



State Board of Education

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Commissioner of Education

CONTACT PERSON:

NAME: Josh Bemis

PHONE: 850-245-0405

MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: February 3, 2017

**SUBJECT: Estimated June 2017 Florida Department of Juvenile Justice (DJJ)
Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)**

The fourth calculation of the 2016-17 Florida Education Finance Program (FEFP) requires an estimate of June 2017 DJJ UFTE students by school, program and grade. Attached is the data used for your district in the 2016-17 FEFP Third Calculation. This data will serve as your district's estimated June 2017 DJJ UFTE student total, unless revised by the district. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Tuesday, February 14, 2017.

The attached form letter, which certifies the estimated June 2017 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than February 14, 2017. If the June 2016 DJJ UFTE student data is to be used as your district's estimated June 2017 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the February 14, 2017, deadline, the June 2017 DJJ UFTE student data from the 2016-17 FEFP Third Calculation will be used as the district's estimated June 2017 DJJ UFTE student total. The submission of the estimated June 2017 DJJ UFTE student data is critical, as this student data is used in the 2016-17 FEFP Fourth Calculation, which is the basis for district funding through June 30, 2017.

Linda Champion
Deputy Commissioner, Finance and Operations

District School Superintendents

February 3, 2017

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If it is necessary to fax the data in order to meet the February 14, 2017, deadline, please send the fax to Josh Bemis at 850-245-9135.

LC/jb

Attachments: Estimated June 2017 DJJ UFTE Students Certification Letter
Estimated June 2017 DJJ UFTE Students ESE 135 Form
Estimated June 2017 FEFP Third Calculation DJJ UFTE Student Data

cc: District FTE Administrators
District MIS Directors
District Finance Officers

ATTENTION: JOSH BEMIS
Due Date: February 14, 2017

Date: _____

Fax Number: 850-245-9135

Mark Eggers, Assistant Deputy Commissioner
Florida Department of Education
Bureau of School Business Services
325 West Gaines Street, Room 814
Tallahassee, Florida 32399-0400

Dear Mr. Eggers:

This letter certifies the estimated June 2017 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the fourth calculation of the 2016-17 Florida Education Finance Program (FEFP) for the _____ County School District. All DJJ schools are represented.

The district's estimated June 2017 DJJ UFTE student total is _____ (fill in total district UFTE student amount) and (check one):

1. _____ is the same as the estimated June 2017 DJJ UFTE student data from the 2016-17 FEFP Third Calculation
2. _____ has been revised on the attached copy of form ESE 135, School Funding Certification.

Person completing this form: _____

Phone Number: _____

Sincerely,

Signature of District School Superintendent or Designee

Please return completed form to:
 Office of Funding and Financial Reporting
 Florida Department of Education
 325 West Gaines Street, Room 814
 Tallahassee, Florida 32399-0400
 850-245-0405
 Fax: 850-245-9135

FLORIDA DEPARTMENT OF EDUCATION
 BUREAU OF SCHOOL BUSINESS SERVICES
 OFFICE OF FUNDING AND FINANCIAL REPORTING



ESTIMATED JUNE 2017
 FLORIDA DEPARTMENT OF JUVENILE JUSTICE UFTE STUDENTS (SURVEY 4)
 SCHOOL FUNDING CERTIFICATION

District Number:	District Name:	School Number:	School Name:
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RECORD FTE EARNED BY EACH SCHOOL IN THIS DISTRICT USING DECIMAL NUMBERS THAT SHOW FRACTIONS TWO PLACES TO THE RIGHT OF THE DECIMAL POINT (EXAMPLES: 2.06, 2.60, 10.00).

PROGRAMS (PT = Part-time)		No.	PK	KG	1	2	3	4	5	No.	6	7	8	9	10	11	12	TOTAL	No.
Exceptional Student Education (ESE)	Support Level 4	254								254									254
	Support Level 5	255								255									255
Career Ed.	9-12	300								300									300
At Risk	ESOL	130								130									130
Basic	PK-3	101								101									101
	4-8	102								102									102
	9-12	103								103									103
Basic with ESE Services	PK-3	111								111									111
	4-8	112								112									112
	9-12	113								113									113
TOTAL PK-12																			

I certify this report to be correct.

 Signature of District School Superintendent or Designee

 Date