



MINUTES OF THE MEETING

Committee of Practitioners (CoP) Conference Call

October 14, 2020

11:30- 12:00 Noon Eastern Standard Time

Meeting called by the Committee of Practitioners

11:30 a.m. – 11:33 a.m.

Welcome/Call to Order

Ernesto Lontoc, Chair of CoP

- This month's meeting took place via Go-to-Webinar.
 - Ernesto Lontoc called the meeting to order at 11:30 a.m.
 - He thanked the members for their leadership at their respective districts and schools, service to the CoP, and for attending the meeting during the challenging times we are facing.
 - Shonda Goldsmith took attendance.
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11:34 a.m. – 11:38 a.m.

April 28, 2020 Meeting Minutes

Ernesto Lontoc, Chair of CoP

- While the CoP is awaiting the official appointment of the new Secretary, Ernesto Lontoc emailed the draft minutes of the April 28, 2020 Conference Call for members' advance review.
 - Shonda Goldsmith made a motion for the minutes to be approved.
 - Dr. Barbara Mundy seconded the motion.
 - There was no further discussion on the minutes. The minutes of the April 28, 2020 Conference Call were approved.
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11:39 a.m. – 11:43 a.m.

Equitable Services Updates/Comments

Nicolle Leider, Equitable Services Ombudsman, Division of Finance and Operations

- Nicolle gave an update on the CARES Act Equitable Service portion.
 - Nicolle also shared the Equitable Services Guidance from US Department of Education that was distributed last year. Specific focus was on skipped schools and how equitable services should be applied.
 - Contact information for the Equitable Services Ombudsman and ways to reach her for questions and support was shared.
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11:44 a.m. – 11:49 a.m.

FDOE Bureau Updates/Comments

Michelle L. Gaines, Chief, Bureau of Federal Educational Programs

- Michelle L. Gaines welcomed the group to the meeting and expressed her gratitude for the outstanding leadership of Ernesto and for the great work and support the CoP has provided to the Bureau of Federal Educational Programs.
- Michelle L. Gaines talked about the progress that has happened in the Bureau and some of the changes that has taken place to address our current climate.
- Michelle L. Gaines expressed that it is her goal to be accountable, collaborative, and transparent with districts as a way of work in the Bureau.
- Michelle L. Gaines highlighted the K-12 initiative spearheaded by Amanda Meeks. This K-12 collaboration's goal is about discussing best practices, and finding ways to work collaboratively and across teams.
- Michelle L. Gaines discussed the six (6) programs in the Bureau – Title I, Part A; Title I, Part C; Title I, Part D; Title IV; Title V and Title IX. All of these programs work collaboratively and cohesively in their daily work.
- Michelle L. Gaines announced that the position for the Title I, Part A Directors will be posted soon.
- Michelle L. Gaines thanks the CoP for their guidance and input for the new Title I, Part A Monitoring tool. There has been a lot of streamlining for all of the processes related to Title I, Part A. The Title I, Part A will monitor five (5) compliance areas: CPP – October, PFEP - November, Cross Coordination - January, Certification - February, Private Schools –March
- Michelle L. Gaines highlighted a new initiative called “TIPA TALKS” that will be launched by Title I, Part A.
- Michelle L. Gaines answered three questions that were related to final allocations. At this time, those allocations have not been released.
- Michelle L. Gaines announced that cross-training will begin across the team to better support the districts.

11:50 a.m.– 11:53 a.m.

Update on Membership/Application Process

Shonda Goldsmith, Program Specialist and FDOE CoP Liaison, Bureau of Federal Educational Programs

- Shonda Goldsmith announced the 2020 membership application release date, which is October 26, 2020 – November 16, 2020. The application will be released via email with a link to access the application. The application will close at 11:59 p.m. on November 16, 2020.
- Shonda Goldsmith announced that there will be nine (9) vacancies filled from the following categories: parents and members of local school boards, teachers, school leaders, local paraprofessionals, charter school teachers and representatives, charter school leaders, career and technical educators, and private school affiliates.
- Shonda Goldsmith announced that new members will be notified early February 2021 and announced at the CoP's February 21 meeting.

11:54 a.m.- 11:57 a.m.

Questions/Comments and Follow-up

Jacqueline Hill, Program Specialist, Bureau of Federal Educational Programs

- Jacqueline answered questions submitted to the Committee of Practitioners. She also notified the attendees that questions we were unable to address would be answered and included in the follow-up materials.

11:58 a.m.- 11:59 a.m.

Closing Remarks

Dr. Felita Lewis, Vice Chair of CoP and Executive Director, Family and Community Engagement, HCPS

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- Dr. Lewis expressed her gratitude to the CoP on behalf of the Chair and herself for their support throughout the year.
 - Dr. Lewis also asked that members to share the information about the 2020 CoP member application to increase awareness.
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12:00 Noon

Adjournment

Ernesto Lontoc, Chair of CoP

- Ernesto Lontoc thanked Dr. Lewis for her support and leadership.
- Ernesto Lontoc updated the members that he, Dr. Lewis and Shonda Goldsmith will begin working on the required Annual Report for the Governor, Florida Congress and Florida Senate. He assured the CoP that just like in the past three years, the Annual Report will be comprehensive and submitted on timely manner.
- Ernesto Lontoc once again, thanked all the CoP members and FDOE officials for their support and offered words of encouragement to all during this challenging time.
- Ernesto Lontoc adjourned the meeting at 12:02 p.m.

**Minutes approved on October 30, 2020 through online vote/consent emailed to Ernesto Lontoc, Chair of CoP*