

STATE BOARD OF EDUCATION
Action Item
February 25, 2015

SUBJECT: Approval of New Rule 6M-8.620, Voluntary Prekindergarten (VPK) Pre- and Post-Assessments

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Section 1001.213(2), Florida Statutes

EXECUTIVE SUMMARY

The Office of Early Learning administers federal and state child care funds and partners with 30 local early learning coalitions to deliver comprehensive early learning services statewide. The office oversees three programs—the School Readiness Program, the Voluntary Prekindergarten (VPK) Education Program, and Child Care Resource and Referral services. OEL is required to submit its proposed rules to the State Board of Education for approval.

Section 1002.67, Florida Statutes, requires each private and public VPK provider to implement an evidenced-based pre- and post-assessment. For 2012-13 and 2013-14, the General Appropriations Act (GAA) specifies this instrument as the Florida Voluntary Prekindergarten Assessment developed by the Department of Education in collaboration with the Florida Center for Reading Research at Florida State University. This is an on-demand tool, administered one-on-one with children, and focuses on the development of pre-academic skills (i.e., print knowledge, phonological awareness, early mathematics, and oral language/vocabulary). The 2014-15 program year marks the third full year implementing this requirement.

The 2014-15 GAA outlines that a combination of two pre- and post-assessments will be used collectively to meet this requirement. The new pre- and post-assessment will be observational and will cover the remaining domains of the Standards for Four-Year-Olds. The procured instrument is Teaching Strategies Gold.

The proposed rule specifies what coalitions and school districts must do to verify compliance with the requirements of proposed State Board of Education Rule 6A-1.09433, F.A.C., which identifies instruments to be used, outlines procedures for ordering materials and reporting results and contains the coalition's related responsibilities. The proposed rule also includes consequences for non-compliance.

Supporting Documentation Included: Proposed Rule 6M-8.620, Voluntary Prekindergarten (VPK) Pre- and Post-Assessments and Form OEL-VPK BBORS (August 2014)

Facilitator/Presenter: Rodney MacKinnon, Interim Executive Director, Office of Early Learning

6M-8.620 Voluntary Prekindergarten (VPK) Pre- and Post-Assessments

(1) Ordering Assessment Materials.

(a) Authorized Providers. Only private or public Voluntary Prekindergarten Education Program providers with a current contract with an early learning coalition may order assessment materials. The orders are limited to the number of VPK classrooms offered by a provider for the current school or summer year program. Authorized providers may obtain a copy of the VPK Assessment material as described in section (2) below.

(b) VPK Assessment Materials. Private VPK providers and school districts must register and request VPK Assessment pre- and post-assessment materials via the VPK Assessment Online Ordering System at <https://marcomcentral.app.pti.com/graphiccommunicationscorp/earlylearning>.

(2) Administration of Pre- and Post-Assessments.

(a) Assessment periods.

1. All VPK providers operating a 540-hour school-year program with a class schedule that begins in August or September and ends in April or May are required to administer the VPK Assessment Period 1 (AP1) during the month of September and Assessment Period 3 (AP3) during the last month of the VPK Program.

2. Programs for which class schedules differ from (3)(a)1., including summer programs, are required to administer the VPK assessment items for AP1 in the first 30 days of the program and AP3 in the 30 days prior to the end of the program.

(b) Requirement to Report Assessment Results Online.

1. VPK providers and public schools must register their VPK programs, enter programmatic and demographic information, and enter data of the results of the assessments on Form OEL-VPK BBORS (August 2014) located by logging into the following website: <https://www.brightbeginningsfl.org/login.aspx>, which is hereby incorporated by reference.

2. Deadlines to enter results.

a. For VPK providers with classes on schedules aligned with subparagraph (3)(a)1., assessment data for AP1 shall be entered by October 31 and assessment data for AP3 shall be entered by June 15.

b. VPK providers with classes on schedules aligned with subparagraph (3)(a)2., are required to enter and submit assessment data no later than 15 days after the last day of the VPK Program.

(c) Early Learning Coalition and School District Responsibilities.

