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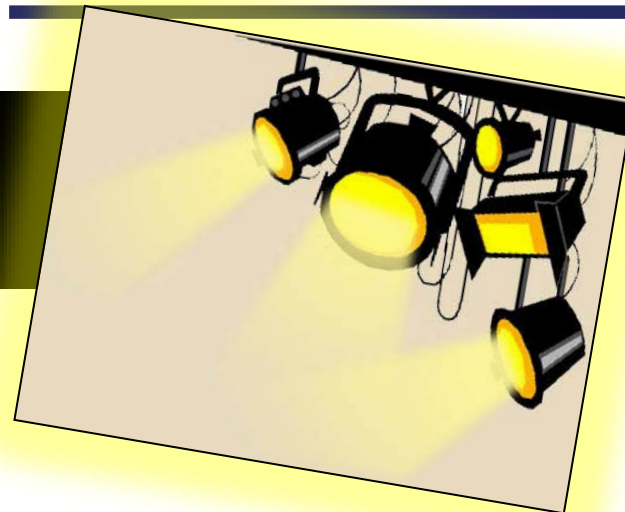


Welcome

Dr. Curtis Williams

DJJ Spotlight: Program Recognition

Okeechobee Youth Development Center(OYDC)
Okeechobee Youth Correction Center (OYCC)
Okeechobee Youth Treatment Center (OYTC)
Lead Educator: Jan Johnson



Installation of new, rolling/closing library shelves on OYCC Campus (funded by Title 1 2015-16 reallocation funds)



Three GED Graduates: 2 graduation celebrations - one in July at OYTC and one in August at OYCC

Florida DJJ Teacher of the Year Recognition Celebration at OYDC on August 17th. Congratulations, Linda Baker!

Awarded Perkins Grant (\$62k) for expanding vocational opportunities for building construction at OYCC campus





Announcements

2016 Educational Strategies & Student Engagement Institute

Registration

Topics

Save the Date!

2016
EDUCATIONAL STRATEGIES
&
STUDENT ENGAGEMENT INSTITUTE



Destination Graduation:
Together Ensuring Every Student Succeeds

September 19 – 21, 2016
The Florida Hotel and Conference Center
Orlando, Florida

Presented by:



- Alternative Education
- Building Family, School and Community Partnerships
- Dropout Recovery
- Exceptional Student Education
- Legislative Updates
- Matching Interventions to Student Needs
- Improving Graduation Rates
- Restorative Justice Initiatives
- Positive Behavior Practices/Supports
- Services for At-Risk Student Populations
- And more...

<http://www.cvent.com/d/rfqsbg/4W>

High School Graduation Requirements Flyers

www.fldoe.org/academics/graduation-requirements

**Academic Advisement Flyers:
What Students and Parents Need to Know**

*Available in
Spanish and
Haitian-Creole*

**Students Entering Grade Nine in the 2016-2017 School Year
Academic Advisement Flyer—What Students and Parents Need to Know**

What are the diploma options?

Students must successfully complete one of the following diploma options:

- 24-credit standard diploma
- 18-credit Academically Challenging Curriculum to Enhance Learning (ACCEL) option
- Advanced International Certificate of Education (AICE) curriculum

What are the requirements for the 24-credit standard diploma option?

4 Credits English Language Arts (ELA)

- ELA I, II, III, IV
- ELA honors, AP, AICE, IB and dual enrollment courses may satisfy this requirement.

4 Credits Mathematics

UPDATED

Graduation Requirements for Florida's Statewide Assessments

Table 3: Concordant and Comparative Scores

Grade 10 FCAT 2.0 Reading or Grade 10 FSA ELA	
Old SAT Critical Reading*	430
New SAT Evidence-Based Reading and Writing**	430
New SAT Reading Subtest**	24
ACT	19
Algebra 1 EOC (NGSSS or FSA)	
PERT	97

*administered prior to March 2016.

** administered in March 2016 or beyond; either the 430 score on Evidence-Based Reading and Writing OR the 24 score on Reading may be used.

