

# Rule 6A-10.02413, Florida Administrative Code, Civic Literacy Competency

<b>Part 1</b> <b>October 21, 2021</b>	<b>Part 2</b> <b>March 31, 2022</b>	<b>Part 3</b> <b>April 18, 2023</b>
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## Part 1 Implementation Questions and Answers October 21, 2021

### Impacted Students

1. To whom does the civic literacy requirement apply?

For students entering in:	The civic literacy requirement applies to:	In the following programs:	These students must:
2018-19 – 2020-21	First-time-in-college students	A.A. Baccalaureate	Pass a course OR pass an assessment
2021-22	Students entering FCS under 2021-22 catalog year	A.A. Baccalaureate	Pass a course AND pass an assessment
2022-23*	Students entering FCS 2022-23 catalog year	Associate in Science (A.S.)/Associate in Applied Science (A.A.S.)	Pass a course AND pass an assessment

\* The Florida Department of Education (Department) anticipates entering into rule development to add the civic literacy requirement as a condition of A.S./A.A.S. degree completion to coincide with general education changes from House Bill 1507, which will be effective with the 2022-23 catalog year.

2. Does “initially entering” mean the same thing as first-time-in-college (FTIC)?
  - No. The rule that is applicable for 2018-19 to 2020-21 specified the requirement was limited to FTIC students. Since the statute does not specify the civic literacy requirements are limited to that small population, the FTIC language was removed for 2021-22 students and beyond. This ensures students who are entering under 2021-22 catalog years will meet the statutory intent to demonstrate civic literacy competency.
3. Are there state requirements governing policies on catalog year and readmits?
  - No. Policies and procedures relating to assigning catalog years are left to institutions to determine.
4. Can you clarify how the amended rule applies to students who were previously dual enrolled?
  - The new civic literacy requirement applies to students who are entering into A.A. and baccalaureate programs under the 2021-22 catalog year, regardless of prior postsecondary coursework. This includes formerly dual enrolled students.

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5. Can you clarify how the amended rule applies to transfer students?
  - The new civic literacy requirement applies to students who are entering into A.A. and baccalaureate programs under the 2021-22 catalog year, regardless of prior postsecondary coursework. This includes transfer students and students entering with prior postsecondary coursework. Students who have previously achieved a passing score on an approved assessment or passed an approved course will have met the assessment requirement or coursework requirement, respectively, and will not need to re-take assessments or courses.
6. Can you clarify how the amended rule applies to out-of-state students?
  - The new civic literacy requirement applies to students who are entering into A.A. and baccalaureate programs under the 2021-22 catalog year, regardless of prior postsecondary coursework. This includes students from out-of-state.
7. How does this rule apply to baccalaureate students who are entering with an A.A. or A.S./A.A.S. degree?
  - Baccalaureate students under the 2021-22 catalog year are required to meet the civics course and assessment requirement. If the student previously demonstrated civic literacy competency based on the previous civic literacy requirement through a course or an assessment under their associate degree program, those passed courses or passing scores could also be used toward demonstration of civic literacy competency for baccalaureate completion. The student would then just need to fulfill the other requirement via an assessment or course.
8. What is the relationship between changes to general education core courses and updates to the civic literacy competency requirement as it relates to A.S./A.A.S. students?
  - The Department anticipates entering into rule development in spring 2022 to add the civic literacy requirement as a condition of A.S./A.A.S. degree completion. It is expected these changes would apply to A.S./A.A.S. students entering under the 2022-23 catalog year, to coincide with general education changes from House Bill 1507. As institutions are modifying their course sequencing and curricula to align with general education core courses, they are encouraged to consider the civic literacy course requirement, which can be fulfilled through POSX041 American Government or AMHX020 Introductory Survey Since 1877.

