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DFC Memorandum: 2020-13

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MEMORANDUM

TO: Florida College System Presidents

FROM: Kathryn S. Hebda 

DATE: September 24, 2020

SUBJECT: Approval of Amendments to Rule 6A-14.095, Florida Administrative Code, Site Determined Baccalaureate Access

On September 23, 2020, the State Board of Education approved amendments to Rule 6A-14.095, Florida Administrative Code (F.A.C.), *Site Determined Baccalaureate Access*. The amendments updated components of the Florida College System (FCS) baccalaureate approval and accountability processes to increase the consistency of information collected and provide greater clarity and guidance for FCS institutions in completing the forms. Non-substantive technical changes were also made to the rule language.

- **Notice of Intent (Form No. BAAC-01)** - Section 1007.33(5)(a), Florida Statutes (F.S.), and Rule 6A-14.095, F.A.C., require FCS institutions to submit a Notice of Intent to initiate the process to establish baccalaureate programs.
 - Revisions to Form No. BAAC-01 include fillable text fields, hyperlinked instructions, predefined formulas in Excel spreadsheets embedded into the form, updated and refined tables, enhanced level of detail in questions and more concise instructions.
 - Moving forward, FCS institutions submitting the Notice of Intent must use the revised Form No. BAAC-01.
- **Baccalaureate Proposal Application (Form No. BAAC-02)** - Section 1007.33(5)(d), F.S. and Rule 6A-14.095, F.A.C., outline the requirements for a FCS baccalaureate program proposal. Each college proposing baccalaureate programs must complete Form No. BAAC-02 following submission of the Notice of Intent.
 - Revisions to Form No. BAAC-02 include fillable text fields, hyperlinked instructions, predefined formulas in Excel spreadsheets embedded into the form, updated and refined tables, enhanced level of detail in questions and more concise instructions.
 - Moving forward, FCS institutions submitting proposals must use the revised Form No. BAAC-02. However, FCS institutions that have already submitted a Notice of Intent for a program may choose to use the original or the revised Form No. BAAC-02 for their proposal submission.

KATHRYN S. HEBDA
FLORIDA COLLEGE SYSTEM CHANCELLOR

- **College-Level Baccalaureate Accountability Report (Form No. BAAC-03)** - Section 1007.33(5)(h), F.S., requires FCS institutions that are approved to offer baccalaureate programs to annually report the status on specified compliance indicators.
 - Revisions to Form No. BAAC-03 include the addition of textboxes that capture required reporting elements.
 - For the 2021 reporting cycle and beyond, FCS institutions must use the revised Form No. BAAC-03 for annual reporting. Only one form is required per college per year.

- **Program-Level Baccalaureate Accountability Report (Form No. BAAC-04)** - Section 1007.33(5)(h), F.S., requires FCS institutions that are approved to offer baccalaureate programs to annually report the status on specified performance indicators for approved baccalaureate programs. Additionally, s. 1003.491(5), F.S., requires the Commissioner of Education to annually assess postsecondary program offerings to identify if they are linked to occupations that are in high demand by employers, require high-level skills and provide middle-level and high-level wages.
 - The new Form No. BAAC-04 aligns the annual baccalaureate accountability process with the annual review of career and technical education programs. Baccalaureate programs will now undergo one review process that fulfills both the requirements of ss. 1007.33, F.S. and 1003.491, F.S. The Division of Florida Colleges will pre-populate some of the data needed to complete the report, and colleges will need to complete the remaining sections. The division shall provide feedback in writing on each program based on the review of the accountability report.
 - For the 2021 reporting cycle and beyond, FCS institutions must use Form No. BAAC-04 for annual reporting. A form is required for each of the college's approved baccalaureate programs.

The Division of Florida Colleges will hold a technical assistance webinar to review the rule and incorporated forms on Monday, October 12, 2020, from 3:00-4:00 p.m. (EDT). Please register for the webinar at this [link](#). After registering, you will receive a confirmation email containing information about joining the webinar.

Please contact Dr. Mike Sfiropoulos, Director of Academic Affairs, at 850-245-9523 or Mike.Sfiropoulos@fldoe.org if you have any questions.

KH/ms

Attachments

Cc: Dr. Carrie Henderson, Executive Vice Chancellor, Division of Florida Colleges
Dr. Mike Sfiropoulos, Director of Academic Affairs, Division of Florida Colleges
Hayley Spencer, Director of Research and Analytics, Division of Florida Colleges
Florida College System Chief Academic Officers
Florida College System Baccalaureate Liaisons
Florida College System Reports Coordinators