

General

1. Is there a good CDC resource providing information regarding recommendations to better promote health and safety for education?

We have provided a link directing you to CDC's webpage (<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>) that is all inclusive on the best strategies to aid schools to prevent further transmission of COVID. Additional documentation is required from the CDC website to support your receipts and how they aid in the prevention of COVID-19 when requesting reimbursement for items categorized as "other materials, supplies, or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety."

2. How is the school reimbursed? How does the vendor get paid?

The school must purchase allowable items and submit a reimbursement request through ClassWallet. We will need receipt of purchase along with proof of payment (i.e. bank statement, cleared check). When requesting large quantities of equipment or future services, once the delivery/service is complete the vendor may bill the school. The school will upload receipt of service (i.e. invoice/ bill) and Class Wallet will reimburse the vendor.

3. If the school purchased items in the summer of 2020, can they be reimbursed for those items?

Allowable items are reimbursable for purchases made on or after March 13, 2020.

4. Are you able to provide more clarity on the vendor approval process? If the vendor we would like to use is not already on the State's approved list, do you know what that vendor will need to do?

Your vendor of choice should submit a pre-registration workflow form through Class Wallet to be approved by the state ([Service Provider Pre-Registration Form](#)). Once approved, the school will be able to submit Direct Pay requests to the vendor for services. The school will submit the invoice on the vendor's behalf and once it is approved the vendor will be paid. Keep in mind, ClassWallet's vendor processing fee is 2.5% which will be deducted from the invoice total when submitting Direct Pay requests.

Allowable Reimbursements

5. Are manipulatives (e.g., flashcards) to address learning loss allowable?

Yes, manipulatives are allowable reimbursements. To be clear, manipulative materials are any concrete objects that allow students to explore an idea in an active, hands-on approach.

6. Can the school be reimbursed for textbooks, furniture, technology, disposable items, portable walls, etc.?

Textbooks can only be purchased as DirectPay. Furniture can be reimbursed to the school. Disposable items can be reimbursed as well. Installation of technology would be a service in which the school would contract with a service provider. For example, digital whiteboards or Smartboards are allowable; however, the installation would be an allowable service that must be established through the department. Portable walls are allowable as long as they are temporary.

7. Can we be reimbursed for leasing of tents / portable space that we have previously paid for directly?

This is an allowable expense. The purchase of tents is also allowable, as long as the tent is less than \$10,000.

8. Last year, we leased additional computers rather than purchasing them to ensure students had access. Can these funds be used to reimburse those lease payments and/or used to pay off the lease?

This is not an allowable expense under the EANS program. If the school intends to buyout the lease throughout the duration of the program, the expense can be reimbursed. The school will need to provide a lease buyout agreement, in order for the expense to be reimbursed.

9. Can a school make classrooms bigger? Would construction or remodeling for this be allowable? Is playground equipment considered construction?

Construction, remodeling and capital improvement projects are not allowable under the EANS program. Installation of playground equipment would not be allowable.

10. Are contactless sinks, toilets, soap dispensers, and paper towel dispensers an allowable expense?

No, these are considered renovations or renovation materials, which are not allowable. The Centers for Disease Control and Prevention recommends increased cleaning of these items, as well as ensuring you have enough hand washing supplies. Portable versions of sanitizing equipment would be allowable (i.e. hand sanitizer dispenser, soap dispensers, portable sinks). Toilet paper dispensers and paper towel dispensers are not allowable.

11. Can the school pay their teachers for summer school services?

EANS funds may not be used to provide funds to non-public schools to cover payroll. Under section 312(d) (7) of the CRRSA Act, a public agency must control funds for services or assistance provided to non-public school students and teachers under the EANS program. However, an SEA may contract with a teacher at a non-public school directly to provide secular, neutral, and non-ideological services outside of the teacher's contractual obligation with the non-public school. The non-public school teacher must be employed by the SEA or another public entity (third party vendor/service provider) for EANS purposes outside of the time he or she is employed by the non-public school, and the non-public school teacher must be under the direct supervision of the SEA or other public entity with respect to all EANS activities. Also, an SEA may contract with a vendor to provide staff, such as nurses or teachers, who will provide services in nonpublic schools. The contract must be under the control and supervision of the SEA or another public entity.

12. What is covered in transportation?

A school may lease or rent a van or bus to allow for social distancing, which is an allowable service that would need to be established through the department. The chosen service provider will need to be approved through ClassWallet's platform (see #4 for access to pre-registration form). Vehicle purchases are not allowable. Reasonable transportation would also include additional transportation to a satellite location owned or leased by the school. Reasonable transportation includes additional routes added to aid social distancing and to meet the nutrition and academic needs of students. The private school must provide a basis for reasonable cost for transportation, i.e. federal reimbursement rate for mileage, maximum capacity.

13. What are examples of educational technology that are allowable expenditures?

Examples include chrome books, iPads, laptops, PCs, webcams, document cams, headsets, smartboards, hot spots, MiFis, cabling, connectivity devices, and subscriptions (IXL, Classkick, Quizlet, and Zoom).

14. Are warranties reimbursable?

Warranties cannot be reimbursed. However, if the warranty is included with price of the product and is non-negotiable, then it is allowable.

Ventilation Systems/Windows

15. The school has an older HVAC system and it needs upgrades. Is a new HVAC system covered under EANS? What is allowed?

No, new HVAC systems are not covered under EANS. Improvements to HVAC systems are however an allowable service. No replacement of major components (i.e. air conditioner, compressor, condenser (heat exchanger), thermal expansion valve, air handler (including evaporator coil and blower), terminal unit, chiller, duct system) are allowable. Attachments such as bipolar ionization and UV light to an HVAC system would be allowable. Schools can request air duct cleanings from a service provider.

16. The school has old windows that are steel encased and will not open. The school does not have good ventilation; can they replace the windows with EANS funds?

No, EANS will not cover new windows or installation, but will cover repairs to windows to improve air quality and ventilation.

Allowable Services

17. Are subscriptions (i.e. Zoom, IXL, and learning services) allowable or do they need to be state- approved?

The department will classify subscriptions as educational technology and these would be allowable. Curriculum based subscriptions are not reimbursable, they are only eligible for DirectPay.

18. Can tutors be used for hours of instruction?

Tutors must be hired through a third party vendor/service provider and are considered a service contract that the department must establish. The vendor must be registered with ClassWallet.

19. Would a summer online program with a vendor be allowable to address learning loss and how would you set this up?

An online program would be considered an allowable service and would need to go through the vendor application and setup process with the department.

20. The school wants to use a program for lower-level learners to help make up learning loss. Would this be reimbursable?

Programs implemented to close the gap for learning loss are allowable and will require third party vendor participation. The service provider will need to be registered with ClassWallet.

21. Can the school buy curriculum from an approved vendor through ClassWallet? Yes, if the curriculum is academic in focus and needed to address learning loss or to provide continuity of learning, then it is an allowable expense. Curriculum can only be purchased via DirectPay. Please note that the curriculum must be secular, neutral, and non-ideological. In other words, the curriculum **cannot** be religious based. Curriculum can be purchased from faith based providers but they may only provide curriculum for secular subjects.

22. Can the EANS program be used to provide counseling support to students experiencing emotional trauma?

Yes, this item is an allowable expense under the EANS program. It will require a contract with a third party vendor/service provider (DirectPay) that must be approved through ClassWallet.