### Approved Courses and Assessments

9. How does credit-by-exam apply toward the civic literacy requirement?
  - Credit received for courses in Rule 6A-10.02413, F.A.C., (AMHX020 and POSX041) via [credit-by-exam](#) will count toward the course requirement.
    - If the exam used as the basis of awarding of credit is in Rule 6A-10.02413, F.A.C., (e.g., AP and CLEP), the student would be considered as having met both the course and the assessment civic literacy competency.
    - If the exam used as the basis of awarding of credit is not in rule (e.g., AICE and IB), the student would be considered as having met only the course requirement. These students would need to be assessed using an approved assessment in rule.

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10. How long are assessment scores valid? Is there an expiration date?
  - The rule does not specify expiration dates of test scores.
11. Can additional postsecondary courses be added to the list of those approved to meet the civic literacy requirement?
  - Yes. The Department welcomes dialogue regarding the inclusion of additional courses that meet the competencies outlined in statute.
12. What if my institution does not have enough course sections available to meet student demand?
  - Students have the option of taking the course at another institution as a transient student. Visit [FloridaShines.org](http://FloridaShines.org) for more information. Keep in mind the civic literacy requirement is a graduation requirement, and a student may take the course any semester if not available during a particular semester.
13. If students complete AMHX020 or POSX041, do they still need to complete an assessment?
  - Yes. Completion of AMHX020 or POSX041 only fulfills the course requirement for postsecondary civic literacy competency for students entering the FCS under the 2021-22 catalog year and thereafter.
14. Does the final exam in AMHX020 or POSX041 count toward meeting the assessment requirement?
  - No. Because final exams in courses are not approved by the State Board of Education (SBOE), they do not count toward the assessment requirement. These students would still be required to pass an approved assessment in [Rule 6A-10.02413, F.A.C.](#)
15. Can institutions make passing the new Florida Civic Literacy Examination (FCLE) a condition of passing either AMHX020 or POSX041?
  - There is nothing prohibiting institutions from requiring a passing score on the FCLE as a condition for passing an approved course. However, institutions should give consideration to the logistics of obtaining test results for faculty, what happens if a student needs to retake the exam after the term ends, if a student passed the course content but did not pass the exam and then must retake the entire course, etc.
16. What are some examples of how institutions can provide opportunities for students to engage synchronously in political discussions and civil debates?
  - Course lectures with discussion, discussion groups, registered student organizations (e.g., speech or debate club, Student Government Association), guest speaker series, community partnership events, service learning, internships, etc.

### Florida Civic Literacy Examination

17. How was the Florida Civic Literacy Examination (FCLE) developed?
  - In 2018, the Office of Assessment worked with the State University System (SUS) Board of Governors (BOG) and the Florida College System (FCS) to develop the Florida Civic Literacy Test. The Department partnered with the Lou Frey Institute

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(LFI) for content area and test development expertise. After working with LFI on item review and edits to address bias, accuracy and readability, the Department had subject matter experts (SMEs) review the items and conducted Bias and Sensitivity/Validation committee meetings. Following a final review by LFI, the Department approved the initial Florida Civic Literacy Test.

- In early 2021, the Department began the process to revise the test and create the FCLE, as well as take steps to increase test security. A review was conducted by 30 content experts representing faculty from FCS, SUS, LFI, and the Bill of Rights Institute in July 2021.
- Beginning in late fall 2021, the revised test – known as the Florida Civic Literacy Examination – will be available as a secure computer-based assessment as part of the Office of Assessment’s contract with Cambium Assessment, Inc. (CAI).

18. What competencies does the FCLE cover? How will faculty members teaching AMHX020 or POSX041 know the content to cover in the courses that will prepare the students for the FCLE?

- Test items for the FCLE are based on competencies that describe the content to be covered by a test.
- FCLE competencies cover the knowledge necessary to demonstrate the postsecondary requirement for civic literacy, as outlined in statute:
  - Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government.
  - An understanding of the United States Constitution and its application.
  - Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government.
  - An understanding of landmark Supreme Court cases, landmark legislation and landmark executive actions and their impact on law and society.

