Dual Enrollment Articulation Agreement Submission Site

Submitter:
Agreement Effective Date: 8/1/2022

Representing:

Career and Technical Center: Suncoast Technical College

District(s) the Agreement(s) include

Sarasota County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

   Booker High
   Sarasota High
   Riverview High
   Venice High
   North Port High

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

   STC will notify students of the career dual enrollment opportunity through career and post-secondary education awareness activities in county high schools, including Charters. Interested students will complete a career dual enrollment application and have the opportunity to visit a STC program(s) of interest. STC will facilitate the application and scheduling of visits through counselors, teachers, STC staff, and the STC website.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

   Specific programs and courses offered through high school dual enrollment at STC can be found at: https://www.suncoast.edu/uploaded/Documents_and_PDfs/HS_Dual_Enrollment_Folder_WEB.pdf
4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

Applications for career dual enrollment will be accepted by STC until the priority deadline of March 31, for the beginning of the following school year. Late applications will only be accepted through June 30 on a space-available basis and with mutual agreement of the home high school principal and STC director. Once applications are reviewed, students are notified of acceptance. Parents and students must attend a scheduled mandatory orientation.

I. The home high school and STC will collaborate to determine final acceptance and monitor individual student performance to ensure on-time graduation.
II. All students enrolled in career dual enrollment shall complete an entry-level basic skills examination within the first six (6) weeks after admission into the program as specified in 6A-10.040, F.A.C.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

Career dual enrollment at STC is available to high school students meeting the following criteria:

I. Be enrolled as a student at a district high school.
II. Be classified as a high school Junior or Senior.
III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
IV. Nursing ONLY; 2.5 unweighted cumulative GPA.
V. Meet the graduation requirements for Florida state-wide assessments.
VI. Demonstrate readiness for post-secondary work evidenced by an acceptable attendance record as referenced in district policy: https://www.sarasotacountyschools.net/Page/2562 and satisfactory disciplinary record.
VII. Be recommended by their school to attend STC.

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

The High School Subject Area Equivalency List mandates the minimum subject area credit awarded for specific courses taken through career dual enrollment. The subject area and credit equivalency list can be found at: http://fldoe.org/core/fileparse.php/5421/urlt/CareerTechList1920.pdf

7. A description of the process for informing students and their parents of college-level course expectations.

The district high school will ensure all career and dual enrolled students will meet STC’s requirements for admission. STC and the district high school will collaborate to monitor and maintain individual student performance in high school and career courses.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

STC shall be responsive to parent inquiries of their minor student performance and progress in the career dual enrollment program. Inquiries of performance of students 18 years and older will require a signed release from student.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

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I. The home high school and STC will collaborate to determine final acceptance and monitor individual student performance to ensure on-time graduation.
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10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

N/A

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

N/A
12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

L. The district high school will ensure all career and dual enrolled students will meet STC’s requirements for admission. STC and the district high school will collaborate to monitor and maintain individual student performance in high school and career courses.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

K. STC will report grades to the district high school in compliance with the established district grade reporting procedures and schedule.

14. A funding provision that delineates costs incurred by each entity.

Students participating in career dual enrollment are exempt from the payment of registration, tuition, instructional materials, and laboratory fees. Students may be responsible for other costs such as uniform, parking, and program-specific equipment/supplies. These items will be specified and provided at the time of program orientation. Students are responsible for returning textbooks at the end of the course/program. Students will be charged the full price of textbooks if not returned on or before they are scheduled to graduate.

15. Any institutional responsibilities for student transportation, if provided.

The district will provide transportation to and from STC, but some programs may require students to provide their own transportation to off-campus clinical sites. Cost-Free transportation is also available through Sarasota County Area Transit for all students of STC with a student ID badge.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

STC instructors will provide all accommodations/modifications aligned to any student’s 504/IEP plan.