2021-2022 Technical Colleges and Centers FloridaShines Catalog Program Sampling Data Standards Document for the Department of Education

	Field Name	Required	Field Type	Field Size	Default	Field Description	Validation
A	CTID	N/A	N/A	N/A	N/A	*DO NOT CHANGE THIS VALUE. This is an auto assigned value by Florida Virtual Campus. For additional details please visit: https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml Globally unique Credential Transparency Identifier (CTID) by which the creator, owner or provider of a resource recognizes it in transactions with the external environment (e.g., in verifiable claims involving the resource).	N/A
B	*Sector (District or Florida College System)*	N/A	N/A	N/A	N/A	*These data are autogenerated by FloridaShines.*	N/A
C	*District Number or Florida College System Number*	N/A	N/A	N/A	N/A	*These data are autogenerated by FloridaShines.*	N/A
D	*District Name or Florida College System Name*	N/A	N/A	N/A	N/A	*These data are autogenerated by FloridaShines.*	N/A
E	*Technical College Name*	N/A	N/A	N/A	N/A	*These data are autogenerated by FloridaShines.*	N/A
F	*2020 CipCode10Digit*	N/A	N/A	N/A	N/A	*These data are being provided by DOE for the 2021-2022 Academic Year for reference only.*	*These data are being provided by DOE for reference only.*
G	*2020 CipCode6Digit*	N/A	N/A	N/A	N/A	*These data are being provided by DOE for the 2021-2022 Academic Year for reference only.*	*These data are being provided by DOE for reference only.*
H	*2010 CipCode10Digit*	N/A	N/A	N/A	N/A	*These data are being provided by DOE for the 2021-2022 Academic Year for reference only.*	*These data are being provided by DOE for reference only.*
I	*2010 CipCode6Digit*	N/A	N/A	N/A	N/A	*These data are being provided by DOE for the 2021-2022 Academic Year for reference only.*	*These data are being provided by DOE for reference only.*
J	ProgramID	Required	Text	50	No Default	Provide index to identify the record at your institution. This value is to identify the index, and not the program code, at your institution.	Must be unique in combination with DeliveryMethod in the data set.
K	CTEProgramCode	Required	Text	7	No Default	Identify the 7-digit alpha numeric Program Number. For a full listing of codes please see the COE Matrix under Career Certificate Program Resources on the CTE Program Resources page (http://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml)	Value must be a valid 7-digit Program Number (ex. A010512)
L	CurriculumFrameWorkProgramName	Required	Text	50	No Default	Indicate the Curriculum Framework name of the Program. For College Credit Certificates and Associate in Science/Applied Science programs, the official program names are identified in the curriculum frameworks at: https://www.fldoe.org/core/fileparse.php/19937/urlt/2021-22-CC-program-list.rtf For career certificates and other CTE, the official program names are identified in the curriculum frameworks at: https://www.fldoe.org/core/fileparse.php/19937/urlt/2021-2022-secondary-program-list.rtf	For details, please visit: https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/curriculum-frameworks/2021-22-frameworks/
M	ProgramTitle	Required	Text	200	No Default	Provide the full program title without abbreviations. Include level and specific degree designation (e.g., Associate in Science in Mathematics, Master of Arts in Literature).	Must pass spell check (custom dictionary). There will be a warning if text input is less than 10 characters in length or if title prefix is not used.