19. How many test questions appear on the FCLE?

- Approximately 80 test items appear on the FCLE.

20. What is the passing score on the FCLE?

- The passing score will remain at 60 percent, which is 48 correct out of 80.
- Once there are sufficient impact (test results) data on the FCLE, the Department will proceed with a formal, scientific-based process to set new cut scores (“standard setting”). It is customary in postsecondary and other assessment programs to implement an interim cut score for a limited timeframe for new assessments, until which time sufficient impact data can be collected from a representative test-taking population. Typically, this interim score is based on a prior cut score for an earlier version of the assessment or one similar in content and scope, such as the 60% in this rule. Oftentimes, this interim/temporary cut score is lower than the eventual permanent score adopted in rule. This impact data collection period can be referred to as a “hold harmless” period in advance of formal standard setting and an eventual approved cut score.

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21. When will the FCLE be available for institutional use and what is the cost?
- The revised FCLE will be available beginning October 25, 2021, at no cost to institutions.
22. Will there be online test preparation resources?
- Yes. All of the preparation material available for the current form applies to the newer form. Such materials can be accessed at the [Postsecondary Civics Literacy page on the FDOE website](#). The Department will be working internally and with partners in the field to produce and publish additional study materials, including a dedicated FCLE practice test. Study materials will be validated by SMEs external to the Department, will align to the competencies, and will be at the same level of rigor and complexity of the items seen by examinees. Examinees or staff members who would like to become familiar with the CAI testing platform can access the Civics EOC Practice Test found here: <https://flpt.tds.cambiumast.com/student/?a=Student>.
23. What is the testing window?
- This year's window is October 25, 2021, through August 5, 2022, and will be expanded even further for 2022-2023.
24. Is there a limit to how many times a student may test?
- The system allows an unlimited number of attempts.
25. What is the re-take policy?
- The Department recommends 30 days between attempts; however, students can retest on the next day, if needed.
26. What testing accommodations will be available?
- Accommodations will be available for the Florida Civic Literacy Examination, some beginning in fall 2021 with more available in spring 2022. The timeline for implementation and a description of allowed accommodations will be announced later.
27. Can institutions set up the assessment in their learning management systems?
- No. The FCLE will need to be offered through the institution's testing center or in an otherwise proctored environment via the CAI computer-based testing system.
28. If high school students pass the FCLE, will they have fulfilled both the assessment and the course requirements?
- No. Students who pass the FCLE in high school will still be required to pass an approved course once they enter the FCS.
29. Do high school students who pass the FCLE have to also pass the high school U.S. government course to demonstrate civic literacy competency?
- A passing score on the FCLE is what is required for students to meet the civic literacy assessment requirement, not the grade in the high school U.S. Government course.

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### Transcripts and Reporting

30. How will FCS institutions know if a student passed the FCLE while enrolled in a public high school?

- Effective October 4, 2021, the Florida Automated System for Transferring Education Records (FASTER) Interdistrict/Secondary Transcript was updated under I/S01 – Demographic Record, Item 39g. A value of ‘Y’ indicates the student earned a passing score on the FCLE. These students will have met the postsecondary civic literacy assessment requirement.

31. How will institutions know if transfer students from an FCS or SUS institution met the civic literacy competency requirement at their previous institution?

- FASTER is developing two new indicators to track student progress toward meeting these new requirements. As noted below, field 11b is specific to the 2018-19 through 2020-21 student cohorts. Fields 11e and 11f are being developed to implement the new requirement that a student complete both a course and an assessment. Deployment of the new civic literacy fields is anticipated for early December 2021.

