(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

This Agreement is entered into this 30th day of June 2022, (“Effective Date”), by and between The District Board of Trustees of Miami Dade College, Florida, a public educational institution organized under the laws of the State of Florida and political subdivision of the State of Florida (“College”) and (“School”), a Florida not for profit corporation, whose address is 1955 N Federal Highway #207 Pompano Beach, FL 33062.

Whereas, College is a member of the Florida College System and offers postsecondary courses creditable toward high school completion, career certificates and associate or baccalaureate degrees; and

Whereas, School is a private school that is in compliance with Section 1002.42(2), Florida Statutes and provides a secondary curriculum pursuant to Sections 1002.3105(5), 1003.4281, or 1003.4282, Florida Statutes, as may be applicable and as amended; and

Whereas, in accordance with Section 1007.271, Florida Statutes, College and School have agreed to enter into this Agreement so that the school’s eligible students, including, but not limited to, students with disabilities, may enroll in the College’s dual enrollment program during the 2022 – 2023 Academic Year and receive credit from the school towards high school completion for the postsecondary course under the dual enrollment program.

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.
Dual Enrollment Articulation Agreement Submission Site

Students and their parents are informed about opportunities for student participation in the dual enrollment program via marketing material published by South Florida Fashion Academy, during the initial inquiry call regarding enrollment, and throughout the registration process. Students are provided with information through conferences, presentations, post-secondary events, seminars, school newsletters, counselor and teacher meetings, school website, and various publications. Additionally, parents are notified about dual enrollment through orientation, open house, evening presentations on post-secondary opportunities, publications, conferences, and school website.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

The dual enrollment program is the enrollment of an eligible student in a post-secondary course contained within the state course numbering system, and are part of a sequence of courses in a program which lead to an industry vocational certification, associate degree, or baccalaureate degree. The State's “Dual Enrollment Course High School Subject Area Equivalency List” approved by the Articulation Coordinating Committee and the State Board of Education identifies the MDC courses taken through dual enrollment that satisfy high school subject area graduation requirements. In addition, any college credit course comprised of three (3) credits or more that is listed in the Statewide Common Course Numbering System for postsecondary credit can be considered for dual enrollment, subject to approval by the School and the College academic unit.

The College offers dual enrollment courses during the following College terms (“Terms”): Fall Term (Classes start August 23, 2022), Spring Term (Classes start January 5, 2023) and Summer Term (Classes start May 10, 2023).

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

- Students and their parents/guardians develop an education plan and post-secondary educational objective during a scheduled series of meetings with our school counselor and teacher.
- Dual enrollment application is completed along with other required information for eligible students.
- School counselor approve eligible students having parental/guardian permission and signatures.
- Application is electronically forwarded to post-secondary institution.
- Application is reviewed by post-secondary counselor to determine if entrance criteria has been met and the availability of program option.
- The application approval or denial will be communicated amongst both school counselors.
- Students and parents are notified about the decision and status.
- Once accepted, the students and parents will complete and sign additional documents to finalize registration.
- Students will be scheduled for courses.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.
Eligible students must be enrolled at the School, complete the College’s dual enrollment application and course enrollment process and shall receive credit for college dual enrollment courses once completed. Students who participate in the program meet the following criteria:

a. Be in the 6th – 12th grades.
b. Express intent to pursue a postsecondary degree.
c. Demonstrate college readiness through the assessment of communication and computation skills (i.e., common placement tests, approved tests and assessments, and high school course grades). For more information, visit: https://www.mdc.edu/highschool/dual-enrollment/eligibility.aspx
d. Have a minimum high school unweighted 3.0 GPA average. A 2.5 weighted GPA is required for SLS courses. A 2.0 unweighted GPA is required for career dual enrollment (Postsecondary Adult Vocational).
e. High school dual enrollment students who do not meet the statutory eligibility requirements (mandated GPA, test scores, and alternate methods) can take the following courses as long as they have a cumulative unweighted GPA of 2.50 (no exceptions) Test scores and Alternate Methods are not required:
   i. CLP 1006 – Psychology of Personal Effectiveness (3 credits)
   ii. SPC 1017 – Fundamentals of Speech Communication (3 credits)
   iii. MUL 1010 – Music Appreciation (3 credits)
   iv. ARH 1000 – Art Appreciation (3 credits)
   v. Student Life Skills (SLS) courses including SLS 1510, 1401, 1125, and 1502
   vi. HUM 1020 – Humanities (3 credits)
   vii. HUS 1301 – Introduction to Human Services (3 credits)
   viii. HLP 1081 – Fitness and Wellness for Life (3 credits)

Middle School students must meet the 3.0 High school GPA requirement and either pass all 3 sections of the college placement examination or provision of alternate methods.
f. Maintain a minimum of a 3.0 unweighted high school GPA and the minimum of a 2.0 postsecondary GPA for continued enrollment in dual enrollment courses.