N	DegreeTypeCode	Required	Integer	3	No Default	Provide the code indicating the degree type. See Degree Type tab for additional information.	Must be between the codes allowed on the Degree Type tab.
O	TotalCreditType	Required	Integer	2	No Default	Identify the credit type for the total credits provided in the previous field. Values: 1 = Credit Hours, 2 = Contact Hours, 3 = Clock Hours, 4= Non-Credit.	Cannot be left blank, and must use one of the values provided in the description. This works with TotalCredit. For example, if in TotalCredit, 200 is provided, and then in TotalCreditType "Clock Hours" is provided, within the Programs Catalog display, "200 Clock Hours" will be displayed under one section altogether.
P	TotalCredit	Required	Decimal	14	No Default	Indicate the total number of credits required to earn a degree in this program. The type of credit will be identified in the TotalCreditType field below.	Must be a number. If it is a whole number (e.g., 3 credits), use "3" instead of "3.0." If a half credit, for example, use ".5"
R	InPreparationFor	Required	Text		No Default	Indicate the: Certification/Credential Title-List any credential issued by an independent, third-party certifying entity for which the program prepares students. Students earn these credentials upon successful passage of assessments, examinations or licensure that measures occupational competency and validates a knowledge base and skills that shows mastery in a particular industry. Issuing Organization/Provider-For the previous certification/credential title, provide the name of the issuing organization/provider. DOE Code-For the previous certification/credential title, provide the DOE-assigned code available from the CAPE secondary and postsecondary industry certification funding lists. Only provide this code if the certification appears on DOE's CAPE lists.	All Values for DOE-assigned certifications on the CAPE lists can be found: https://www.fldoe.org/core/fileparse.php/9946/urlt/2122icfl-ps.xlsx and https://www.fldoe.org/core/fileparse.php/8904/urlt/2122icfl.xlsx In the event the course/program trains for a certification that is not on a CAPE list, please provide just the certification/credential title and issuing organization/provider.
S	StandardCompletionTime	Required	Text	20	No Default	Indicate in weeks or months the completion time of this program. For example: 8 weeks or 4 months.	Does not exceed character limit of 20.
T	ProgramDescription	Required	Text	5,000	No Default	Provide a detailed description of the program. Describe its overall objectives and related information.	A warning for spell check will appear if needed.
U	CredentialStatusType	Required	Text	20	No Default	Indicate that this program is currently active. Please use the below value: Active Deprecated	Must use only one of the given values.
V	IsLimitedAccessProgram	Required	Boolean	5	F - If left blank, it will be marked with "False," meaning that the program does not have limited enrollment.	Indicate if this program has limited enrollment. *Please note, the data provided for this field will be displayed within the "Common Questions" section of the program display. Therefore, it will appear in the form of an answer. If this field is left blank, and no data is provided, the question will be displayed, and the answer will be the default provided. For example: QUESTION: "Does the [program title] program have limited enrollment?" ANSWER: (when default is used or marked as False) "No - the [program title] program does not have limited enrollment," (when default is not used or marked as True) "Yes - the [program title] program does have limited enrollment." For example: QUESTION: "Is this [program title] program a limited Access Program?" ANSWER: (when default is used or marked as False) "No - the [program title] program is not a Limited Access Program," (when default is not used or marked as True) "Yes - the [program title] program is a Limited Access Program."	Must be True or False. True can be expressed as T, True, Y, or Yes. False can be expressed as F, False, N, No.