<http://www.fldoe.org/core/fileparse.php/7764/urlt/GradRequireFSA.pdf>

Academy and Career-Themed Course Registration

School districts are annually required to register career-themed courses offered in secondary school as well as high school and middle school career and professional academies. Industry certifications earned in career-themed courses are eligible for additional full-time equivalent (FTE) membership in the Florida Education Finance Program (FEFP) calculation. Under current rules, the following windows for academies and career themed courses are required:

High School Career and Professional Academies

- Annual Registration Window: Mid-August to Mid-September
- 2016-17 Registration is open August 15 – September 14, 2016
- Appendix Y of the annual Student Information System database manual lists all registered academies

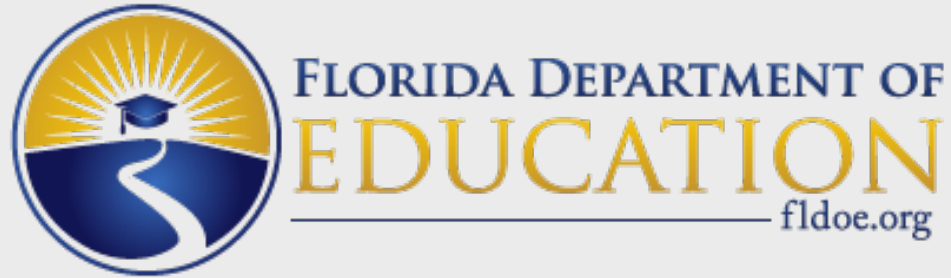
Middle School Career and Professional Academies

- Annual Registration Window: Mid-September to Mid-October
- 2016-17 Registration is open September 16 – October 12, 2016
- Appendix Y of the annual Student Information System database manual lists all registered academies

Career-themed Courses

- Annual Registration Windows: Mid-October to November, February and Early-August
- 2015-16 Registration is open August 1-10, 2016
- 2016-17 Registration is open October 16 – November 30, 2016; February 1 – March 1, 2017; and August 1-10, 2017
- Appendix FF of the annual Student Information System database manual lists all registered career-themed courses

For information about the registration process, please email industrycertification@fldoe.org.
http://www.fldoe.org/core/fileparse.php/8904/urlt/CAPE_Monthly-Planner.pdf



Compliance Reminder: Teacher Teaching Out-of-field Notification Requirements

Section 1012.42(2), Florida Statute (F.S.) Teacher teaching out-of-field NOTIFICATION REQUIREMENTS

When a teacher in a district school system is assigned teaching duties in a class dealing with subject matter that is outside the field in which the teacher is certified, outside the field that was the applicant's minor field of study, or outside the field in which the applicant has demonstrated sufficient subject area expertise, as determined by district school board policy in the subject area to be taught, the parents of all students in the class shall be notified in writing of such assignment.

Suggestions for Compliance to the Teacher Teaching Out-of-field Notification Requirements

- School personnel submits a list of out-of-field teachers and their teaching assignments for school board approval:
 - When a new teacher is hired with an out-of-field teaching assignment
 - When a new course is assigned to a teacher who is out-of-field during the school year
 - Before each FTE reporting period
- School personnel inquires about the school district out-of-field notification letter template to notify parents in writing.
- School personnel retains documentation of school board approval on file.

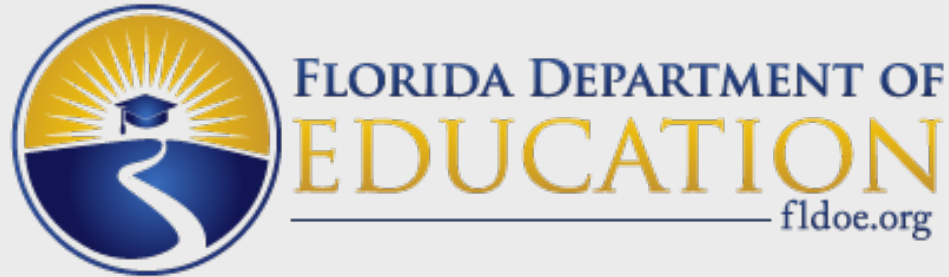
***Non-compliance will result in Auditor General findings (monetary).**

Common Auditor General Report Findings

- Over-reporting of Full-time Equivalent (FTE) due to incorrect number of days in a term on a school calendar
- No School Board approval for out-of-field teacher assignments
- No notification to parents regarding teachers' out-of-field status
- Exceptional Student Education (ESE) support levels 4 and 5:
 - IEP signature page missing
 - No valid IEP for reporting period
 - Matrix of Services not dated to determine when it was reviewed
 - Matrix of Services form missing



Best Practices



Portal to Exceptional Education Resources (PEER)

Florida Department of Education's
Electronic IEP System

Technical Assistance for DJJ programs utilizing PEER – addressing the ongoing concern for the slow transfer of IEPs and supporting documentation to DJJ programs from school districts.

