MEMORANDUM

DATE: January 27, 2014

TO: District School Superintendents

FROM: Linda Champion

SUBJECT: Estimated June 2014 Florida Department of Juvenile Justice Unweighted Full-Time Equivalent Students (Survey 4)

The fourth calculation of the 2013-14 Florida Education Finance Program (FEFP) requires an estimate of June 2014 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) students by school, program and grade. Attached is the data used for your district in the 2013-14 FEFP third calculation. This data will serve as your district’s estimated June 2014 DJJ UFTE student total unless you revise it. Districts are requested to carefully review the data and make appropriate changes.

To provide a revised estimate, please complete the attached copy of Form ESE 135 for each DJJ school and submit these forms to our office by Tuesday, February 18, 2014.

The attached form letter, which certifies the estimated June 2014 DJJ UFTE student total, must be signed by the superintendent or designee and submitted no later than February 18, 2014. If the estimated June 2014 DJJ UFTE student data from the third calculation is to be used as your district’s estimated June 2014 DJJ UFTE student total, or if you anticipate zero DJJ UFTE

LINDA CHAMPION
DEPUTY COMMISSIONER, FINANCE AND OPERATIONS
students for June, a letter that certifies the total UFTE students is still required. Submitted UFTE student data will be reconciled to the total certified in the letter.

For districts that submit data after the February 18, 2014, deadline, the estimated June 2014 DJJ UFTE student data from the third calculation will be used as the district’s estimated June 2014 DJJ UFTE student total. The submission of the estimated June 2014 DJJ UFTE student data is critical, as this student data is used in the fourth 2013-14 FEFP calculation, which is the basis for district funding through June 30, 2014.

If it is necessary to fax the data in order to meet the February 18, 2014, deadline, please send the fax to Karen Johnson at 850-245-9135. Also, please call Ms. Johnson at 850-245-9126 to verify receipt of the fax.

LC/kj

Attachments:  Letter Certifying Estimated June 2014 DJJ UFTE Students
               Estimated June 2014 DJJ UFTE School Funding Certification (ESE 135 Form)
               Estimated June 2014 DJJ UFTE Student Data

cc:  District FTE Administrators
     District MIS Directors
     District Finance Officers
Dear Mr. Eggers:

This letter certifies the estimated June 2014 Florida Department of Juvenile Justice (DJJ) unweighted full-time equivalent (UFTE) student data to be used in the fourth calculation of the 2013-14 Florida Education Finance Program (FEFP) for the _________________ County School District. All DJJ schools are represented.

The district’s estimated June 2014 DJJ UFTE student data is _________________ (fill in total district UFTE student amount) and (check one):

1. ______ is the same as the estimated June 2014 DJJ UFTE student data from the 2013-14 FEFP third calculation; or

2. ______ has been revised by the attached copy of Form ESE 135, School Funding Certification.

Person completing this form: _____________________________________________________

Phone Number: _____________________________________

Sincerely,

Signature of District School Superintendent or Designee
District Number:  | District Name:  | School Number:  | School Name:  

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TOTAL PK-12

I certify this report to be correct.

Signature ___________________________________________ Date ____________________________

ESE 135
Rev. 9/2013

Florida Department of Education