W	DeliveryMethod	Required	Text	2	No Default	Provide the code indicating the delivery method. OO= Online Only BD- Blended Delivery IP- In-person See Delivery Method tab for more information.	Must use only the given codes, see field description for additional information.
X	URL	Required	URL	500	No Default	Provide the URL for specific program information. A generic institution URL is acceptable.	Must be a valid URL, and does not exceed character limit of 500.
Y	AdmissionRequire	Required	Text	5,000	Setting (+) - This can be an institution default set by the institution administrator. If default text is specified, it will be prepended on display. This means the default text will always display first, followed by any text entered for the field in the upload file.	Identify the requirements and/or prerequisites associated with acceptance into this program. Include any information that is important for a student considering application to this program. *NOTE: For State College Bachelor's programs, this field is also used by the FLVC Transfer Student Admission Requirements process. For University Bachelor's programs, this field is also used by the FLVC 2+2 Program Admission process.*	Can contain HTML. HTML is validated to be proper. Only the following tags (without any attributes) are permitted: , , , <b>, <em>, <i>, <strong>, <p>, and .
Z	LanguageOffered	Required	Text	3	No Default	Indicate if this program is offered in English. Should there be another language, please indicate OL. ENG= English OL= Other Language	Must use only one of the given values.
AA	StatePublicly	Optional	Boolean	5	T - If left blank, it will be marked with the default of "True," meaning that the program will appear in the program listing.	Select False to indicate that the program should not appear.	Must be True or False. True can be expressed as T, True, Y, or Yes. False can be expressed as F, False, N, No.
AB	ProgramCostURL	Optional	URL	500	No Default	Provide the URL that details specific cost about this program. For example, this could be an institution's tuition calculator webpage.	Must be a valid URL link.
AC	AcceleratedProgram	Optional	Boolean	5	F - If left blank, it will be marked with "False," meaning that the program is not structured to allow students to meet the requirements of completion in an accelerated format.	Indicate if this program is structured to allow a student to meet the requirements of completion in an accelerated format. *Please note, the data provided for this field will be displayed within the "Common Questions" section of the program display. Therefore, it will appear in the form of an answer. If this field is left blank, and no data is provided, the question will be displayed, and the answer will be the default provided. For example: QUESTION: "Is the [program title] program classified as an Accelerated Program? ANSWER: (when default is used or marked as False) "No - the [program title] program is not classified as an Accelerated Program," (when default is not used or marked as True) "Yes - the [program title] program is classified as an Accelerated Program."	Must be True or False. True can be expressed as T, True, Y, or Yes. False can be expressed as F, False, N, No.
AD	AdmissionsURL	Optional	URL	500	Setting (*) - This can be an institution default set by the institution administrator. If default text is specified, it will display only when no text is entered for the field in the upload file.	Provide the URL for specific program admissions information. A generic institution admissions URL is acceptable.	Must be a valid URL, and does not exceed character limit of 500.

AE	Admitted	Optional	Boolean	5	T - If left blank, it will be marked with the default of "True," meaning the student will be required to be admitted to the institution prior to registering for courses.	Indicate if the student is required to be admitted in the program prior to registering for courses in the program. *Please note, the data provided for this field will be displayed within the "Common Questions" section of the program display. Therefore, it will appear in the form of an answer. If this field is left blank, and no data is provided, the question will be displayed, and the answer will be the default provided. For example: QUESTION: "Do students need to be admitted to [institution] prior to course registration?" ANSWER: (when default is used or marked as True) "Yes - students need to be admitted to [institution] before registering for courses," (when default is not used or marked as False) "No - students do not need to be admitted to [institution] before registering for courses."	Must be True or False. True can be expressed as T, True, Y, or Yes. False can be expressed as F, False, N, No.
AF	AppDeadline	Optional	Text	25	No Default	Indicate the program specific application deadline if different from institution deadline. Supply the word "Open" if there is no set deadline.	Must be a valid date or word. For example: MM/DD/YYYY or "Open." If not applicable, leave blank.
AG	NonTraditionalStudent	Optional	Text	5,000	Setting (+) - This can be an institution default set by the institution administrator. If default text is specified, it will be prepended on display. This means the default text will always display first, followed by any text entered for the field in the upload file.	Identify any unique or program specific strategies for providing learning resources and other support services to nontraditional students that deviate from institution strategies.	Does not exceed character limit of 5,000.
AH	OtherInformation	Optional	Text	5,000	Setting (+) - This can be an institution default set by the institution administrator. If default text is specified, it will be prepended on display. This means the default text will always display first, followed by any text entered for the field in the upload file.	List any items or information that will affect a student enrolling into this program. Include any other considerations that would be instructive or helpful to a student in determining whether to enroll in this program. This would include any special arrangements for students with unique needs.	Does not exceed character limit of 5,000.
AI	OtherTuition	Optional	Text	2,500	No Default	Include any additional cost associated with this program beyond the baseline tuition and fees. NOTE: The data provided within this field will appear on the program display under the "Program Cost" section, specifically the sub-section of "Additional Fees."	Does not exceed character limit of 2,500.
AJ	ProgramAccredit	Optional	Text	5000	No Default	List any programmatic or specialized accreditation for this program.	Does not exceed character limit of 5000.
AK	ProgramAdditionalDetail	Optional	Text	2,000	No Default	Identify any additional program specific requirements or information. Include any clinical, on campus or special admissions requirements that deviate from institution requirements.	Does not exceed character limit of 2,000.
AL	ProgramCapacity	Optional	Text	25	No Default	Indicate if this program has any unique capacity enrollment requirements.	Does not exceed character limit of 25.
AM	SpecialCreditArrangement	Optional	Text	2,500	No Default	Indicate any special credit arrangements unique to this program. List any partnerships or special arrangements that are separate from institution policies.	Does not exceed character limit of 2,500.
AN	TechCompetency	Optional	Text	5,000	Setting (+) - This can be an institution default set by the institution administrator. If default text is specified, it will be prepended on display. This means the default text will always display first, followed by any text entered for the field in the upload file.	List any program specific technical competencies or skills required for participation in this program. Include the need for special training, certificates, etc.	Does not exceed character limit of 5,000.
AO	TotalCreditAdditionalInfo	Optional	Text	2,500	No Default	Identify any unique program specific information in reference to core hours, electives or credit requirements that deviate from the institution's policy.	Does not exceed character limit of 2,500.