Additionally, students who participate in the College’s early admission program, where high school students enroll at the College on a full-time basis, shall meet the following criteria:

a. Students must have completed the 11th grade.
b. Students must have a minimum of a 3.5 unweighted high school GPA.
c. Demonstrate college readiness through the assessment of communication and computation skills (i.e. common placement tests, approved tests and assessments, and high school course grades). Complete list is located in Appendix A.
d. Students must maintain a minimum of a 3.0 unweighted high school GPA and a minimum of a 3.0 postsecondary GPA for continued enrollment in the early admission program. If a student is projected to graduate from high school before the scheduled completion date of a postsecondary course, the student may not register for that course through dual enrollment. The student may apply to MDC and pay the required registration, tuition, and fees during the summer term prior to high school graduation if the student has completed a minimum of 12 college level credits with a cumulative postsecondary Grade Point Average of 3.0 or higher.

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

Students receive one (1) credit per three (3) hour block every (9) weeks. Students can earn (4) four credits per year/ part time or (8) eight credits per year/ full time. These credits are applied to graduation requirements. Students will receive 2 additional quality points on their weighted GPA for every post-secondary course passed with a C or better. Courses are weighted the same as Advanced Placement coursework.

7. A description of the process for informing students and their parents of college-level course expectations.
Dual Enrollment Articulation Agreement Submission Site

Students and parents will be provided with a statement of the following description of dual enrollment, and the student/parent must acknowledge receipt and understanding of the information. Participation in dual enrollment is a critical decision with both academic and financial implications. This information is shared during a mandatory orientation. It is important that students and their families be informed of expectations. In addition, expectations are shared on dual enrollment brochures and other literature.

Dual enrollment courses are taught on a college level. Therefore, the following requirements apply:

a. Course requirements, such as tests, papers, or other assignments, for dual enrollment students shall be at the same level of rigor or depth as those for all College non-dual enrollment students.

b. The College will not provide grade forgiveness to dual enrollment students.

c. There is no limit on the number of courses that a dual enrollment student may enroll in each term. Early admission program students are required to maintain a minimum of 12 credits per Term for two (2) Terms. Early admission students must enroll in courses that meet the requirements for the student’s senior year and high school graduation.

d. Any letter grade below a “C” shall not count as credit towards satisfaction of the requirements of Rule 6A-10.030, F.A.C. However, all grades are calculated in a students’ GPA and shall appear on their college transcript.

e. All grades, including “W” for withdrawal, become a part of the student’s permanent college transcript and may affect subsequent postsecondary admission.

f. While appropriate for college-level students, some course materials and discussions may reflect topics not typically included in secondary courses, which some parents/guardians may object to for minors. However, the dual enrollment courses will not be modified to accommodate variations in student age and/or maturity.

g. Students enrolled in the College’s dual enrollment program shall adhere to the rules and responsibilities contained in the College’s Student Handbook.

h. Students and/or parents/guardians shall be responsible for the student’s transportation to and from the College’s dual enrollment courses.

i. Students may lose the opportunity to participate in the College’s dual enrollment program if they are disruptive to the learning process.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

High school dual enrollment students who do not meet the statutory eligibility requirements (mandated GPA, test scores, and alternate methods) can take the following courses as long as they have a cumulative unweighted GPA of 2.50 (no exceptions)

Test scores and Alternate Methods are not required:

i. CLP 1006 – Psychology of Personal Effectiveness (3 credits)

ii. SPC 1017 – Fundamentals of Speech Communication (3 credits)

iii. MUL 1010 – Music Appreciation (3 credits)

iv. ARH 1000 – Art Appreciation (3 credits)

v. Student Life Skills (SLS) courses including SLS 1510, 1401, 1125, and 1502

vi. HUM 1020 – Humanities (3 credits)

vii. HUS 1301 – Introduction to Human Services (3 credits)

viii. HLP 1081 – Fitness and Wellness for Life (3 credits)