Field	Character Position	# of Character Spaces	Alphabetic (A), Numeric (N) or Both (A/N)	Field Description
11b	30-30	1	A	<p><b>Civic Literacy Competency Indicator*</b> In accordance with s. 1007.25 F.S.(5)(a), this item denotes whether the student has met the Civic Literacy Competency Graduation Requirement or the requirement is not applicable to the student.</p> <p><u>Code Definition</u></p> <p>Y The student has met the graduation requirement.</p> <p>N The student has not met the graduation requirement.</p> <p>Z The requirement is not applicable to this student.</p> <p><b>This field is required only for the 2018-2019, 2019-2020, and 2020-2021 student cohorts.</b></p>
11e	33-33	1	A	<p><b>Civic Literacy Course Completion*</b> Beginning in the 2021-2022 school year and in accordance with s. 1007.25(5)(b), this item denotes whether the student has successfully</p>

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				<p>completed the Civic Literacy course requirement, as referenced in Rule 6A-10.02413 and Regulation 8.006.</p> <p><u>Code Definition</u></p> <p>Y The student has met the course requirement.</p> <p>N The student has not met the course requirement.</p> <p>X The student is exempt from the requirement.</p> <p>Z The requirement is not applicable to this student.</p>
11f	34-34	1	A	<p><b>Civic Literacy Assessment Requirement*</b></p> <p>Beginning in the 2021-2022 school year and in accordance with s. 1007.25(5)(b), this item denotes whether the student has achieved a passing score on a Civic Literacy assessment, as referenced in Rule 6A-10.02413 and Regulation 8.006.</p> <p><u>Code Definition</u></p> <p>Y The student has passed an approved assessment.</p> <p>N The student has not passed an approved assessment.</p> <p>X The student is exempt from the requirement.</p> <p>Z The requirement is not applicable to this student.</p>

32. How will the new requirements affect state reporting?

- Currently, completion of the civic literacy competency requirement is captured in the Student Database, Data Element 1065. Upon review of data submissions since this data element’s inception, the Department noted concerns with data integrity. Further, the modifications to the rule make capturing demonstration of competency a condition of graduation. Given this information, the Department is sunsetting this data element. In T2E for reporting year 2021-22, edits related to Data Element 1065 will change from critical to informational. Data Element 1065 will be removed from state reporting in T1E for reporting year 2022-23. Additional information about the sunset of this data element will be transmitted to reports coordinators.

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## Part 2 Implementation Questions and Answers March 31, 2022

### Impacted Students

33. Is there a resource in statute or in the administrative code that defines the catalog year in effect rather than initially entering an FCS institution?
- No, how catalog years are assigned is at the discretion of the local institution.
34. Will AS program lengths be expanded to accommodate the extra coursework as a result of the rule amendment?
- At this time, there are no plans to expand program lengths to accommodate the new requirement.
35. Will the civic literacy competency requirement be added to certificate programs?
- There are currently no plans to include certificate programs.
36. Once the civic literacy competency requirements have been met, do they have to be "re-met" or renewed if a student transfers or graduates and enrolls in a different program type?
- No, once the civic literacy competency requirements have been met, they do not expire.

### Approved Courses and Assessments

37. What are the competencies that are required in the courses and assessments approved in [Rule 6A-10.02413, F.A.C.](#)?
- Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government;
  - An understanding of the United States Constitution and its application;
  - Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government; and
  - An understanding of landmark Supreme Court cases, landmark legislation and landmark executive actions and their impact on law and society.
38. Is civic literacy considered a general education requirement or a graduation requirement?
- Fulfilling the civic literacy competency requirement is a condition of graduation. However, both POSX041 and AMHX010 will count toward fulfilling the civic literacy competency course requirement and count toward the General Education Core Social Sciences course requirement pursuant to [Rule 6A-14.0303, F.A.C.](#)
39. Is consideration being given to expanding the courses that meet the civic literacy competency requirement to include POSX001 and AMHX010?
- There has been some preliminary discussion with FCS institutions regarding the possibility of proposing other courses to meet the requirement. Institutions interested in aligning other courses to meet the competency requirements are encouraged to contact the Division of Florida Colleges.



