



**State Board of Education**

Gary Chartrand, *Chair*  
John R. Padget, *Vice Chair*  
*Members*  
Ada G. Armas, M.D.  
John A. Colon  
Marva Johnson  
Rebecca Fishman Lipsey  
Andy Tuck

Pam Stewart  
Commissioner of Education

**CONTACT PERSONS**

**NAMES:** Carolyn DuBard  
Elisabeth Goodman

**PHONE:** 850-245-0405

**MEMORANDUM**

**DATE:** October 17, 2014

**TO:** District School Superintendents

**FROM:** Linda Champion

**SUBJECT:** Factors to Estimate February 2015 Full-Time Equivalent (FTE) Student Membership for the 2014-15 Third Florida Education Finance Program (FEFP) Calculation

Attached is a list of the factors that will be used to estimate each district's February 2015 FTE student membership for the 2014-15 third FEFP calculation. Ten factors were calculated for each district, one for each of the following programs:

- 101 Basic Education Grades PK-3
- 102 Basic Education Grades 4-8
- 103 Basic Education Grades 9-12
- 111 Basic Education Grades PK-3 with Exceptional Student Education (ESE) Services
- 112 Basic Education Grades 4-8 with ESE Services
- 113 Basic Education Grades 9-12 with ESE Services
- 130 ESOL/Intensive English Grades K-12
- 254 ESE Support Level 4
- 255 ESE Support Level 5
- 300 Career Education Grades 9-12

The February 2015 factors were derived from the historical relationships between October and February FTE. For the 2014-15 third FEFP calculation, the February 2015 calculated factors will

Linda Champion  
Deputy Commissioner, Finance and Operations

District School Superintendents  
October 17, 2014  
Page Two

be multiplied by the reported October 2014 survey FTE prorated to 1.0 FTE per student for each program to estimate the February 2015 survey FTE.

The FTE that will be used in the third calculation of the 2014-15 FEFP is the sum of the calculated July and October 2014 FTE, the estimated February 2015 FTE that is derived from the February factors process and the estimated June 2015 FTE.

**Please review the recommended factors on the attached worksheet and complete and fax the worksheet to Thomas Kauffman at 850-245-9135 by Friday, October 31, 2014. If these factors are not appropriate for determining the February FTE, please propose revisions on the attached form. The review of these factors is critical because the estimated February FTE will be a major determinant in the amount of each district's FEFP funding following the 2014-15 third FEFP calculation.**

LC/eg

Attachment: Factors to Estimate February 2015 Survey FTE

cc: District Finance Officers  
District FTE Administrators

**ATTENTION: THOMAS KAUFFMAN**

**Due Date: October 31, 2014**

FLORIDA DEPARTMENT OF EDUCATION BUREAU OF SCHOOL BUSINESS SERVICES  
OFFICE OF FUNDING AND FINANCIAL REPORTING

FACTORS TO ESTIMATE FEBRUARY 2015 SURVEY FTE

\_\_\_\_\_ COUNTY

Complete the form by indicating that the recommended factors listed below are appropriate for determining February FTE. If the factors are not appropriate, please provide revisions by FEFP program.

**Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.**

- The recommended factors are appropriate for determining February FTE.
- The recommended factors are not appropriate for determining February FTE. Revised factors by program are provided below.

<u>Program</u>	<u>Recommended Factor</u>	<u>Revised Factor Proposed By District</u>
101 Basic Education Grades PK-3	0.9823	_____
102 Basic Education Grades 4-8	0.9866	_____
103 Basic Education Grades 9-12	0.9872	_____
111 Basic Education Grades PK-3 with ESE Services	1.0733	_____
112 Basic Education Grades 4-8 with ESE Services	1.0184	_____
113 Basic Education Grades 9-12 with ESE Services	0.9659	_____
130 ESOL/Intensive English Grades K-12	0.9660	_____
254 ESE Support Level 4	0.8500	_____
255 ESE Support Level 5	1.2042	_____
300 Career Education Grades 9-12	0.9491	_____

\_\_\_\_\_  
Signature of FTE Administrator

\_\_\_\_\_  
Date of Signature