1. Each coalition and school district shall register to access the VPK Assessment Online Ordering System.

2. The coalition will be responsible for the review, approval or disapproval of orders for VPK assessment materials placed by VPK private providers. The coalition shall:

a. Receive and monitor email notifications from the VPK Assessment Online Ordering System.

b. Review orders and verify that the quantity of materials ordered aligns with the number of VPK classrooms offered by the contracted VPK provider ordering the materials.

c. Approve orders that align with the contracted VPK provider's classroom needs no later than seven (7) calendar days after receiving email notification of orders pending approval.

d. Disapprove orders determined to exceed VPK classroom alignment and notify the VPK provider of the disapproval including the reason for disapproval.

3. The school district will be responsible for VPK assessment material orders placed by public school VPK providers. The school district shall:

a. Order a sufficient quantity of assessment materials to ensure that each VPK classroom has the materials necessary to administer the VPK assessment; and,

b. Ensure that each person who will administer the VPK assessment receives the appropriate assessment materials.

(d) Verification of Compliance.

1. Each coalition and school district shall designate a staff member to register and serve as the administrator and access the VPK Assessment Online Reporting System on behalf of the coalition or district.

a. The administrator shall receive and monitor email notifications from the VPK Assessment Online Reporting System regarding which providers or schools have entered and submitted assessment data for Assessment Period 1 (AP1) and Assessment Period 3 (AP3).

b. The administrator shall access the coalition or district VPK Assessment Data Status Report to verify which providers and schools have entered and submitted assessment data in the online reporting system.

2. The coalition shall notify private VPK providers and the school district shall notify public schools that have not entered and submitted assessment data for AP1 and AP3 of their responsibility to do so.

(e) Non-Compliance. If a private prekindergarten provider or public school fails or refuses to comply with this rule, the office will direct the early learning coalition to remove the provider and require the school district to remove the school from eligibility to deliver the Voluntary Prekindergarten Education Program for a period of five (5) years, in accordance with s. 1002.67(4)(b), F.S.

Rulemaking Authority 1001.213(2), 1002.79 FS. Law Implemented 1002.67(3), (4), 1002.73(2)(d) FS. History–New

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Welcome, Laura Delgado (Cassandra.McMichael@oel.myflorida.com)

VPK Assessment Online Reporting System

VPK Center: South DOE Practice VPK Center Set as My Default VPK Center

VPK Assessment Online Reporting System
LOG OUT

TEST SERVER

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Provider Profile

▶ Step 1: Select a Year and Program

VPK Center Details

Name of VPK Center:

Provider ID:

County:

Early Learning Coalition:

Provider Type:

Faith Based:

School Readiness:

Contact Details

Select Contact:

First Name:

Last Name:

Position:

Phone: Ext:

Email:

Location Details

Physical

Line 1:

Line 2:

City:

State:

Zip Code:

Mailing

Line 1:

Line 2:

City:

State:

Zip Code:

Please submit any updates to the information above to your local [Early Learning Coalition](#).

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Center Staff

▶ Step 1: View Filter All Center Staff

▶ Step 2: Add New Center Staff; Activate or Edit Existing Center Staff Add New Center Staff Below

Last Name	First Name	MI	Position	Program	Contact Phone (Extension)	Contact Email	Active?	UserName	Action
Delgado	Laura		VPK Administrator	Not Assigned	561-889-4782	Laura.Delgado@oel.myflorida.com	Yes	southregion	[Edit] [Delete]
Harkatz	Sheila		VPK Administrator	Not Assigned	305-610-9427	sharkatz@gmail.com	Yes	l370127002	[Edit] [Delete]
Rogers	Mister		VPK Instructor	Not Assigned	850-555-1234	mister.rogers@yahoo.com	No	l370127003	[Edit] [Delete]

Account Management

Select Active Center Staff below to resend Account Activation Emails, unlock Accounts, and resend Current User Names/Passwords to staff.