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### Florida Civic Literacy Examination

40. Will the Florida Civic Literacy Exam (FCLE) (80 questions) satisfy the assessment requirement for students in the 2018-19 through 2020-21 catalog years?
  - The FCLE will only apply to students in 2021-22 and thereafter. FTIC students under 2018-19 through 2020-21 catalog years will not be able to use the FCLE.
41. If a student is a transfer from an SUS institution and passed the Civic Literacy Test (100 questions), can this be used as an approved assessment?
  - Using the Florida Civic Literacy Test to meet the civic literacy competency assessment requirement is at the discretion of local Florida College System institutions.
42. Is the attainment of a bachelor's degree sufficient to satisfy the civic literacy competency requirement?
  - The statute and rule do not indicate this applies to the student's first baccalaureate degree. Any student seeking an FCS baccalaureate degree with a catalog year of 2021-22 or later is required to demonstrate competency by meeting the course and assessment requirement.
43. Can online students take the FCLE exam with a remote proctor?
  - While the FLDOE does not have a contract, nor manage any third-party remote proctoring platforms/applications for the FCLE, the CAI platform does have a remote option which will allow college testing staff to administer the FCLE in a remote and secure fashion. The CAI remote application is the only remote delivery option at this time and must be proctored by approved and trained college staff.
44. Is there a maximum number of attempts on the Florida Civic Literacy Exam?
  - No, students may attempt the test as many times as needed.
45. Will the timeframe be shortened to retake the exam?
  - Retake policies are determined locally; however, the FLDOE recommends a 30-day remediation period between attempts.

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## Part 3 Implementation Questions and Answers April 18, 2023

### Impacted Students

46. Does the civic literacy competency requirement apply to secondary students who are also participating in dual enrollment?

- No. The secondary civics requirements in s. 1003.4282, F.S., states that public high school students are required to take the Florida Civic Literacy Exam (FCLE) while enrolled in a U.S. Government course; however, high school students who are dually enrolled (including dual enrollment students who are completing the requirements towards an Associates in Arts degree while in high school) are not required to demonstrate *postsecondary* civic literacy competency. As a result, the postsecondary civic literacy competency requirement is neither a condition of high school graduation nor a requirement for all dual enrollment students (public school, home education, and private school).

However, if dual enrollment students plan to matriculate after high school graduation to a Florida College System (FCS) or State University System (SUS) institution to pursue an associate or baccalaureate degree, then they will have to comply with the postsecondary civic literacy competency requirement to obtain those degrees. As such, Department of Education guidance to high schools and FCS institutions would be to provide dual enrollment students the option to take the FCLE. Ultimately, allowing dual enrollment students to take the FCLE is at the discretion of the high school and postsecondary institution.

Regarding dual enrollment students that are also homeschooled, homeschooled dual enrollment students enter into a dual enrollment articulation agreement with the college, pursuant to s. 1007.271, F.S. As such, if a homeschooled dual enrollment student opts to take the FCLE, it does not need to be included in the dual enrollment articulation agreement. If a home school dual enrollment student does opt to take the FCLE, the student must have a FLEID. A private school dual enrollment student who opts to take the FCLE would also need a FLEID.

College-district partnerships would need to determine how and where to direct home education and private school dual enrollment students to obtain a FLEID through the district; therefore, if and where the student tests is at the discretion of the college-district partnership.

Please see the chart on the next page that summarizes the guidance for dual enrollment students regarding the civic literacy competency requirement.

