

**Florida Department of Education**  
**Gold Standard Career Pathways Statewide Articulation Agreement**  
**Industry Certification to AS Degree Program**

<b>Degree Name:</b>	Office Administration (60)		
<b>CIP Number:</b>	1552020401		
<b>Industry Certification:</b>	Professional Legal Secretary (PLS)	<b>Code:</b>	TAFLP002
<b>College Credit:</b>	This Gold Standard Career Pathways Statewide Articulation Agreement guarantees the minimum award of course credits or a block of credit toward the above AS program is <u>9</u> hours of credit. This agreement does not preclude the awarding of additional credits by any college through local articulation agreements.		
<b>Validation Mechanism:</b>			
To be eligible for articulation, the student must show evidence of their current Professional Legal Secretary (PLS) certification and it must have been issued within three (3) years prior to their enrollment in the program.			
<b>Rationale/Justification:</b>			
The Professional Legal Secretary (PLS) certification represents industry acknowledgement of technical skill attainment of competencies in the Office Administration (60) program.			
<b>Applicability:</b>			
State college administrators were consulted and agreed that the <b>Professional Legal Secretary (PLS)</b> certification shall articulate <u>nine (9)</u> college credit hours to the AS degree in <b>Office Administration (60)</b> .  Articulated credit awarded under this agreement may only be applied to the above AS degree.			
<b>Date Presented to ACC</b>	<b>ACC Recommendation</b>	<b>Date Submitted to SBE</b>	<b>SBE Status</b>
December 09, 2014	Approved	April 15, 2015	Approved

This agreement is incorporated by reference in State Board of Education Rule 6A-10.0401 *Gold Standard Career Pathways Articulation Agreements*, which is authorized under 1007.23 Florida Statutes.