(A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

   Once both boards sign the Articulation Agreement, the Agreement will be active for the upcoming academic year and will nullify all previously signed agreements. This Agreement covers not only Dual Enrollment, but also Career Pathways, Remediation, and Teacher Preparation. Legislative changes that occur after the final draft of this document which impact the 2022-2023 academic year will take precedence.

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.
2. A description of the process by which students and their parents are informed about opportunities for student participation in the Dual Enrollment program.

a. References to students in this document mean any student enrolled in a Marion County Public School
b. CF will provide information to the schools regarding requirements for participation in, and the educational benefits to be derived from, Dual Enrollment or other accelerated programs.
c. The schools, in turn, will utilize printed, published, electronic, or other media to notify students and their parent/guardian of the opportunity to participate in these articulated acceleration programs. The schools will additionally provide information, using these same methods, to students and their parent/guardian, of the eligibility criteria for participation in these programs.
d. CF will post application deadlines and registration dates on its Dual Enrollment Web page at least one term in advance.
e. CF Admissions & Student Recruitment staff will work with district and school officials on targeted Dual Enrollment recruiting activities.
f. The school will inform students needing accommodations that they must contact Disability Services at CF.

3. A delineation of courses and programs available to students eligible to participate in Dual Enrollment.

a. Courses to be provided by CF under this Agreement will be mutually agreed upon by CF and the School District, and will avoid unnecessary duplication of existing courses in grades six (6) - twelve (12). Current law allows for any course in the Statewide Course Numbering System, except developmental education courses and physical education and other courses that focus on physical execution of a skill rather than the intellectual attributes of the activity.
b. CF will furnish each school with a copy of the current courses [https://www.cf.edu/Courses] with descriptions for each course in which a student may be dually enrolled. Specific courses to be provided on school campuses in Marion County will be mutually agreed upon by the host school principal and CF.
c. CF may develop a student education plan for a student registering for a Dual Enrollment course. The plan will ask each student to identify an educational objective with which to guide course selection. At a minimum, each student’s plan should include a list of courses that will result in an Applied Technology Diploma, an Associate in Science (A.S.) degree or an Associate in Arts (A.A.) degree. If a student identifies a baccalaureate degree as the objective, the plan must include courses that will meet the general education requirements and any prerequisite requirements for entrance into a selected baccalaureate degree program.
d. Postsecondary courses in foreign languages, mathematics, English, sciences, social studies, computer science, performing or visual arts, applied technology, and any other classes that comply with applicable state regulations will be counted toward meeting the graduation requirement of §1003.4282, Fla. Stat. (2020).
e. Students (age eighteen [18]) who wish to take college credit courses that contain a study abroad or travel component (during summer only) must receive the permission of their school principal and parent/guardian before participating. If the permission is granted, the student will be exempt from the payment of the registration, matriculation and laboratory fees. However, the student is responsible for the full cost of travel.
f. Students have an opportunity to participate in Dual Enrollment through the school district until they have successfully earned an associate’s degree or accrued sixty-seven (67) hours of college credit. The calculation of the sixty-seven (67) hours is inclusive of all college credit earning coursework (including AP, AICE, Cambridge, IB, Dantes).

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.
Dual Enrollment Articulation Agreement Submission Site

4. A description of the process by which students and their parents exercise options to participate in the Dual Enrollment program.

a. Students and the parent/guardian of students wishing to pursue participation in an articulated acceleration program must contact their school counselors to discuss admissions criteria and to obtain the necessary application information.

b. Application Process: Students interested in Dual Enrollment must meet with their school counselor or principal for permission to participate in the program. Students must complete the online Dual Enrollment application. The student will print the parent approval form from the email received upon submission of the application. The parent/guardian must sign giving permission for the student to participate in the Dual Enrollment program. The student must turn the form in to their school counselor. The student is issued a CF ID number to view their student portal for additional requirements. The student is responsible for requesting and providing the documents needed for eligibility. This includes school transcript and placement test scores (ACT, SAT, or PERT). The CF Dual Enrollment Coordinator must receive all documentation by the posted application deadlines. Once all documents are received and processed by the CF Dual Enrollment Coordinator, the student will receive an email stating they have been admitted to the program. If a student does not meet eligibility criteria or does not submit the paperwork by the posted deadline, the CF Dual Enrollment Coordinator will contact the school counselor. The school counselor is responsible for contacting the student.

c. Registration: Dual Enrollment information will be provided to counselors by CF to better help students and parent/guardian understand the requirements, admission and enrollment procedures and benefits of program participation. Orientation is required to apply to the Dual Enrollment program and register for courses. Registration will be completed through the MyCF portal. The student must review the schedule posted on the MyCF Portal to select courses for registration each term. The school counselor will assist the student in their course selection to ensure the course requirements are met for high school graduation. If Dual Enrollment courses are offered through the school or offered online through the School District, students should register for these courses before enrolling in courses offered at CF.