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

a. Provide information to eligible students and advise them about the College’s dual enrollment program (including early admission), student eligibility for the program, the program requirements and student responsibilities, course offerings and requirements and the College’s application process.

b. Award appropriate credit toward high school completion for postsecondary courses completed by students under the dual enrollment program.

c. Remit payment to the College for the cost of the student’s dual enrollment courses, as further provided in this Agreement, for each dual enrollment course taken by its students. The School attests that costs associated with tuition and fees, including registration and laboratory fees, will not be charged to the student.

d. Adhere to the College’s rules, policies and procedures regarding dual enrollment instruction at the School’s facilities if the School is approved for College faculty or qualified School instructors to teach the College’s dual enrollment courses.

e. Provide proof that the eligible students participating in the dual enrollment program are enrolled in the School throughout the term that the dual enrollment courses are taught. The School shall inform the College immediately if a student withdraws from attendance at the School after the student has registered for dual enrollment coursework at the College. If the College is informed of such a withdrawal after the official College Drop/Add date for the term, the School remains responsible for paying the cost of the student’s dual enrollment courses, as further provided in this Agreement.

f. Upon completion of the course(s), award the appropriate credit towards high school completion for the postsecondary course under the dual enrollment program.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

There are no exceptions to the professional rules, guidelines, and expectations.
11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

There are no exceptions to the professional rules, guidelines, and expectations.

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

South Florida Fashion Academy school counselor will work with post-secondary school counselor to ensure all students meet admission requirements for dual enrollment. Both school and post-secondary institution will collaborate to monitor and maintain individual student performance in high school and career courses. School reserves the right to withdraw an application, or a registered student, if the student is not meeting his/her graduation plan or if post-secondary offerings change.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

a. Remit a copy of the student’s transcript to the School after the end of each Term.

b. Establish the eligibility criteria for College faculty and School instructors who teach the College’s dual enrollment courses.

14. A funding provision that delineates costs incurred by each entity.

In the event that MDC does not receive 100% reimbursement for costs associated with your School’s dual enrollment participation, MDC will invoice School the remaining balance in accordance with the Fall and Spring semester billing cycles. For Courses Taught at the College: For students registering for dual enrollment courses through one of the College’s modalities (In-Person, Blended, MDC Online, MDC LIVE), including those students participating in the early admission program, School shall pay the College the following amount per student and per credit hour, which is based on the 2022 statutory per credit hour rate: $71.98.

i. The College’s invoice to the School shall itemize the following information: School’s name, name of student, student’s date of birth, course prefix number, title of dual enrollment course, total number of credits, costs associated with instructional materials, amount due and other applicable information. The College shall remit an invoice to the School for the cost of its students enrolled in courses at the College during the Fall and Spring Terms only. The School shall not be required to pay for the cost of students enrolled in traditional dual enrollment or early admission courses taught on the College campus during the Summer Term. However, remaining fee balances associated with instructional materials that have been provided to the student during the summer will be invoiced to the school.

ii. The College shall not invoice the School in instances where a student enrolls in a course, but withdraws prior to the College’s Drop/Add date.

Private Schools Not Participating in the Dual Enrollment Scholarship Program:

i. If the School chooses not to participate in the Dual Enrollment Scholarship Program, MDC will invoice the school entity for costs associated with student enrollment and provision of instructional materials (refer to Section 10 (A) 1- 4 for appropriate fee structure)

15. Any institutional responsibilities for student transportation, if provided.

Students and/or parents/guardians shall be responsible for the student’s transportation to and from the College’s dual enrollment courses.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1) (i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

Whereas, in accordance with Section 1007.271, Florida Statutes, College and School have agreed to enter into this Agreement so that the School’s eligible students, including, but not limited to, students with disabilities, may enroll in the College’s dual enrollment program during the 2022 – 2023 Academic Year and receive credit from the School towards high school completion for the postsecondary course under the dual enrollment program. College shall provide services and resources to students with disabilities who register in a dual enrollment course. Students who have a documented disability are eligible for services, which can include sign language interpreters, adaptive or assistive technology, note takers, and other services as appropriate. Program modifications, course substitutions, and waivers for placement and exit exams can also be arranged under certain circumstances. Disability services are coordinated by A Comprehensive Center for Exceptional Student Services (ACCESS) at the College. Information about available services and resources, as well as student eligibility, is available on the ACCESS website at the following link: http://www.mdc.edu/access/default.aspx.