2017-2018 Perkins Non-Traditional Funding Opportunities Webinar – July 12, 2017

Division of Career and Adult Education
Rod Duckworth, Chancellor
2017-2018 Funding Opportunities

Carl D. Perkins
Non-traditional
Due July 28, 2017

http://www.fldoe.org/academics/career-adult-edu/funding-opportunities
Funding Webinar

July 12, 2017
10:00 AM – 11:00 PM (EDT)

Call number: 1-888-670-3525
Conference Code: 4632608161 then #
Please help minimize background noise during the webinar.

• Please keep your phone on MUTE while listening to the conference call. This prevents background noise and in-office discussions from disrupting the call.

• If you do not have a “Mute” button on your phone, press *6 to mute and *6 to un-mute.
Carl D. Perkins Non-traditional Funding Opportunities Webinar Call Agenda

1. Welcome and Introductions – Josué Colorado
2. Preparing and Submitting the Application – Josué Colorado
3. Perkins Accountability – Jane Silveria
4. Quality Assurance Tools and Resources – Josué Colorado
5. Online Survey – Josué Colorado
6. Participants’ Questions
Welcome and Introduction

Josué Colorado
Funding Webinar Goals

• To provide funding opportunities information
• To provide pertinent programmatic information
• To provide performance reporting requirements
• To provide Request for Proposal (RFP) submission requirements
2017-2018 Funding Allocations

Carl D. Perkins Federal Act of 2006

Basic Grant - Title I Estimate $62,867,936
## 2016-2017 Funding Allocations

### Perkins IV State Budget Estimate

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Administration</td>
<td>$1,200,000</td>
</tr>
<tr>
<td>State Leadership</td>
<td>$3,303,810</td>
</tr>
<tr>
<td>Aid to Districts</td>
<td>$58,364,126</td>
</tr>
<tr>
<td><strong>Total Allocation</strong></td>
<td><strong>$62,867,936</strong></td>
</tr>
</tbody>
</table>

**Secondary** $27,835,919

**Postsecondary** *(College and School District)* $27,925,137

**Reserve** $2,603,070

**Total Aid-to-Districts** $58,364,126
Preparation and Submitting the Application

Josué Colorado
Program Update

• Choose the correct RFA/RFP from the website: http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/2017-2018-funding-opportunities/perkins.stml

• Read the entire RFA/RFP carefully and follow the instructions.

• Applications must contain a series of forms and a narrative

• Use the Checklist (last page of the RFA/RFP) to assure all required items are included and arranged in the proper order.
Program Update
- Continued -

• Save the Application Narrative Section including all pages, charts, and forms in Microsoft Word prior to inserting information.

• Complete the narrative using the same sequence presented in the Application Narrative section.

• Responses should be brief, clear, and concise.
Funding Purpose and Priorities

• To provide non-traditional programming to underrepresented youth in grades 7-12. This funding should increase the enrollment, retention and placement of students in non-traditional career training programs. The program **must** be on the non-traditional list at: [http://www.fldoe.org/core/fileparse.php/14195/urlt/nt-lest.xls](http://www.fldoe.org/core/fileparse.php/14195/urlt/nt-lest.xls) and activities can be integrated into the normal school day or offered after-school.
Eligible Applicants

• *School Districts and State Colleges currently awarded funds under Carl D. Perkins are the only eligible applicants for this funding and are required to serve as the fiscal and lead programmatic agent.

• 2016-2017 awardees of this grant are not eligible to apply.