d. Withdrawal Process: Dual Enrollment students will follow CF’s withdrawal policy. Students have the option to withdraw from a course(s) within the withdrawal period. The student must see their counselor to complete the Dual Enrollment Withdrawal form. The student, course instructor, and counselor must sign the form and send to the CF Dual Enrollment Coordinator to process. Forms must be received by the withdrawal deadline. The student will receive a “W” on their transcript for the attempt in the course. If a Dual Enrollment student receives 2 or more “W” grades, he/she will no longer be eligible to participate in Dual Enrollment.

e. Course Load: Students in grades six (6) - eight (8) may register for no more than three (3) credit hours only during the fall and spring terms only. High school freshmen and sophomores may register for no more than six (6) credit hours only during the fall and spring terms. Dual enrollment students may take up to six (6) credit hours total in the Summer semester prior to their Junior year. Juniors may take up to nine (9) college credit hours in the fall and spring semesters. Students/parents may petition the school district and Dual Enrollment Petitions Committee to enroll for up to twelve credit hours. Before the beginning of their senior year the student may take up to nine (9) credit hours total in the summer semester (no more than two (2) courses in each summer term). High school seniors may take up to sixteen credit hours in the fall and spring terms. Please refer to the student progression plan for grade level designation.

<table>
<thead>
<tr>
<th>Fall Credit Hours</th>
<th>Spring Credit Hours</th>
<th>Summer Credit Hours</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grades 6-8</td>
<td>3 3 0 6</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Freshmen</td>
<td>6 6 0 12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sophomores</td>
<td>6 6 6 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Juniors</td>
<td>9 9 9 27</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seniors</td>
<td>16 16 0 32</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

f. Juniors participating in West Port High School’s or Dunnellon High School’s Early College Program may take a maximum of nine (9) credit hours at CF, but may take additional Dual Enrollment courses at the high school for a maximum of twelve (12) credit hours per semester in their junior year. Seniors may take up to 16 (sixteen) credit hours in the fall and spring terms. Students may register for a maximum of twelve (12) credits during the summer; however they may not register for more than six (6) credit hours during any summer term. CF’s Dual Enrollment Petitions Committee must approve any exception to these limits.

g. Grade Distribution: All students enrolled in Dual Enrollment classes will be graded on the same basis as other college students in the same courses. CF will assign letter grades to each student/course and the letter grade assigned will be posted to the student’s transcript by the School District. Grades will be electronically transmitted securely by CF to the district offices for posting.

h. Academic Advising: All A.A. degree seeking students must be advised by a CF meta-major advisor in the semester that they reach thirty (30) earned credit hours to learn about the requirements to complete the A.A. and any additional requirements necessary for a smooth transition into the bachelor’s degree program and institution of their choice.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.
Dual Enrollment Articulation Agreement Submission Site

a. An overall grade point average (GPA) of 3.0 on an unweighted 4.0 scale is required for college credit Dual Enrollment courses. An overall GPA of 2.0 on an unweighted 4.0 scale is required for students to enroll in Career Academy or vocational certificate Dual Enrollment programs. Continued eligibility for college credit Dual Enrollment requires the maintenance of a 3.0 unweighted GPA and the minimum GPA required by CF.

b. The School District will identify those students qualified to participate in Dual Enrollment classes. The school principals will approve student eligibility for participation in these classes.

c. The student must be enrolled in the School District and must be working towards a high school diploma to participate in Dual Enrollment. Students must satisfy the college preparatory testing requirements in § 1008.30(4)(a), Fla. Stat. (2020) and rule 6A-10.0315, F.A.C..

d. Any combination of these test scores may be considered if taken within two (2) years of the beginning of classes for first-time Dual Enrollment students. Cut scores for the three (3) placement tests are as follows:

<table>
<thead>
<tr>
<th>Test</th>
<th>Reading</th>
<th>19 24 106</th>
<th>17 25 103</th>
<th>Mathematics 19 24 114</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACT</td>
<td>25</td>
<td>26.5</td>
<td>123</td>
<td></td>
</tr>
<tr>
<td>SAT</td>
<td>26</td>
<td>24</td>
<td>106</td>
<td></td>
</tr>
<tr>
<td>PERT</td>
<td>114</td>
<td>Placement for MAT1033, MGF1106, MGF1107 or STA2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PERT 123</td>
<td>Placement for MAC1105, College Algebra</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

e. Students initially enrolling in MAC1105 must achieve the following scores: ACT 25; SAT 26.5; PERT 123. Students who wish to be initially placed in an upper level mathematics course beyond MAC1105 must take the AAF (Advanced Algebra and Functions) test and score a two hundred and seventy (270) or higher.

f. Students enrolling in vocational or other programs not requiring placement testing must satisfy the Dual Enrollment grade point and specific program entry requirements.

g. The student must pass the grade level Required State Assessment in English Language Arts and the end of course exams for Algebra I, as required. Exceptions will be at the discretion of the School Board.