| AU | CompBasedLearning | Optional | Boolean | 5 | F - If left blank, it will be marked with "False," meaning that the program does not follow a competency-based learning approach. | Indicate if this program follows a competency-based learning approach, which means a student's progress of the program can be measured by the student's demonstration of the desired learning outcomes. *Please note, the data provided for this field will be displayed within the "Common Questions" section of the program display. Therefore, it will appear in the form of an answer. If this field is left blank, and no data is provided, the question will still be displayed, and the answer will be the default provided within the default section of this field.

For example:
QUESTION: "Does the [program title] program award credit for competency-based learning?"
ANSWER: (when default is used or marked as False) "No - the [program title] program does not award credit for competency-based learning," (when default is not used or marked as True) "Yes - the [program title] program does award credit for competency-based learning." | Must be True or False. True can be expressed as T, True, Y, or Yes. False can be expressed as F, False, N, No. |

Florida College System and Technical Colleges and Centers Only

Delivery Method   Description Code

OO Online Only - Delivery is only via the Internet.

Blended Delivery - Delivery includes significant levels of
BD both in person and online.

IP In-Person - Delivery is only face-to-face.

Degree Type Choices

Code	Description of Code
1	Associate of Arts
2	Associate of Science
3	Associate of Applied Science
4	Associate of Engineering
6	Associate of Political Science
9	Associate
10	Bachelor of Arts
11	Bachelor of Science
12	Bachelor of Fine Arts
13	Bachelor of Business Administration
14	Bachelor of Architecture
15	Bachelor of Engineering
16	Bachelor of Applied Science
19	Bachelor's
20	Master of Arts
21	Master of Fine Arts
22	Master of Science
23	Master of Research
24	Master of Philosophy
25	Master of Laws
26	Master of Business Administration
27	Specialist
28	Advanced Masters
29	Master's
30	Doctor of Philosophy
31	Doctor of Medicine
32	Doctor of Education
33	Juris Doctor
34	Doctor of Engineering
35	Educator Preparation Institute
36	Certificate of Professional Preparation
39	Doctorate
40	Undergraduate Certificate
41	Vocational Certificate
42	College Credit Certificate
44	Advanced Technical Certificate
45	Applied Technology Diploma (CTE)
46	Apprenticeship Certificate of Completeion (Registered)
47	Career Certificate

48 Pre-Apprenticeship (Registered)
49 Non-Credit Continuing Workforce Education
50 Graduate Certificate
60 First Professional
80 Engineering
121 Master of Engineering