▶ Step 3: Select Active Center Staff --Select Staff--

User Name	First Name	Last Name	Email	Role
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Coalition Administrator <input type="button" value="v"/>
Account Activated		Locked		
<input type="button" value="Resend Account Activation Email"/>	<input type="button" value="Unlock Account"/>	<input type="button" value="Resend Current UserName/Password"/>		

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Adding Instructor to the Classroom (Step 1)

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Classrooms

! There must be at least one Primary and Active Instructor assigned to this classroom

➤ Step 1: Select a Year and Program 2013-14 Summer

➤ Step 2: Select, Add, or Delete a Classroom VPK1

➤ Step 3: Add or Update Classroom Details

Classroom Name: VPK1

Classroom Description: Mr. Rogers class

First Day of VPK Program: 06/09/2014 Last Day of VPK Program: 08/15/2014

AP1 (required for all Providers) AP2 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum: Beyond Centers & Circle Time Curriculum Series

Previously Used Curricula:

➤ Step 4: Add or Update Instructors

There must be at least one Primary and Active Instructor assigned to this classroom.

Adding Instructor to the Classroom (Step 2)

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Classrooms

▶ **Step 1: Select a Year and Program** 2013-14 Summer

▶ **Step 2: Select, Add, or Delete a Classroom** VPK1 Add New Classroom Delete Classroom

▶ **Step 3: Add or Update Classroom Details**

Classroom Name:

Classroom Description:

First Day of VPK Program: **Last Day of VPK Program:**

AP1 (required for all Providers)
 AP2
 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum:

Previously Used Curricula:

▶ **Step 4: Add or Update Instructors** Add Instructor to Classroom Below

There must be at least one Primary and Active Instructor assigned to this classroom.

Instructor Name	Contact Phone Number	Contact Email	Primary	Active	Actions
(Rogers, Mister) (850-555-1234) (mister.rogers@yahoo.com)			<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	[Save] [Cancel]

Children

Adding Instructor to the Classroom (Step 3)

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Classrooms

✓
Instructor details updated successfully.

▶ Step 1: Select a Year and Program
2013-14 Summer

▶ Step 2: Select, Add, or Delete a Classroom
VPK1
Add New Classroom
Delete Classroom

▶ Step 3: Add or Update Classroom Details

Classroom Name:

Classroom Description:

First Day of VPK Program:

AP1 (required for all Providers)
 AP2
 AP3 (required for all Providers)

* Providers on Probation that have chosen the DOE-Approved Staff Development plan are also required to administer AP2.

Curriculum:

Previously Used Curricula:

Last Day of VPK Program:

▶ Step 4: Add or Update Instructors
Add Instructor to Classroom Below

Instructor Name	Contact Phone Number	Contact Email	Primary	Active	Action
Rogers, Mister	850-555-1234	mister.rogers@yahoo.com	Yes	Yes	[Edit] [Delete]

Children tab

The screenshot displays the VPK Assessment Online Reporting System interface. At the top left is the logo for the Office of Early Learning, featuring the state seal and the text "OFFICE OF Early Learning LEARN EARLY. LEARN FOR LIFE". Below the logo is a navigation bar with buttons for OEL Home, Parents, Providers, Coalitions, OEL Resources, Statewide Initiatives, and About Us. A secondary navigation bar includes links for Home, Standards, Customizing Instruction, VPK Assessment, Parent Resources, VPK Administrator, Contact Us, and Feedback. A welcome message for Laura Delgado is visible. The main content area is titled "VPK Assessment Online Reporting System" and includes a dropdown menu for "VPK Center" (currently set to "South DOE Practice VPK Center") and a "LOG OUT" button. A blue banner indicates "TEST SERVER". Below this is a breadcrumb trail: Home > VPK Assessment > Children. A horizontal menu contains links for Provider Profile, Center Staff, Classrooms, Children, Frequently Asked Questions (FAQs), Assessment Data, Assessment Reports, Customizing VPK Instruction, and Parent Letter. The "Children" section is active, showing three steps: Step 1: Select a Year and Program (2013-14 Summer), Step 2: View Filter (ALL), and Step 3: Add New Child or Update Existing Child (with an "Add New Child Below" button). A table lists five children with columns for Last Name, First Name, MI, Date Of Birth, Gender, VPK Child / Student ID, Race, Primary Home Language, Current / Active Classroom, and Action.

