



Statewide Email

DATE SENT: September 23, 2019
FROM: Keith Richard, Director of Research and Analytics
TO: FCS Reports Coordinators
Via: ChancellorFCS@fldoe.org
SUBJECT: 2019 Concurrent- and Joint-Use Report

Dear colleagues,

I hope this email finds you well. This message is in regards to the annual Concurrent- and Joint-Use Report. By November 8, 2019, the Division of Florida Colleges requests annual updated information on concurrent- and joint-use partnerships. Recipients of this email have been added to a ShareFile for the purpose of completing this year's Concurrent and Joint-Use Report. Previously, reporting was conducted primarily through email but in an effort to streamline the process, the Division of Florida Colleges has selected to utilize a cloud-based alternative for submitting completed files.

Attached to this email is a document with instructions for completing the report and the submission process using ShareFile. Also attached to this email is the blank template for your 2019 submission. The requested information includes:

- A. Headcount and completions for 2017-18 concurrent-use and joint-use partnerships.
- B. Headcount and completions for 2018-19 concurrent-use and joint-use partnerships.
- C. New 2019-20 concurrent-use and joint-use partnerships.

Thank you for your assistance in completing this report and do not hesitate to contact me with any questions.

Attachments:

- 1. Instructions
- 2. Template – Concurrent-Use