

**Department of Education**  
**Office of Inspector General – Internal Audit**  
**Twelve-Month Status Report on: Center for Independent Living in Central Florida, Inc.**  
**Report #A-1920DOE-021 Issued: October 20, 2020**  
**Status as of October 20, 2021**

Finding	Recommendation(s)	Previous Management Response	Management Response as of October 20, 2021	Anticipated Completion Date & Contact
<p>DVR did not provide effective monitoring in accordance with the monitoring agreement.</p>	<p>We recommend DVR conduct monitoring in accordance with the risk assessment and monitoring plan. In addition, we recommend DVR promptly provide any monitoring results and recommendations for improvement to the CIL and ensure corrective action has been initiated on noted deficiencies.</p>	<p><b>Management Response as of October 20, 2020</b>  Concur. VR has completed the 2020-21 Risk Assessment and monitoring plan. The CIL in Central Florida is scheduled to be monitored twice during the contract year. Any monitoring results and recommendations for improvement will be immediately shared with the CIL and ensure corrective action can be initiated in a timely manner to correct any noted deficiencies.</p> <p><b>Management Response as of April 20, 2021:</b>  VR is in the process of completing two monitoring's this year, in accordance with the monitoring plan. The results of any deficiencies will be shared with the CIL in a timely manner to support any needed corrective action.</p>	<p>High work volume and staff turnover in the Contract Administrative Management (CAM) unit have resulted in additional monitoring delays. A new Contract Manager for the CIL contracts is now in place. Catching up monitoring for this CIL, including all activities outlined in previous management responses, has been made a priority.</p>	<p>12/31/2021   Monica Moyer  850-245-7004</p>

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<p>The CIL did not maintain sufficient documentation to demonstrate appropriate allocation of Contract #19-103 funds.</p>	<p>We recommend DVR include a review of expenditures incurred and the supporting documentation as part of their monitoring efforts to ensure expenditures are supported, allowable, allocable, reasonable, and necessary to the performance of the contract.</p>	<p><b>Management Response as of October 20, 2020</b>  Concur. VR will include a review of expenditures incurred and the supporting documentation as part of their monitoring efforts to ensure expenditures are supported, allocable, reasonable, and necessary to the performance of the contract during the bi-annual monitoring of the CIL in Central Florida.</p> <p><b>Management Response as of April 20, 2021:</b></p>	<p>High work volume and staff turnover in the Contract Administrative Management (CAM) unit have resulted in additional monitoring delays. A new Contract Manager for the CIL contracts is now in place. Catching up monitoring for this CIL, including all activities outlined in previous management responses, has been made a priority.</p>	<p>12/31/2021   Monica Moye  850-245-7004</p>

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		As part of scheduled monitoring of the CIL, VR will include a review of selected 1 <sup>st</sup> and 3 <sup>rd</sup> quarter expenses based on the monthly budget reconciliation that require all expenses be tracked by funding source.		
Consumer service records did not include all required elements and documentation could be strengthened.	We recommend DVR include a review of CSRs in its monitoring activities and ensure consumers have been deemed eligible for services in accordance with the federal regulations.	<p><b>Management Response as of October 20, 2020</b>  Concur. VR will include a review of CSRs in its monitoring activities to ensure consumers have been deemed eligible for services in accordance with the federal regulations during the bi-annual monitoring of the CIL in Central Florida.</p> <p><b>Management Response as of April 20, 2021:</b> As part of scheduled monitoring of the CIL, VR will include a review of selected 1<sup>st</sup> and 3<sup>rd</sup> quarter consumer service records, based</p>	High work volume and staff turnover in the Contract Administrative Management (CAM) unit have resulted in additional monitoring delays. A new Contract Manager for the CIL contracts is now in place. Catching up monitoring for this CIL, including all activities outlined in previous management responses, has been made a priority.	12/31/2021  Monica Moyer 850-245-7004

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		<p>on required monthly consumer service record reports, to see if consumers have been deemed eligible in accordance with federal regulations.</p>		