

FLORIDA DEPARTMENT OF EDUCATION



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NAME: Carolyn DuBard
Elisabeth Goodman

PHONE: 850-245-0405

MEMORANDUM

DATE: October 30, 2013

TO: District School Superintendents

FROM: Linda Champion

SUBJECT: Factors to Estimate February 2014 Full-Time Equivalent Student Membership for the Third 2013-14 Florida Education Finance Program Calculation

Attached is a list of the factors that will be used to estimate each district's February 2014 full-time equivalent (FTE) student membership for the third 2013-14 Florida Education Finance Program (FEFP) calculation. Ten factors were calculated for each district, one for each of the following programs:

- 101 Basic Education Grades PK-3
- 102 Basic Education Grades 4-8
- 103 Basic Education Grades 9-12
- 111 Basic Education Grades PK-3 with ESE Services
- 112 Basic Education Grades 4-8 with ESE Services
- 113 Basic Education Grades 9-12 with ESE Services
- 130 ESOL/Intensive English Grades K-12

LINDA CHAMPION

DEPUTY COMMISSIONER, FINANCE AND OPERATIONS

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District School Superintendents

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254	ESE Support Level 4
255	ESE Support Level 5
300	Career Education Grades 9-12

The February 2014 factors were derived from the historical relationships between October and February FTE. For the third 2013-14 FEFP calculation, the February 2014 calculated factors will be multiplied by the reported October 2013 survey FTE prorated to 1.0 FTE per student for each program to estimate the February 2014 survey FTE.

The FTE that will be used in the third calculation of the 2013-14 FEFP is the sum of the calculated July and October 2013 FTE, the estimated February 2014 FTE that is derived from the February factors process, and the estimated June 2014 FTE.

Please review the recommended factors on the attached worksheet and complete and fax the worksheet to Karen Johnson at 850-245-9135 by Friday, November 8, 2013. If these factors are not appropriate for determining the February FTE, please propose revisions on the attached form. The review of these factors is critical because the estimated February FTE will be a major determinant in the amount of each district's FEFP funding following the third 2013-14 FEFP calculation.

LC/kj

Attachment: Factors to Estimate February 2014 Survey FTE

cc: District Finance Officers
District FTE Administrators

ATTENTION: KAREN JOHNSON
Due Date: November 8, 2013

FLORIDA DEPARTMENT OF EDUCATION
 BUREAU OF SCHOOL BUSINESS SERVICES
 OFFICE OF FUNDING AND FINANCIAL REPORTING

FACTORS TO ESTIMATE FEBRUARY 2014 SURVEY FTE

_____ COUNTY SCHOOL DISTRICT

Complete the form by indicating that the recommended factors listed below are appropriate for determining February FTE. If the factors are not appropriate, please provide revisions by FEFP program.

Fax the form to the Office of Funding and Financial Reporting at 850-245-9135.

- The recommended factors are appropriate for determining February FTE.
- The recommended factors are not appropriate for determining February FTE. Revised factors by program are provided below.

Program	Recommended Factor	Revised Factor Proposed By District
101 Basic Education Grades PK-3	0.9801	_____
102 Basic Education Grades 4-8	0.9937	_____
103 Basic Education Grades 9-12	0.9890	_____
111 Basic Education Grades PK-3 with ESE Services	1.0645	_____
112 Basic Education Grades 4-8 with ESE Services	0.9973	_____
113 Basic Education Grades 9-12 with ESE Services	0.9241	_____
130 ESOL/Intensive English Grades K-12	1.0254	_____
254 ESE Support Level 4	0.9144	_____
255 ESE Support Level 5	1.1760	_____
300 Career Education Grades 9-12	0.9828	_____

 Signature of FTE Administrator

 Date of Signature