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Questions	Current Dual Enrollment Students	Former Dual Enrollment Students
Are dual enrollment students required to pass an approved course and assessment to demonstrate civic literacy competency?	<p>No.</p> <p>Current dual enrollment students are not required to demonstrate postsecondary civic literacy competency while in high school, including those who are working towards an associate degree.</p> <p>However, current dual enrollment students may opt to take the Florida Civic Literacy Exam (FCLE).</p>	<p>Yes, under the following conditions:</p> <p>Former dual enrollment students who matriculate to an FCS or SUS institution will have to demonstrate civic literacy competency if they enroll in the degree programs below:</p> <ul style="list-style-type: none"> <li>• Associate Degree (AA, AS, AAS)</li> <li>• Baccalaureate Degree (BA, BS, BAS)</li> </ul>
Where should dual enrollment students be guided to take the FCLE?	<p><u>Public School Students</u></p> <ul style="list-style-type: none"> <li>• At the public high school*</li> <li>• At the FCS institution, if available**</li> </ul> <p><u>Home Education Students</u></p> <ul style="list-style-type: none"> <li>• At the FCS institution, if available**</li> </ul> <p><u>Private School Students</u></p> <ul style="list-style-type: none"> <li>• At the FCS institution, if available**</li> </ul>	At the FCS or SUS institution of enrollment.
<p>*Public high schools are not required to offer the FCLE to dually enrolled students but may choose to do so at their discretion.</p>		
<p>**FCS institutions are not required to offer the FCLE to dually enrolled students but may choose to do so at their discretion.</p> <ul style="list-style-type: none"> <li>• For public school dually enrolled students, this would be through a partnership arrangement with the public high school.</li> <li>• For home education or private school dually enrolled students, below are items that should be considered when deciding to allow them to take the FCLE. <ul style="list-style-type: none"> <li>○ How and where home education/private school students will obtain a FLEID</li> <li>○ How home education/private school students will be informed where they can test</li> <li>○ How often the test will be available to home education/private school students</li> <li>○ Procedures for testing home education/private school students</li> <li>○ How the score will be recorded on a home education/private school student's record</li> </ul> </li> </ul>		

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47. Does statute provide any exemptions for the civic literacy competency requirement?

- No. Statute does not provide for exemptions from the requirement. However, pursuant to Section 1007.265, Florida Statutes, and Rule 6A-10.041, Substitution for Requirements for Eligible Students with Disabilities at Florida Colleges and Postsecondary Career Centers, Florida Administrative Code, colleges may substitute a graduation requirement for students with a disability under certain circumstances.

***1007.265 Persons with disabilities; graduation, study program admission, and upper-division entry; substitute requirements; rules and regulations.—***

*(1) A student with a disability in a public postsecondary educational institution shall be eligible for reasonable substitution for any requirement for graduation, for admission into a program of study, or for entry into the upper division where documentation can be provided that the person's failure to meet the requirement is related to the disability and where failure to meet the graduation requirement or program admission requirement does not constitute a fundamental alteration in the nature of the program.*

### Transcripts and Reporting

48. Is the expectation at FLDOE that the reporting school district will make the passing status of the assessment used to satisfy the civic literacy competency requirement available to the student's ultimate college or university through the FASTER system?

- While school districts are encouraged to report that a student has met the Civic Literacy Assessment Passed field on the I/S01 Demographic Record Format in FASTER, the field is not currently required. As such, as long as the reporting school district does use FASTER to capture test scores, colleges can use the score reported on the I/S08 Test Record Format as verification that the assessment was passed. The score being reported on the FASTER transcript for CIV TTSC is the Total Score. A score of 60% or higher indicates that the assessment was passed.

### Approved Courses and Assessments

49. Is the U.S. Citizenship Test an approved test for Florida College System institutions to meet the civic literacy competency assessment requirement?

- No. Passing the U.S. citizenship test to become a naturalized citizen is not one of the criteria that meets the civic literacy competency assessment requirement. The U.S. citizenship test does not cover the competencies necessary to demonstrate the postsecondary requirement for civic literacy, as outlined in s. 1007.25, F.S., or in Rule 6A-10.02413, F.A.C. See competencies below:
  - Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government.
  - An understanding of the United States Constitution and its application.
  - Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government.
  - An understanding of landmark Supreme Court cases, landmark legislation and landmark executive actions and their impact on law and society.