50 School Districts in Florida utilize PEER

- Refer to the PEER school district map when a new student is enrolled. (Contact Carla Greene or PEER Support for an electronic copy)
- If a student transfers from one of the districts utilizing PEER, the student's IEP and other documents will automatically transfer to the new district after:
 - The new district submits a record for the student; AND
 - The student IDs match the student IDs the previous district used.
- If the student's IEP is not transferred automatically, then contact PEERSupport@fldoe.org for additional assistance with a manual transfer.



MyCareerShines

www.FLDOE.org

The Florida Career and Education Planning System MyCareerShines

- Replaced “Choices”.
- Free access for all students in Florida.
- Will continue to help districts meet the requirements of s. 1003.4156, F.S., which mandates that students complete a course in career and education planning in the middle grades.
- Will help DJJ schools meet the career assessment requirement (s. 1003.51(2)(g), F.S.). Choices provides 3 scientifically valid career assessments.
- Students can use the system to explore their interests in associated careers, review educational requirements for various careers, build a career and education plan and search financial aid opportunities. It gives students real-world skills such as how to write résumés and cover letters and how to prepare for job interviews.
- Link below provides information for new online trainings and face-to-face training sessions in Florida.

<https://www.floridashines.org/partners/mycareershines-implementation/training>

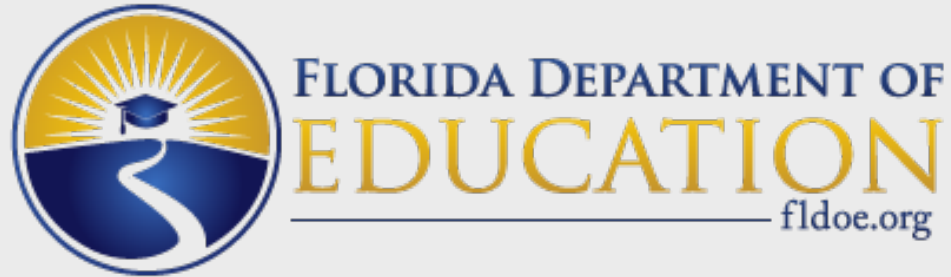
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DJJ EDUCATION HOT TOPICS

Carla Greene, M.S.
DOE DJJ Liaison



High School Equivalency Examination

2 Diploma Types Relative to the High School Equivalency Examination

- 1. State of Florida Diploma:** Diploma awarded to students based on the student's satisfactory completion of the High School Equivalency Examination
- 2. State of Florida High School Performance-Based Diploma:** Diploma awarded to students who successfully completed the Performance-Based Exit Option Model Program requirements and have passed the High School Equivalency Examination AND the state approved graduation tests

High School Equivalency Examination Preparation

Students participating in high school equivalency examination preparation programs shall be funded at the basic program cost factor for Department of Juvenile Justice programs in the Florida Education Finance Program (s. 1003.52 (3)(a) F.S.).

- 9900131 – GED Prep Reasoning through Language Arts
- 9900132 – GED Prep Social Studies
- 9900133 – GED Prep Science
- 9900134 – GED Prep Mathematical Reasoning
- 9900135 – GED Prep Comprehensive

Assessments Prior to High School Equivalency Examination

If a student is enrolled in **high school equivalency examination preparation courses**, are there requirements for pre-assessment or assessment before taking the exam?

No state requirements; however, check with your school district for their requirements. It is best practice to administer the Test of Adult Basic Education (TABE) or GED[®] Ready or other assessments to determine proficiency.

Reminders When REGISTERING DJJ Students for the High School Equivalency Examination

- High school equivalency examination testers CANNOT be enrolled in high school on the date of their examination administration UNLESS they are participating in the Performance-Based Exit Option Model.
- Florida Options Program on the GED® registration screen is equivalent to the Performance-Based Exit Option Model.
- Florida GED® Testing Procedures Manual (version 2016) can be found at the link below:

http://www.fldoe.org/core/fileparse.php/5615/urlt/GED_Procedures.pdf

Registering DJJ Students for the High School Equivalency Examination



Ready To Test

Background information

Next, let's confirm you meet the local requirements for testing.