• Must serve secondary students only (grades 7-12)
Funding and Due Date

• Funding:
  • Total - $40,000
  • Up to $10,000 maximum per project
  • Limited to one funded project per eligible agency (previous awardees of this grant are not eligible)

• Application Due Date: on or before July 28, 2017
Preparing the Application Narrative

1. Project Abstract or Summary
2. Project Need
3. Expected Measurable Outcomes/Project Deliverables
4. Evaluation
5. Sustainability
6. Partnerships and Collaboration
7. Budget (DOE 101)
8. Support for Strategic Plan
Budget Narrative Form, DOE 101
Applicable to all Perkins Applications

• Expenditures must be:
  • Directly tied to program goals
  • Reasonable, allocable, allowable, and necessary
  • See Example Budget in RFA/RFP

• Line item descriptors – must indicate:
  • For what, who, why, when, where, and quantity
• Examples of budget items are:
  • Salaries
  • Professional/Technical Services
  • Contractual Services (signed contractual agreements needed)
  • Equipment (must also provide Projected Equipment Purchases Form)
  • Materials and Supplies
  • Administrative Costs
Budget Narrative Form, DOE 101
Applicable to All Perkins
- Continued -

• Function Codes are only required for school districts.

• Object Codes (only one per line item) are for:
  • School Districts
  • Colleges
Administrative Costs including Indirect Costs

• Section 3(1) of the Act states that the term ‘administration’, when used with respect to an eligible agency or eligible recipient, means activities necessary for the proper and efficient performance of the eligible agency or eligible recipient’s duties under this Act, including the supervision of such activities. Such term does not include curriculum development activities, personnel development, or research activities.

• Section 135(d) of the Act states that each eligible recipient receiving funds under this part shall not use more than five percent of the funds for administrative costs associated with the administration of activities assisted for the proposed project.

• Positions such as project coordinator, accountant, clerical staff, or other positions not directly serving students are considered administrative. Indirect costs are considered administrative costs.
Contractual Service Agreements

• The RFP contains a Contractual Service Agreements section for subcontracting services to another entity (sub-recipient).

• The applicant is solely responsible for all programmatic, reporting and fiscal management of the project.

  
Federal Uniform Guidance

• The Uniform Guidance combines and codifies the requirements of eight Office of Management and Budget (OMB) Circulars: A-89, A-102 (former 34 CFR part 80), A-110 (formerly 34 CFR part 74), A-21, A-87, A-122, A-133, A-50. For the Department of Education this means that the requirements at EDGAR Parts 74 and 80 have also been subsumed under the Uniform Guidance.
Risk Analysis for School Districts, State Colleges, and State Universities

• Effective July 1, 2015, every agency must complete a Risk Analysis form. The appropriate DOE 610 or DOE 620 form will be required and approval must be obtained by FDOE prior to a project award being issued.

• The DOE 610, currently on file with the FDOE, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application, unless there are significant changes to the financial circumstances.
Equipment Purchases

• The RFP contains a section on Equipment Purchases as well as a Project Equipment Purchases Form.

• Any equipment purchased under this program must follow the Uniform Guidance found at:
  https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards
Equipment Purchases
- Continued -

Conditions for Acceptance

• Substantially Approvable
  • Includes required forms:
    • DOE 100A, Application Form bearing the original signature of the Superintendent for the school district or the Agency Head for other agencies.
    • DOE 101, Budget Narrative Form.
  
• All required forms must have the assigned TAPS Number included.

• Note: Perkins Non-traditional competitive grant must be received by DOE no later than the close of business on or before July 28, 2017.
Submitting the Proposal

• Submit one application with the original Agency Head’s signature and seven identical copies of the original proposal.

• It is the submitting agency’s responsibility to ensure that all copies are identical to the original.

Submit to:
Office of Grants Management
Florida Department of Education
325 West Gaines Street, Room 332, Unit B
Tallahassee, FL 32399-0400
Perkins Non-Traditional

Jane Silveria
Perkins Performance Measures

- Perkins IV requires that states develop valid and reliable measures for each core indicator of performance in order to accurately measure the performance of Florida’s CTE students. States and local programs must report on separate core indicators of performance for secondary and postsecondary students.
  - 6S1 Non-traditional Enrollments
  - 6S2 Non-traditional Completion
  - 5P1 Non-traditional Enrollments (college credit)
  - 5P2 Non-traditional Completion (college credit)
  - 5A1 Non-traditional Enrollments (clock hour)
  - 5A2 Non-traditional Completion (clock hour)
Ideas and Suggestions

