



MINUTES OF THE MEETING

Committee of Practitioners (COP) Conference Call

April 28, 2020

4:00 p.m.- 5:00 p.m. Eastern Standard Time

Meeting called by the Committee of Practitioners

4:00 p.m. – 4:05 p.m.

Welcome/Call to Order

Ernesto Lontoc, Chair

- This month's meeting took place via Zoom.
 - Ernesto Lontoc called the meeting to order at 4:01 p.m.
 - He thanked the members for their continued service to the COP and for attending during the challenging times we are facing.
 - Shonda Goldsmith took attendance.
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4:05 p.m. – 4:10 p.m.

February 11, 2020 Meeting Minutes

Ernesto Lontoc, Chair

- Ernesto Lontoc sent the members the minutes from February 11, 2020 Conference Call for advance review.
 - Dee Dee Wright made a motion for the minutes to be approved.
 - Dr. Maria Longa seconded the motion.
 - No further discussion. The minutes of the February 11, 2020 meeting were approved.
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4:10 p.m. – 4:25 p.m.

FDOE Bureau Updates/Comments

Michelle L. Gaines, Chief, Bureau of Federal Educational Programs

- Michelle Gaines welcomed the group to the meeting and introduced the FDOE Chancellor, Dr. Eric Hall.
 - Michelle Gaines talked about the many exciting changes that were happening in the Bureau, with one of the items being the
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Application and its processes. The Bureau is also under a reorganization/restructure and Program Specialist will be assigned to specific districts for support. More details and announcement will be forthcoming.

- Dr. Eric Hall thanked the members for their service to FDOE and for participating in the Committee of Practitioners (COP).
- Dr. Hall expressed his ongoing support to the COP and looks forward to working more closely with its members on future projects.
- Dr. Hall further expressed his delight in all of the changes happening in the Department to further align important priorities with Commissioner Corcoran's vision: strong belief in the resilience of Floridians, closing the achievement gap, the role of technology in raising student achievement and solving the digital gap, among others.
- Michelle Gaines brought up the Title I Part A application deadline. She explained that districts are continuing to submit applications. Approximately 15 districts have requested extensions to the deadline, and these extensions have been approved. Requests for extensions should be submitted via email to Melissa Ramsey and Michelle Gaines.
- The Bureau of Federal Educational Programs is working on a handbook for each program to be posted on webpage.
- Title IV will be moving to the Bureau of Federal Educational Programs in June.
- A new name is being considered for the Bureau of Federal Educational Programs.

4:25 p.m.– 4:35 p.m.

Update on COP Membership

Shonda Goldsmith, Program Specialist, Bureau of Federal Educational Programs

- Shonda Goldsmith explained that many of the Committee members' tenure will conclude on June 30, 2020. Commissioner Corcoran may extend members' tenure due to extenuating circumstance the state is in.
 - Shonda Goldsmith sent a survey to the members to determine how long each member would consider remaining on the Committee.
 - Everyone participated in the survey.
 - Ten members chose to be reappointed for another 3-year term pending approval by Commissioner Corcoran.
 - Three members chose additional 1 year to serve.
 - Two members chose 6 months.
 - Three members elected to end tenure on June 30, 2020 due to promotion and additional work load.
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- Members who chose to serve 1 year or less need to email COP Chair, Ernesto Lontoc.
 - Final decision and more information will be sent out in the near future with the plan for memberships' tenure and recruitment for the remaining COP vacancy.
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4:35 p.m. – 4:40 p.m.

Equitable Services Updates/Comments

Jacqueline Hill, Program Specialist, Bureau of Federal Educational Programs represented Nicolle Leider, Equitable Services Ombudsman, Division of Finance and Operations

- Jacqueline Hill shared that Nicolle Leider wanted to ensure that communication was still happening with private schools.
 - Private schools have expressed concerns with sharing student data for Title I Part A. October 2019 guidance from US Department of Education allows data to be collected every year or every other year.
 - October 2019 guidance will be sent to the Committee members for reference.
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4:40 p.m. – 5:00 p.m.

Questions/Comments

- No members shared any comments or asked any questions at this time.
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5:00 p.m.

Adjournment

- Ernesto Lontoc shared that the next COP meeting is a possible September 22-23, 2020 face-to-face meeting during the FASFEP/ECTAC Forum in Orlando. He explained that more information will be forthcoming.
 - Dr. Maria Longa shared that they are waiting for the guidance from the CDC to determine if the Forum will proceed as planned.
 - Chief Michelle Gaines offered support with anything as needed.
 - Ernesto Lontoc adjourned the meeting at 5:01 p.m.
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**Minutes approved on October 14, 2020 during the Committee of Practitioners' Conference Call meeting*