



State Board of Education

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NAMES: Carolyn DuBard
Gene Tanner
PHONE: 850-245-5139

MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: October 21, 2016

SUBJECT: Factors to Estimate Virtual Schools' 2016-17 October and February Full-Time Equivalent (FTE) Student Membership for the Third and Fourth 2016-17 Florida Education Finance Program (FEFP) Calculation

Attached is a list of the factors that will be used to estimate each school district's virtual schools' 2016-17 October and February FTE student membership for the third and fourth 2016-17 FEFP calculations. Thirteen factors were calculated, one for each of the grades from kindergarten through grade 12.

These factors were calculated by school district and grade based on the relationship between earned FTE and potential FTE for enrolled courses during the 2015-16 school year. For the third and fourth FEFP calculations, the factors will be used to estimate FTE student membership for virtual education courses.

Please review the recommended factors on the attached worksheet, and complete and fax the worksheet to Josh Bemis at 850-245-9135 by Friday, October 28, 2016. If these factors are not appropriate for determining the virtual schools' October and February FTE student membership, please propose revisions on the attached form. The review of these factors is critical because they are used in determining each district's estimated virtual October and February FTE, which will be included in the third and fourth 2016-17 FEFP calculations. The attached factors will be used if no response is received by the deadline.

LC/gt

Attachment: Virtual Schools' 2016-17 FTE Factors

cc: District Finance Officers
District FTE Administrators

Josh Bemis

Linda Champion
Deputy Commissioner, Finance and Operations

ATTENTION: JOSH BEMIS

Due Date: October 28, 2016

FLORIDA DEPARTMENT OF EDUCATION BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

VIRTUAL SCHOOLS' 2016-17 FTE FACTORS

_____ COUNTY SCHOOL DISTRICT

Please complete the form by indicating that the recommended factors listed below are appropriate for determining your virtual schools' FTE for October and February surveys. If the factors are not appropriate, please provide revisions by grade.

Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.

- The recommended factors are appropriate for determining our virtual schools' FTE for October and February surveys.
- The recommended factors are not appropriate for determining our virtual schools' FTE for October and February surveys. Revised factors by grade are provided below.

<u>Grade</u>	<u>Recommended Virtual Factor</u>	<u>Factor Proposed by School District</u>
KG	0.9075	_____
01	0.9150	_____
02	0.9060	_____
03	0.9118	_____
04	0.9157	_____
05	0.9111	_____
06	0.8459	_____
07	0.7702	_____
08	0.8866	_____
09	0.8147	_____
10	0.7526	_____
11	0.7740	_____
12	0.8888	_____

Signature of FTE Administrator

Date of Signature