

APPROVAL OF LEVEL II PRINCIPAL PREPARATION PROGRAMS TRAINING 2017 TRANSCRIPT

Slide 1:

Good afternoon everyone, and welcome to the Approval of Level II Principal Preparation Programs workshop and webinar. With me today are members of the Bureau of Educator Recruitment, Development, and Retention, as well as other Department staff.

My name is Pete Prato, and I'm from the Florida Department of Education. I will be your host for today's webinar, as well as the lead contact for submission and review of Level II programs.

As we go through this presentation together, please submit questions via the chatline and we will be happy to answer them once we have discussed the submission and review process.

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The goals for today's presentation are for participants to receive a high level overview of the requirements for Level II principal preparation programs and to provide a guide for submitting your district's program.

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We are going to conduct our workshop in three parts.

The first part will be aimed at providing a general overview of Level II requirements set forth in 1012.562 and 6A-5.081.

During part two of the webinar, I will walk us through the submission and review process for your preparation programs.

And lastly, in part three, participants will have the opportunity to ask questions to us, the Department.

Let us now take a high-level look at some of the requirements set forth in statute and rule.

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A key change in Rule 6A-5.081, which governs principal preparation programs in the state of Florida, is the admission requirements for program candidates. School districts shall only admit candidates into their Level II programs who hold a valid Florida Educator's Certificate in the area of educational leadership, education administration, or administration and supervision.

If you are unsure of who this may impact, please reach out to us with questions and we will help to provide clarity.

In addition, candidates must also be employed in a public school within the district; specifically, in a school leadership position through which the candidate can fully demonstrate the

competencies associated with the Florida Principal Leadership Standards, also referred to as “F,P,L,S”.

And lastly, program candidates must have earned the rating effective or highly effective under state statute 1012.34.

Now that we have gone through the Level II program Candidacy Requirements, let us now explore the Program Requirements.

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In short, school districts must provide:

- Competency-based training, that is aligned to the Florida Principal Leadership Standards, as well as districts’ personnel evaluation criteria
- Individualized instruction, based on districts’ appraisal systems
- The districts’ plan for gathering and monitoring data
- And lastly, their process for conducting program evaluations, and implementing improvements based on data that stems from not only program completers, but also these program completers’ employers

All of this will be spelled out in the DOE provided template that we will discuss shortly.

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Moving on to Part Two, I want to walk you through the process for submitting, reviewing, and approving your principal preparation programs.

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The Level II school principal preparation program approval process requires three distinct steps.

First, the district will submit their program to the department using the DOE provided template. The due date to submit this template is March 1st.

The Department will then review your program plan and do one of two things; either approve your plan, or request specific revisions.

Please note that Level II programs must be completed prior to June 30th if districts are going to be able to implement these plans for the 2017-2018 academic school year.

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Let me now walk you through the Level II template. For reference, the template that you now see on the screen is based on Form SP IAS-2016, which are the initial approval standards for

school principal preparation programs. Know that the “I, A, S” stands for Initial Approval Standards. The “S, P” stands for School Principal.

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This template will help districts examine their own programs, while supporting them to bring their current systems into compliance with the new law. This is a screen shot of the template’s Table of Contents. The template includes four sections: the District Overview, Program Candidate Completer Quality, Field Experiences, and Program Effectiveness. The required appendix includes a checklist that the Department will be using to ensure that each system is in compliance with statute and rule.

As you complete this template, we encourage you to think through and communicate what you would expect your school principals to know and perform, as well as how your district’s preparation program can help accomplish these expectations set forth.

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Section one of the template provides space for district leadership to communicate broadly about their Level II program, including its purpose, goals and timeline. We invite district leadership to take this opportunity to explore their current program and align it with their district’s mission statement to create a common thread.

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Beginning in section two of the template, you will see that each section aligns with one of the program standards brought forward in rule 6A-5.081. For each section, districts should address the required criteria in the white section. For instance, in this case the district is required to describe numbers 1-3. How you communicate these requirements is up to you. Some districts may want to describe these items in a narrative, while others may go item by item to respond in a bulleted format.

Once you’ve addressed each requirement for a section, you can take out the standard altogether or leave it in. Whether or not the standard remains in the document is up to your district, keeping in mind that program plans are intended for your stakeholders, and we ask, that you think about ease of read.

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Within Section two of the template, a required matrix has been inserted. This matrix lists all of the Florida Principal Leadership Standards to be covered in a district’s Level II program. The matrix provides space to enter the course where these standards are covered and how each standard and indicator are assessed.

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Section three of the template will call districts to describe their process for selecting, enriching, recording and ensuring, high quality field experiences for its candidates. School districts should

take their time as they work through these field experience requirements, and pave a path for the experiences that they desire for their school principals.

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The last set of standard requirements covers program effectiveness.

Districts will use this section of the template, to guide their leadership through creating data driven changes in their Level II programs, AND identify key individuals to help in this process.

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The last section of the template is the SP IAS Checklist. Districts are required to complete the third column, labeled, “Location / Page Number”. This is what the Department will use to go through district’s Level II principal preparation programs.

You will see as you complete this, that the standard is listed and described. Districts are to insert under the “Location / Page Number” column, the location of their program’s support, for the respective standard, within their Level II preparation program.

As you can see, we have inserted an example. If the requirement for candidates of your district’s program, to hold a Level 1 certificate in educational leadership, is found on page 13 of your district’s submitted folio, then you enter, “page 13” in the blank space that is to the right of standard 1.1.1a.

Districts will continue this process throughout the checklist. This checklist will serve as an excellent opportunity to confirm that they have fulfilled all statutory and rule requirements.

Once submitted, the Department will go item by item and confirm that each standard is fulfilled and mark that the standard has been met under the third column “Standard Met (DOE Use)”

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Once districts have completed the necessary forms, they will submit them to EdPrepFolio@fldoe.org.

Note that email will serve as the primary form of communication between the Department and districts. Although email will serve as our primary means of communication, districts should feel free to call our office at any time for support.

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Part three, we will now open the webinar to any questions that you may have.

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At this time there are no further questions.

The Department thanks you for attending our webinar and invite you to reach out to our Bureau with questions as we move forward in revising Florida's Level II certification programs.

Have a great afternoon and good bye.