Progress: 50% complete

Where do you plan to take the GED® test?

Florida

[Don't see the location you wanted?](#)

Are you currently enrolled in high school?

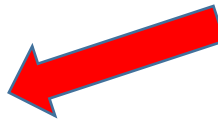
This does not include your preparation classes.

Yes

No

Option 1: Students who ARE NOT enrolled in the Performance-Based Exit Option Model (GED® Florida Options Program) AND will be withdrawn from K-12 by the date of their test examination

Although the DJJ student may be enrolled in high school (K-12) at the time of registration, indicate NO on the registration since the student MUST be withdrawn BEFORE taking the examination. (GED® Florida Options Program question will not appear)



Registering DJJ Students for the High School Equivalency Examination

Español



Option 2: Used for students who ARE enrolled in the Performance-Based Exit Option Model (GED® Florida Options Program)

Ready To Test

Background information

Next, let's confirm you meet the local requirements for testing.

You are not eligible to take the GED® unless you are enrolled in the options program mentioned below OR no longer in high school. If you are no longer in high school or participating in the options program, please change your answer. If not, please close your browser. X

Progress: 50% complete

Where do you plan to take the GED® test?

Florida

[Don't see the location you wanted?](#)

Are you currently enrolled in high school?

This does not include your preparation classes.

- Yes
- No

Are you in the Florida Options Program?

- Yes
- No

Click "Yes" ONLY if DJJ school AND the student **meet ALL requirements** for Performance-Based Exit Option Model. Student must be currently enrolled in high school (K-12) to participate in the Performance-Based Exit Option Model (GED® Florida Options Program) and will **NOT** be withdrawn from high school (K-12) before taking the examination.

If the answer is "Yes" to the first question, the answer to the 2nd question must also be "Yes" to complete the registration. If the answer is "No", the error in the red box above will appear and registration cannot be completed.

GED® Underage Waiver – School District Controlled

Pursuant to section 1003.435, F.S., the minimum age to take the GED® tests to meet the requirements for a high school equivalency diploma is 18 years. A candidate may take the examination after reaching the age of 16, in extraordinary circumstances, as provided for in the rules of the district school board of the district in which the candidate resides or attends school.

Below is the link for the official GED® underage waiver that must be signed by the superintendent or designee.

<http://www.fldoe.org/core/fileparse.php/3/urlt/gedunderagetesterform.pdf>

Rule 6A-6.0212, F.A.C. Performance-Based Exit Option Model

- Formerly known as GED® Exit Option.
- School districts **must apply and be approved** by the Florida Department of Education in order to implement the Performance-Based Exit Option Model at all school sites.
- One application from each school district is due every two years and within this application is a listing of all schools that are utilizing the Performance-Based Exit Option Model. The last submission was in 2014. The new application will be due in December of this year (2016).

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model Eligibility and Admission Components

- Not to be a preferred or accelerated means of completing high school
- For students off track to graduate with their kindergarten cohort due to being overage for grade, behind in credits or having a low Grade Point Average (GPA)
- May not graduate prior to their kindergarten cohort
- Voluntary
- **Requires parental notification and consent**

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model Initial Eligibility Minimum Requirements for Students

Student must be:

1. At least sixteen (16) years old and currently enrolled in Pk-12 program;
2. Enrolled in and attending high school courses that meet high school graduation requirements as specified in Section 1003.4282, F.S.;
3. In jeopardy of not graduating with their kindergarten cohort because they are overage for grade, behind in credits, or have a low GPA; and
4. Assessed at a seventh grade reading level or higher **at the time of selection** (ninth grade or higher at the time of testing for the State of Florida High School Diploma), as documented by the Test of Adult Basic Education (TABE) reading component or other assessment to determine grade level proficiency.

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model

- After initial eligibility has been determined, a comprehensive review must be completed to decide if the Performance Based Option Model is the most appropriate educational strategy.
- Parents or guardian(s) must be informed and give written consent.
- Counseling and advisement services are required.

