Dual Enrollment Articulation Agreement Submission Site

Submitter:
Agreement Effective Date: 6/1/2022

Representing:

Career and Technical Center: Osceola Technical College

District(s) the Agreement(s) include
Osceola County Schools

Type of Dual Enrollment Articulation Agreement for Submission
Public Postsecondary Institution – School District

(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

The current Agreement is scheduled to terminate on May 31, 2022. The parties hereby agree to extend the term of the Agreement for an additional one (1) year commencing on June 1, 2022 and ending on May 31, 2023 ("renewal period"). An updated Appendix is attached hereto and incorporated herein.

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

The School District and oTECH will promote Career Pathways programs to students, parents, and counselors via media, print media and direct solicitations (i.e., emailing, phone calls, informative meetings).

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

Please see the attached Appendix.

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.
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A form of dual enrollment permitting high school students to enroll in an oTECH course on a full-time basis at a technical college campus or an oTECH program at the student's home high school. Such students earn both high school and career credits/hours for courses completed.

A form of career dual enrollment through which eligible secondary students enroll fulltime in oTECH programs leading to industry certifications, as listed in the postsecondary industry certification funding list.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

Student eligibility requirements for initial and continued enrollment in career certificate dual enrollment courses must include a 2.0 unweighted high school grade point average. Exceptions to the required grade point averages may be granted on an individual student basis if the educational entities agree and the parents or guardian of the students agree to the terms of the agreement contained within the dual enrollment articulation agreement.

Participation in a dual enrollment by students without the required grade point average is at the discretion of oTECH and the school District.

Acceptance into any of oTECH's programs is conditional based on completion of the graduation requirements including the completion of standardized tests leading to graduation.

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

Please see the attached Appendix.

7. A description of the process for informing students and their parents of college-level course expectations.

Dual enrollment courses meet the curricular expectations and are at the same depth and rigor of nondual enrollment postsecondary instruction, including those offered on the high school campus. School counselors will inform parents and students that dual enrollment courses are college courses and the amount of work necessary to succeed may be much greater than in high school courses. In addition, dual enrollment courses become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

Participation in a dual enrollment by students without the required grade point average is at the discretion of oTECH and the school District.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

Guidance services of individual schools within the district will be responsible for verifying that the student has earned the required scores on the proper placement test(s) to register for specific oTECH courses.

School Guidance Counselors shall sign the registration form to verify that the student is eligible to take the dual-enrollment course. This signature certifies that a student has met the minimum graduation requirements necessary for CTE dual enrollment eligibility.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

None

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

None

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

Guidance services of individual schools within the district will be responsible for verifying that the student has earned the required scores on the proper placement test(s) to register for specific oTECH courses.

School Guidance Counselors shall sign the registration form to verify that the student is eligible to take the dual-enrollment course. This signature certifies that a student has met the minimum graduation requirements necessary for CTE dual enrollment eligibility.

oTECH will designate an individual responsible for the administrative oversight of the dual enrollment program. The responsibilities include verification of met admission requirements for registration, drop/add, attendance, providing list of required and recommended textbooks and student resources for all courses, and monitoring the program in general.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

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14. A funding provision that delineates costs incurred by each entity.

Students enrolled in a dual enrollment program are exempt from payment of registration, tuition, and laboratory fees. School counselors will inform students of other fees associated with their dual enrollment experience such as parking, identification card, late fees, library fines, testing fees and potential special course fees such as lost or damaged textbooks and/or instructional materials. (as cited in s.1007.271 (2), F.S. and 1009.25)

Each approved oTECH program will provide a list of necessary resources to be required by students at his/her own expense prior to enrollment.

Certifications earned through dual enrollment are fundable in the additional full-time equivalent (FTE) membership based upon the successful completion of a career-themed course pursuant to 1003.491, 1003.492, and 1003.493. If certifications earned through dual enrollment are not fundable on the CAPE Postsecondary Industry Certification Funding List for the District career center, the student attainment of a certification may be included in the FEFP calculation if it is included in the CAPE Secondary Industry Certification Funding List.

15. Any institutional responsibilities for student transportation, if provided.

The institution does not provide transportation; however, the district does with a 5-student minimum requirement to continue transportation.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s.1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution. School District guidance services will ensure that students with disabilities receive information about the dual enrollment program. School counselors will inform students and families that accommodations and modifications provided to students under the individual educational plan are not transferrable to oTECH. All reasonable accommodations from the postsecondary entities will be individually determined by the institution.