



MINUTES OF THE MEETING*

Committee of Practitioners (CoP) Conference Call

February 10, 2022

2:00 p.m. – 3:00 p.m. Eastern Time

Meeting called by the Committee of Practitioners

Meeting Attendees:

Mr. Ernesto Lontoc, Chair

Dr. Felita Lewis, Vice Chair

Mrs. Julie Williams, Secretary

Ms. Michelle Gaines, Chief – BFEP (FDOE)

Ms. Jaqueline Hill, Program Specialist and FDOE CoP Liaison

On Roll Call- All active CoP members present (virtual meeting)

Quorum requirement: Met

2:00 p.m. – 2:10 p.m.

Welcome/Call to Order

Ernesto Lontoc, Chair, CoP

- Mr. Lontoc shared his appreciation for Chief Gaines' leadership and vision for the Handbook. The CoP is proud for opportunity to be part of the Handbook from start to finish.

2:10 p.m. – 2:20 p.m.

FDOE Bureau Updates/Comments

Michelle L. Gaines, Chief, Bureau of Federal Educational Programs

- Four Pillars – Integrity, Intent, Capability and Results- Quoting Stephen Covey
 - The executive board has reviewed the Handbook. A follow-up for your review and input will be sent to the executive committee. Please tell us about minor or major changes.
 - There are four guidance documents being developed. Chief Gaines will be sending out the guidance documents and asking for input.
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- Survey Data- Still deciding internally as to what data should be used. A response will be sent out.
 - The Bureau has hired four new staff that will start in February.
 - Title IX- Regional Navigator Positions designed for professionals with a heart for serving the homeless population. There will be three positions. Recommendations are welcomed.
 - **Question/Comment:**
 - Survey for Foster Care- Foster Care is an area that needed more time and attention. Miami Dade stated that foster care is an area of focus for them. Chief Gaines stated that they will be looking at where we currently stand and what we need to do to move forward. Chief Gaines welcomed Miami Dade to share what they are doing.
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2:20 p.m. – 2:35 p.m.

District Partner Share Out

Ernesto Lontoc, Chair CoP/ School District of Palm Beach County

- Ernesto stated that he emailed a copy of the Kindergarten Round-Up Initiative to the CoP Team earlier in the year.
- Jacqueline Hill shared the plan on the screen with the CoP committee.
 - Evidence- pictures of the event, training evaluation, meeting minutes
 - Parent training that is aligned with the kindergarten standards and addressed kindergarten entry expectations.

Dr. Abrahante- Miami Dade

- Ambassadors into Kindergarten
 - Miami Dade has built relationships with private Pre-K providers and conducted training for parents at the VPK provider locations.

Mr. Lontoc is pleased to see the sharing of best practices among members and the consistent collaboration, support, and guidance from BFEP.

2:35 p.m. – 2:40 p.m.

CoP Updates

Jacqueline Hill, Federal Specialist, Title I Part A

- Two vacant seats available for charter members:
 - Leadership position
 - General representative position
 - An interest meeting will be held around the second week of March. Then a link will be emailed to everyone. It is an electronic application.
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2:45 p.m. – 2:50 p.m.

CoP Member Recognition

Michelle L. Gaines, Chief, Bureau of Federal Educational Programs

- Celebrate the Membership- Grateful for the time, intellect, and input to support the work of the state. Congratulated Mr. Lontoc as the longest serving Chair of the CoP to date.
 - Certificate of Recognition will be mailed to members.
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2:50 p.m. – 2:55 p.m.

Closing Remarks

Dr. Felita Lewis, Vice Chair, CoP

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- Black History Month is a time to honor legacies and the impact of African Americans throughout history. Dr. Lewis asked the CoP to show that we value the contributions of African Americans through programs, celebrations and activities in our schools.
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3:00 p.m.

Adjournment

Mr. Ernesto Lontoc, Chair, CoP

- Meeting adjourned at 3:01 p.m.
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**Minutes approved on September 14, 2022 during the Committee of Practitioners (CoP) meeting held at Grand Hyatt Tampa Bay, 2900 Bayport Drive, Tampa, Florida 33607*