



FLORIDA DEPARTMENT OF  
**EDUCATION**  
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# Florida's AEFLA Size, Scope, and Quality Requirements

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# Florida's AEFLA Size, Scope and Quality Requirements

- Require minimum level of instructional service for eligible recipients necessary to improve literacy and workforce preparation
- Require enrollment targets are met in order to agencies to keep all of the awarded funds
- Create maximum funding level for an agency based upon the number of students served, allowing for a based funding level

# Establishment of a Minimum Level of Instructional Service for Eligible Recipients

Funded agencies must agree to a minimum level of access and enrollment necessary to improve literacy and workforce preparation for the county it serves through the following provisions:

1. To be funded, an eligible agency must offer instruction for a minimum of 10 hours per week for at least 32 weeks for each WIOA-eligible program offered by the agency. (Adult Basic Education, GED Preparation, Adult High School, ESOL and ELCATE) and
2. Agencies must propose serving at least 20 total students in all WIOA-eligible programs offered by the agency during the fiscal year.

## Establishment of 2017-18 Enrollment Target

Funded agencies must establish a minimum enrollment for 2017-2018 in the application and meet that enrollment level throughout the terms of the grant. All applicants will complete an Enrollment and Performance Form ( known as Form1-D) which includes the following information:

- Enrollment and Completion Rate Targets for Measureable Skills Gains Rate (only NRS measure required for 2017-18 year)
- Calculation of Need Served by Enrollment Target, based upon the data used to determine the geographic allocation

## Establishment of 2017-18 Enrollment Target

Funded agencies that fail to meet these targets will result in the return of grant funds to the state agency and will be expected to submit enrollment information for use in verifying whether or not the enrollment application targets (established in Form 1-D) have been met. The following levels are required for full payment of the grant award:

- For year 1, Grantees must meet 85% of the enrollment target in grant proposal;
- For year 2, Grantees must meet 90% of the enrollment target in grant proposal; and,
- For year 3, Grantees must meet 100% of the enrollment target in grant proposal.

## **Establishment of a Maximum Amount of Funds that an Agency May Request Based Upon the Number of Students Served**

Each eligible applicant must establish a maximum amount of funds that an agency may request (15-C: Maximum Allocation Form) based upon the number of students served to:

- Create an equitable distribution of funds within the geographic competition areas
- Ensure that agencies will not be permitted to propose the expenditure of funds that is not commensurate with the students being served, and
- Avoiding full allocations that will not result in full service within the geographic area identified in the proposal and fund as many agencies to meet the need for instructional services in the county.

# Florida's AEFLA Size, Scope and Quality Requirements

Other methods to demonstrate the size, scope and quality of the applicant's proposed project(s):

- Narrative responses to the 13 considerations as specified in section 231 (e) and section 203(9)(a-d)
  - Regional need
  - Ability to serve individuals with disabilities
  - Past effectiveness of the provider to improve literacy of eligible individuals
  - Alignment with One-Stop partners and coordination with other agencies
  - The intensity and quality of the instructional program and instructional practices
  - Evidenced-based instructional practices and reading instruction
  - Effective use of technology and distance learning

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Other methods to demonstrate the size, scope and quality of the applicant's proposed project(s):

- Narrative responses to the considerations as specified in section 231 (e) and section 203(9)(a-d)
  - Facilitation of learning in context
  - Qualified program instructors and staff
  - Partnerships
  - Student support services
  - High quality information and data collection systems
  - Demonstrated need for additional English language acquisition programs and civics education programs
  - Demonstrated need for family literacy services





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