



State Board of Education

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NAMES: Carolyn DuBard
Elisabeth Goodman
PHONE: 850-245-0405

MEMORANDUM

DATE: October 17, 2014

TO: District School Superintendents

FROM: Linda Champion

SUBJECT: Factors to Estimate the Virtual Schools' October and February 2014-15 Full-Time Equivalent (FTE) Student Membership for the 2014-15 Third and Fourth Florida Education Finance Program (FEFP) Calculations

Attached is a list of the factors that will be used to estimate each district's virtual schools' October and February 2014-15 FTE student membership for the 2014-15 third and fourth FEFP calculations. Thirteen factors were calculated: one for each of the grades, kindergarten through grade 12.

These factors were calculated by district and grade using the relationship in the 2013-14 school year between earned FTE and the potential FTE based on courses enrolled. For the third FEFP calculation, the factors will be used to estimate October FTE membership for virtual courses. The February factors sent in a separate memo will be used to estimate the February virtual FTE membership. For the fourth FEFP calculation, the factors will be used to estimate October and February FTE membership for virtual school courses.

Linda Champion
Deputy Commissioner, Finance and Operations

District School Superintendents
October 17, 2014
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Please review the recommended factors on the attached worksheet and complete and fax the worksheet to Thomas Kauffman at 850-245-9135 by Friday, October 31, 2014. If these factors are not appropriate for determining the virtual schools' October and February FTE student membership, please propose revisions on the attached form. The review of these factors is critical because they will be used in determining each district's estimated virtual October and February FTE, which will be included in the 2014-15 third and fourth FEFP calculations.

LC/eg

Attachment: Factors to Estimate Virtual Schools' FTE for October and February 2014-15
Surveys

cc: District Finance Officers
District FTE Administrators

ATTENTION: THOMAS KAUFFMAN

Due Date: October 31, 2014

FLORIDA DEPARTMENT OF EDUCATION BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

FACTORS TO ESTIMATE VIRTUAL SCHOOLS' FTE FOR OCTOBER AND FEBRUARY 2014-15 SURVEYS

_____ COUNTY

Complete the form by indicating that the recommended factors listed below are appropriate for determining your virtual schools' FTE for the October and February surveys. If the factors are not appropriate, please provide revisions by grade.

Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.

- The recommended factors are appropriate for determining your virtual schools' FTE for the October and February surveys.
- The recommended factors are not appropriate for determining your virtual schools' FTE for the October and February surveys. Revised factors by grade are provided below.

<u>Grade</u>	<u>Virtual Factor Recommended</u>	<u>Revised</u>
KG	0.7967	_____
01	0.7905	_____
02	0.8159	_____
03	0.8559	_____
04	0.7803	_____
05	0.8847	_____
06	0.7937	_____
07	0.8025	_____
08	0.8798	_____
09	0.8634	_____
10	0.8952	_____
11	0.9000	_____
12	0.9000	_____

Signature of FTE Administrator

Date of Signature