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model - Program Completion Requirements

The student must:

- **Continue enrollment and attendance in high school courses** that meet high school graduation requirements as specified in Section 1003.4282 F.S.;
- Pass the required sections of the statewide standardized assessment required for a standard high school diploma, or receive a concordant score in accordance with Section 1008.22, F.S.;
- Pass the required subtests for the State of Florida High School Diploma; and
- Complete any additional requirements established by the school district.

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model - Program Completion Requirements

Before a student registers for the high school equivalency exam, the Florida Performance-Based Exit Option GED® Testing Approval Form (link below) should be completed.

<http://www.fldoe.org/core/fileparse.php/5615/urlt/ged-exitoptionform.pdf>

This completed form and any other required information should be submitted to the Performance-Based Exit Option Coordinator for your district. This staff member will be responsible for approving the form and transmitting it to the Florida GED® Testing Office. A list of district staff is posted here: <http://www.fldoe.org/academics/career-adult-edu/hse/perf-basedexit-option.shtml>. The district's Performance-Based Exit Option Coordinator must submit this form by scanning and emailing it to gedexitoption@fldoe.org or faxing to 850-245-0990.

NOTE: If the student is 16 or 17 years of age, the Florida GED® Testing Underage Waiver Form (link below) must be completed in addition to the above Florida Performance-Based Exit Option GED® Testing Approval Form.

<http://www.fldoe.org/core/fileparse.php/3/urlt/gedunderagetesterform.pdf>

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model - Program Completion Requirements

- Students earning the State of Florida High School Performance-Based Diploma are not required to obtain the minimum credits and GPA that are required for a standard high school diploma.
- Students must successfully participate in the Performance-Based Exit Option Model for **at least one full semester.**

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model - Program Completion Requirements

Students who are participating in the Performance-Based Exit Option Model during their 13th year of school, and their kindergarten cohort has already graduated, are not **required to continue classes until the end of the currently enrolled semester** if they have:

- Successfully passed the required sections of the statewide assessments required for a standard high school diploma or received concordant or comparative scores in accordance with Section 1008.22. F.S.;
- Passed the required tests for the State of Florida High School Diploma as specified in Rule 6A-6.0201. F.A.C.; and
- Completed any additional requirements established by the school district.

Rule 6A-6.0212, F.A.C., Performance-Based Exit Option Model - Official Recognition

- Students must receive official recognition. Students enrolled in the Performance-Based Exit Option Model are eligible to participate in all standard high school activities, including extracurricular activities, as well as graduation and other recognition ceremonies.
- If a student completes all of the Performance-Based Exit Option Model program requirements, the student must be awarded a **State of Florida High School Performance-Based Diploma**.
- A student completing the Performance-Based Exit Option Model who does not meet the graduation requirements established in Section 1003.422, F.S. does not qualify to receive a standard high school diploma.
- If a student passes all of the required tests for the State of Florida High School Diploma as specified in Rule 6A-6.0201, F.A.C., but does not pass the statewide assessment required for standard high school diploma, the student must only be awarded the State of Florida High School Diploma.



Best Practices for TABE and GED[®] Ready

Best Practices for TABE and GED® Ready

- All persons who administer state-approved assessments must first receive training on how to administer them. The FDOE maintains a database of all certified administrators. Many school districts and colleges will not accept transferred test scores if they cannot verify that the site uses certified administrators. Check the TABE Administration training opportunities on the event calendar at <http://www.floridaipdae.org>.
- Assess students with TABE (Complete Battery or Survey Form, Forms 9 & 10) or other assessment to determine proficiency level before enrolling students in high school equivalency preparation courses. Assess students with TABE, GED® Ready or other assessment before taking the exam.
- Assess students with TABE (Complete Battery or Survey Form, Forms 9 & 10) if he/she will be enrolling in Adult Education upon release. Adult Education students are required to be pre-tested to determine educational functioning level.
- GED® Ready is NOT an approved assessment for Adult Education or CTE.
- Inform school district transition contacts of TABE or GED® Ready scores by submitting the scores on the Electronic Education Exit Plan (EEEP).

Requesting Feedback for DJJ Bi-monthly Calls

Please email the following to Carla Greene:

- Program highlights to be recognized for the DJJ Spotlight
- Compliance – areas that need to be clarified
- Hot Topics – areas of interest to be addressed

Carla Greene, M.S.

Project 10: Transition Education Network

DOE DJJ Liaison

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