MEMORANDUM

TO: District School Superintendents

FROM: Linda Champion

DATE: October 30, 2015

SUBJECT: Estimated June 2016 Florida Department of Juvenile Justice (DJJ) Unweighted Full-Time Equivalent (UFTE) Students (Survey 4)

The third calculation of the 2015-16 Florida Education Finance Program requires an estimate of June 2016 DJJ UFTE students by school, program and grade. Attached is your district’s June 2015 DJJ UFTE student data, which will serve as the district’s estimated June 2016 DJJ UFTE student total, unless revised by the district. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Thursday, November 12, 2015.

The attached form letter, which certifies the estimated June 2016 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than November 12, 2015. If the June 2015 DJJ UFTE student data is to be used as your district’s estimated June 2016 DJJ UFTE student total, or if you anticipate zero DJJ UFTE students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the November 12, 2015, deadline, the June 2015 DJJ UFTE student data will be used as the district’s estimated June 2016 DJJ UFTE student total.

If it is necessary to fax the data in order to meet the November 12, 2015, deadline, please send the fax to Andrew Morrell at 850-245-9135.

LC/am

Attachments: Estimated June 2016 DJJ UFTE Students Certification Letter
Estimated June 2016 DJJ UFTE Students ESE 135 Form
June 2016 DJJ UFTE Student Data (based on June 2015 DJJ UFTE Student Data)

cc: District FTE Administrators
    District MIS Directors
    District Finance Officers
Dear Ms. Sanchez:

This letter certifies the estimated June 2016 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the third calculation of the 2015-16 Florida Education Finance Program for the ______________ County School District. All DJJ schools are represented.

The district’s estimated June 2016 DJJ UFTE student total is ________________ (fill in total district UFTE student amount) and (check one):

1. _____ is the same as the reported June 2015 DJJ UFTE student total, or

2. _____ has been revised on the attached copy of form ESE 135, School Funding Certification.

Person completing this form: ________________________________

Phone Number: ________________________________

Sincerely,

Signature of District School Superintendent or Designee
### PROGRAMS (PT = Part-Time)

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**TOTAL PK-12**: 460

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I certify this report to be correct.

______________________________  _____________________
Signature of District School Superintendent or Designee  Date

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ESE  135
Rev.  10/2015

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FLORIDA DEPARTMENT OF EDUCATION
BUREAU OF SCHOOL BUSINESS SERVICES
OFFICE OF FUNDING AND FINANCIAL REPORTING

ESTIMATED JUNE 2016
FLORIDA DEPARTMENT OF JUVENILE JUSTICE UFTE STUDENTS (SURVEY 4)
SCHOOL FUNDING CERTIFICATION

Please return completed form to:
Office of Funding and Financial Reporting
Florida Department of Education
325 West Gaines Street, Room 814
Tallahassee, Florida 32399-0400
850-245-0405
Fax: 850-245-9135

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BUREAU OF SCHOOL BUSINESS SERVICES
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