• Middle school students
  • After school programs
  • Summer programs (must end by June 30)
  • Nontraditional career experiences/exploration
  • Shadowing
Ideas and Suggestions

- High school students
  - Dual enrollment in PSAV CTE programs
  - After school programs
  - Summer programs (must end by June 30)
  - Nontraditional career mentoring/shadowing
Ideas and Suggestions

• Website development/Webinars
  • By staff or by students

• Curriculum and instructional materials
  • To be disseminated statewide

• Guest speakers in non traditional fields
Use of funds

- Curriculum development
- Substitute teachers
- Consultants
- Technology
- Stipends for instructor
- Materials/supplies
What will judges look for?

• Non Traditional Perkins Indicators and targeted goals
• Targeted Population
• Impact
• Measurable outcomes
• Evaluations
• Sustainability
• Partnership and collaboration
• Business and Industry involvement
• Cost per student served
Remember

• Services must be in a non traditional program on the list: http://www.fldoe.org/core/fileparse.php/14195/urlt/nt-lest.xls

• Services must be for grades 7 – 12 only

• Be innovative

• Be replicable
### Non-traditional list

<table>
<thead>
<tr>
<th>CIP</th>
<th>Program Title</th>
<th>Sec. Program #</th>
<th>Non Trad Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>0552030220</td>
<td>Accounting Applications</td>
<td>8302100</td>
<td>M</td>
</tr>
<tr>
<td>0552040103</td>
<td>Administrative Office Specialist</td>
<td>8212500</td>
<td>M</td>
</tr>
<tr>
<td>0615040605</td>
<td>Advanced Manufacturing Technology</td>
<td>9200200</td>
<td>F</td>
</tr>
<tr>
<td>0101010500</td>
<td>Agricultural Sales and Services</td>
<td>8116000</td>
<td>F</td>
</tr>
<tr>
<td>0101039901</td>
<td>Agritech</td>
<td>8105800</td>
<td>F</td>
</tr>
<tr>
<td>0101030210</td>
<td>Animal Science and Services</td>
<td>8106200</td>
<td>F</td>
</tr>
<tr>
<td>0511100302</td>
<td>Applied Cybersecurity</td>
<td>9001300</td>
<td>F</td>
</tr>
<tr>
<td>0614130100</td>
<td>Applied Engineering Technology</td>
<td>8401100</td>
<td>F</td>
</tr>
<tr>
<td>0511010302</td>
<td>Applied Information Technology</td>
<td>9003400</td>
<td>F</td>
</tr>
<tr>
<td>0615030330</td>
<td>Applied Robotics</td>
<td>9410100</td>
<td>F</td>
</tr>
<tr>
<td>0101030303</td>
<td>Aquaculture</td>
<td>8004100</td>
<td>F</td>
</tr>
<tr>
<td>0615130111</td>
<td>Architectural Drafting Secondary</td>
<td>8101100</td>
<td>F</td>
</tr>
<tr>
<td>0615040603</td>
<td>Automation and Production Technology</td>
<td>9200100</td>
<td>F</td>
</tr>
</tbody>
</table>
Perkins Resources

Josué Colorado
Perkins Resources

• Perkins IV Resources
  http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/carl-d-perkins-career-technical-edu/carl-d-perkins-resources.stml

• Quality Assurance Policies, Procedures, and Protocols
  http://www.fldoe.org/academics/career-adult-edu/compliance/index.stml

• Federal Uniform Guidance
  https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards
Perkins and Resources

• Florida Department of Education “Green Book”
  http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml

• Grant Award - Terms, Conditions, and Assurances
  http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/project-application-amendment-procedur.stml
Online Survey

Josué Colorado
Online Survey

Survey for this webinar -
• Please take a few minutes to give us your feedback via this survey:
  https://floridadepartmentofeducation.formstack.com/forms/perkinswebinar survey

Reviewer registration for this competition year -
• Your opportunity to review and score grants:
  http://data.fldoe.org/register/wfgrantsdjj/
Participants’ Questions