Last Name	First Name	MI	Date Of Birth [MM/DD/YYYY]	Gender	VPK Child / Student ID (Optional)	Race	Primary Home Language	Current / Active Classroom	Action
Beaches	Sandy		05/05/2009	F		White, Non-Hispanic	Spanish	VPK1	[Edit] [Delete]
Bear	Teddie		02/14/2009	M		Multiracial	English	VPK1	[Edit] [Delete]
Peach	Georgia		08/11/2009	F		White, Non-Hispanic	English	VPK1	[Edit] [Delete]
Shell	Sea		06/02/2009	F		Black, Non-Hispanic	Haitian-Creole	VPK1	[Edit] [Delete]
Tot	Tater		07/15/2009	M		American Indian / Alaskan Native	English	VPK1	[Edit] [Delete]

Assessment Data Entered but Not Submitted

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Assessment Data

▶ Step 1: Select a Year and Program 2013-14 Summer

▶ Step 2: Select a VPK Classroom VPK1

▶ Step 3: Select an Assessment Period Assessment Period - 1 Assessment Data is NOT Submitted

Classroom

Assessment Period: Assessment Period - 1
 Classroom Name: VPK1
 Curriculum: Beyond Centers & Circle Time Curriculum Series

Instructor

- Mister Rogers
Phone: 850-555-1234
Email: mister.rogers@yahoo.com
(Primary)

▶ Step 4: Enter and Submit Assessment Data

Assessment Data

Administered by: Mister Rogers If this box is empty, go to the Classrooms tab and complete Step 4. Make sure that an instructor has been selected and is marked "Primary" and "Active"

Last Name	First Name	Middle Initial	Date of Birth	Gender	Did Not Participate	Date of Assessment [MM/DD/YYYY]	Print Knowledge [Range: 0 - 12]	Phonological Awareness [Range: 0 - 14]	Mathematics [Range: 0 - 18]	Oral Language / Vocabulary [Range: 0 - 22]
Beaches	Sandy		05/05/2009	F	<input type="checkbox"/>	06/11/2014	2	4	6	8
Bear	Teddie		02/14/2009	M	<input type="checkbox"/>	06/10/2014	3	5	7	9
Peach	Georgia		08/11/2009	F	<input type="checkbox"/>	06/11/2014	4	6	8	10
Shell	Sea		06/02/2009	F	<input type="checkbox"/>	06/10/2014	5	7	9	11
Tot	Tater		07/15/2009	M	<input type="checkbox"/>	06/11/2014	6	8	10	12

Cancel Changes
Save Changes
Submit Assessment

Assessment Data Submitted

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VPK Assessment

Online Reporting System

VPK Center

South DOE Practice VPK Center ▼

Set as My Default VPK Center

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Assessment Data

▶ **Step 1: Select a Year and Program** 2013-14 Summer ▼

▶ **Step 2: Select a VPK Classroom** VPK1 ▼

▶ **Step 3: Select an Assessment Period** Assessment Period - 1 ▼ Assessment Data Was Submitted

Classroom

Assessment Period: Assessment Period - 1

Classroom Name: VPK1

Curriculum: Beyond Centers & Circle Time Curriculum Series

Instructor

- Mister Rogers
Phone: 850-555-1234
Email: mister.rogers@yahoo.com
(Primary)

▶ **Step 4: Enter and Submit Assessment Data**

Assessment Data

Administered by: ▼ If this box is empty, go to the Classrooms tab and complete Step 4. Make sure that an instructor has been selected and is marked "Primary" and "Active"

Last Name	First Name	Middle Initial	Date Of Birth	Gender	Did Not Participate	Date Of Assessment [MM/DD/YYYY]	Print Knowledge [Range: 0 - 12]	Phonological Awareness [Range: 0 - 14]	Mathematics [Range: 0 - 18]	Oral Language / Vocabulary [Range: 0 - 22]
Beaches	Sandy		05/05/2009	F	<input type="checkbox"/>	06/11/2014	2	4	6	8
Bear	Teddie		02/14/2009	M	<input type="checkbox"/>	06/10/2014	3	5	7	9
Peach	Georgia		08/11/2009	F	<input type="checkbox"/>	06/11/2014	4	6	8	10
Shell	Sea		06/02/2009	F	<input type="checkbox"/>	06/10/2014	5	7	9	11
Tot	Tater		07/15/2009	M	<input type="checkbox"/>	06/11/2014	6	8	10	12

Cancel Changes
Save Changes
Un-Submit Assessment