Dual Enrollment Articulation Agreement Submission Site

Submitter:
Agreement Effective Date: 7/1/2022

Representing:

Career and Technical Center: Riveroak Technical College

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Type of Dual Enrollment Articulation Agreement for Submission
Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

   NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

   This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

   The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.
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Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [ A list of courses and programs available for career dual enrollment is detailed in Exhibit “B”. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

5 A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

B. Career dual enrollment is available to Lafayette County high school students meeting the following criteria:

I. Be enrolled as a student in a Florida public secondary school.

II. Be classified as a high school student in grade 9, 10, 11 or 12.

III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).

IV. Meet the graduation requirements for Florida state-wide assessments.

V. Have a plan approved by student’s high school to complete all requirements to graduate on time.

VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.

VII. Be recommended by student’s school counselor. s.1007.271 (21)(e)

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [ A list of courses and programs available for career dual enrollment is detailed in Exhibit “B”. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

7. A description of the process for informing students and their parents of college-level course expectations.

All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.
The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in Exhibit "A" by demonstrating proficiency based on the Tests of Adult Basic Education, ACT or SAT.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College’s student handbook. s.1007.271 (21)(g)(i)

Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student’s cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student’s cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College’s student handbook. s.1007.271 (21)(g)(i)

Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student’s cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student’s cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

B. Career dual enrollment is available to Lafayette County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student’s high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student’s school counselor. s.1007.271 (21)(e)

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

14. A funding provision that delineates costs incurred by each entity.

The College will be responsible for all costs associated with presenting career instruction at the College. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S. for students enrolled in summer programs. The student will be responsible for self-transportation to and from the college.

15. Any institutional responsibilities for student transportation, if provided.
The student will be responsible for self-transportation to and from the college.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

Q. The student’s assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)