



Best Practices for Optimizing, Managing, and Monitoring Use of Federal Funds

**Florida Organization of Instructional Leaders (FOIL)
Fall Conference**

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Florida Department of Education (FDOE) Presenters

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FDOE Mission, Vision, and Goals

FDOE's Mission and Vision

- The mission of Florida's K-20 education system shall be to increase the proficiency of **all students** within one seamless, efficient system, by allowing them the opportunity to expand their knowledge and skills through learning opportunities and research valued by students, parents, and communities.
- Florida will have an efficient world-class education system that engages and prepares **all students** to be globally competitive for college and careers.
 - Sources: [Section 1008.31, F.S.](#), and [FDOE's Strategic Plan](#) (2021)

FDOE's Goals

1. Highest student achievement, as indicated by evidence of student learning gains at all levels.
2. Seamless articulation and maximum access, as measured by evidence of progression, readiness, and access by targeted groups of students identified by the Commissioner of Education.
3. Skilled workforce and economic development, as measured by evidence of employment and earnings.
4. Quality efficient services, as measured by evidence of return on investment.

Sources: [Section 1008.31, Florida Statutes \(F.S.\)](#), and [FDOE's Strategic Plan](#) (2021)



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Overview of Funding

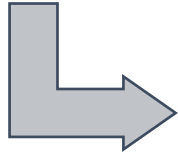
Grants

Applications

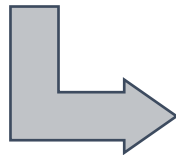
Projects

USDOE

FDOE receives federal grant
award(s) from the U.S.
Department of Education
(USDOE).



FDOE





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Requested Expenditures

Allowable: Reasonable, Allocable and Necessary

Three guiding principles to use when determining allowability:

- **Reasonable** – review items and determine if they are reasonable given the work of the grant and the costs comparative to today’s market value.
- **Allocable** – review items and determine if they meet the intent and purpose of the grant.
- **Necessary** – review items and determine if they are necessary purchases given the work of the grant.

If you have any questions as you put together your budget, please reach out directly to the program office.

Discussion

- What are some ways your district is currently using grant funds?
- How do you provide guidance to schools on grant funding being used in a way that is reasonable, allocable, and necessary?



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Federal Title Programs

Federal Title Programs

- **Title I, Part A** – Improving Basic Programs Operated by LEAs
- **Title I, Part C** – Education of Migratory Children
- **Title I, Part D** – Neglected & Delinquent Youth
- **Title II, Part A** – Supporting Effective Instruction
- **Title III, Part A** – English Language Acquisition, Language Enhancement and Academic Achievement
- **Title IV, Part A** – Student Support and Academic Enrichment
- **Title V, Part B** – Rural and Low-Income Schools
- **Title IX, Part A** – McKinney-Vento Program

2023-24 Monitoring Plan: Purpose of Monitoring

- Ensure LEAs are in compliance with all federal and state grant requirements.
- Allow FDOE the opportunity to provide technical assistance to LEAs to meet their needs.

2023-24 Monitoring Plan: Composite Score Risk Assessment

- Risk Assessment Data
- Feedback from Committee of Practitioners (CoP)
- Designation of Risk Score
- Risk scores will be used to determine which LEAs are selected for desktop or onsite monitoring.

2023-24 Monitoring Plan: Desktop Monitoring

- Request for Documentation
- Request for Conference Calls or Virtual Meetings
- Preliminary Monitoring Report

Program Compliance Indicators: Common Program Compliance Items

- Stakeholder Consultation for Grant Application
- Property Equipment, Inventory
- **Records Retention**
- Required Written Procedures
- Compensation
- **Allowability of Cost**
- Financial Management
- **Procurement**
- Contracts
- Charter School Reimbursements
- **Supplement, Not Supplant**
- Common Federal Program Guidance
- Comprehensive Needs Assessment
- **Maintenance of Effort**

Program Compliance Indicators: Common Program Compliance Items (continued)

Records Retention

- Show the amount of federal funds.
- Show how the LEA used the funds.
- Show the total costs of federally supported project.
- Show compliance with program requirements.
- Must be maintained for a minimum of five years.

Allowability of Cost

- Personnel, equipment, supplies, materials, tangible personal property, and utilities.
- Utilized in accordance with the approved grant application.
- Applicable to federal and state laws, regulations and rules.

Program Compliance Indicators: Common Program Compliance Items (continued)

Supplement, Not Supplant

- Grant funds may not be used to take the place of, or supplant, other funds.
- Supplanting is presumed if any of the following is true:
 - A district uses federal funds to provide services that are required under other federal, state, or local laws.
 - A district uses federal funds to provide services that the district provided with non-federal funds in the prior year.
 - A district uses federal funds to provide services that the district would otherwise provide without federal funds.

Program Compliance Indicators: Common Program Compliance Items (continued)

Maintenance of Effort

- Per Pupil Allocation (PPA) or
- The aggregate expenditures of the LEA and state combined

Procurement Standards

- State procurement requirements, in accordance with Rule 6A-1.012, Florida Administrative Code
- Federal procurement methods and thresholds as established in the Uniform Grant Guidance

Discussion

- How are you maximizing the use of grant funding to increase student achievement?
- What are some areas of growth in your LEA in monitoring use of grant funds?



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Questions

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