MEMORANDUM

DATE: February 9, 2015

TO: District School Superintendents

FROM: Linda Champion

SUBJECT: Estimated June 2015 Florida Department of Juvenile Justice (DJJ) Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)

The 2014-15 Fourth Florida Education Finance Program (FEFP) Calculation requires an estimate of June 2015 DJJ UFTE students by school, program and grade. Attached is the data used for your district in the 2014-15 Third FEFP Calculation. This data will serve as your district’s estimated June 2015 DJJ UFTE student total unless revised by the district. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Thursday, February 19, 2015.

The attached form, which certifies the estimated June 2015 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than February 19, 2015. If the estimated June 2015 DJJ UFTE student data from the 2014-15 Third FEFP Calculation is to be used as your district’s estimated June 2015 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the February 19, 2015, deadline, the estimated June 2015 DJJ UFTE student data from the 2014-15 Third FEFP Calculation will be used as the district’s estimated June 2015 DJJ UFTE student total. The submission of the estimated June 2015 DJJ UFTE student data is critical, as this student data is used in the 2014-15 Fourth FEFP Calculation, which is the basis for district funding through June 30, 2015.

Linda Champion
Deputy Commissioner, Finance and Operations
If it is necessary to fax the data in order to meet the February 19, 2015, deadline, please send the fax to Thomas Kauffman at 850-245-9135. Also, please call Mr. Kauffman at 850-245-9630 to verify receipt of the fax.

LC/tk

Attachments:  Estimated June 2015 Certification Letter
              Estimated June 2015 ESE 135 Form
              Estimated June 2015 DJJ UFTE Student Data

cc:  District FTE Administrators
     District MIS Directors
     District Finance Officers
Dear Ms. Tart:

This letter certifies the estimated June 2015 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the fourth calculation of the 2014-15 Florida Education Finance Program (FEFP) for the _______________ County School District. All DJJ schools are represented.

The district’s estimated June 2015 DJJ UFTE student total is _______________ (fill in total district UFTE student amount) and (check one):

1. ______ is the same as the estimated June 2015 DJJ UFTE student total from the 2014-15 FEFP third calculation; or

2. ______ has been revised by the attached copy of Form ESE 135, School Funding Certification.

Person completing this form: _____________________________________________________

Phone Number: _______________________________

Sincerely,

Signature of District School Superintendent or Designee
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I certify this report to be correct.

Signature of District School Superintendent or Designee

Date

ESE 135
Rev. 10/2014