h. Students enrolled in Advanced Placement (AP) English Literature or English Language are eligible to take courses that have ENC 1101 as a co-requisite during the same semester. Students who have a score of three (3) or above on the Advanced Placement (AP) English Literature or English Language examinations will be eligible to take courses that have ENC 1101 as a prerequisite in subsequent semesters. In order for credit to be granted, official exam scores must be received and evaluated by Enrollment Services at CF.

i. Students must demonstrate readiness for college-level coursework to be admitted into CF’s school/career academy Dual Enrollment program. To satisfy this requirement, students must meet specific requirements of the cohort, should they exist, or pass a minimum of two (2) corresponding sections of the ACT, SAT or PERT in reading, writing or mathematics (algebra and arithmetic).

j. The student’s parent/guardian must grant permission for participation.

k. Students must have earned four (4) high school level credits for consideration for Dual Enrollment courses. Students have an opportunity to participate in Dual Enrollment through MCPS until they have successfully earned an associate’s degree or accrued sixty-seven (67) hours of college credit. The calculation of the sixty-seven (67) hours is inclusive (including AP, AICE, Cambridge, IB, Dantes) of all college credit earning coursework.

l. Students are no longer eligible for Dual Enrollment once they successfully graduate from high school.

m. Students who will graduate from high school before completion of the postsecondary course may not register for the course through Dual Enrollment.

n. Students may lose the opportunity to participate in the Dual Enrollment program if they are disruptive to the learning process. Please refer to Section 12(i).

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

a. The School District will ensure that appropriate high school credits will be awarded upon successful completion of Dual Enrollment classes. All academic and vocational courses will correlate to the Dual Enrollment Course – High School Subject Area Equivalency List recommendations for high school credit. All other non-identified courses will be based upon successful completion of a three (3) to five (5) credit hour college course to result in the awarding of one-half (0.5) high school credit in Carnegie units. Any other non-identified college course offered at fewer than three (3) credit hours will be ineligible for high school credit and will not constitute Dual Enrollment. Science courses and labs are combined and reported to Bright Futures.

b. High school credit for Postsecondary Adult Vocational certificate classes will be awarded based on the number of contact hours in the program of study. For each one hundred and thirty-five (135) clock hours in the program, a student will be awarded one (1) high school credit in Carnegie units; one-half (0.5) high school credit will be awarded for any number of clock hours between sixty-eight (68) and one hundred and thirty-five (135); and no high school credit will be awarded for any number of clock hours less than sixty-eight (68).

7. A description of the process for informing students and their parents of college-level course expectations.
a. CF will supply school counselors with Dual Enrollment information which include application instructions to inform students/parents of the requirements and benefits of participation in the program.

b. Dual Enrollment courses meet the curricular expectations and are at the same depth and rigor of non-Dual Enrollment postsecondary instruction, including those offered on the school campus.

c. Students will be informed during Dual Enrollment orientation that they should plan to study at least two (2) to three (3) hours outside of class for every hour they are in the class to be successful in college-level courses. In addition, Dual Enrollment courses become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

There will be no exceptions made to the required GPA for academic or career Dual Enrollment.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

a. Registration for Dual Enrollment students taking classes on the CF campus will take place the same as all other students. Registration will stop ten days in advance of the start of term to give high school counselors time to review registration. Changes must be confirmed within five days.

b. For courses offered on the high school campuses, the school counselor(s) will submit an electronic spreadsheet showing the students to be registered for the courses offered on their campuses by CF’s published deadlines.

c. Dual Enrollment students will follow CF’s procedures for drop, withdrawal, and petition policies. Dual Enrollment students will not be permitted to take dual enrollment courses while petitioning a grade of “D,” “F,” or “FF.” If a grade is successfully petitioned, the student may enroll in dual enrollment courses that begin after the petition approval date.

d. The beginning and ending dates of courses offered during the regular day in the high school facilities will coincide with the CF calendar. Courses offered after the regular school day or on the CF campus will be scheduled on the CF calendar. Courses taught by college faculty will follow the CF academic calendar.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

All School District employees serving as Dual Enrollment faculty approved to teach college courses under this Agreement will annually attend a new fall faculty or adjunct orientation conducted by CF. At orientation, they will receive a copy of the Adjunct Faculty Handbook, which includes the Web address of the Student Handbook detailing add/drop, withdrawal and grading policies, as well as the CF Student Code of Conduct and critical dates. These instructors are expected to adhere to the professional guidelines, rules and expectations presented in each handbook.

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.
The School District will annually assess the demand for Dual Enrollment and provide that information to CF for assistance in planning classes in the CF scheduling system.

b. CF will be responsible for ensuring that the quality of instruction provided Dual Enrollment students is comparable to that afforded other CF students. To this end, the following will apply to Dual Enrollment courses taught on high school campuses:

1. Dual Enrollment faculty will be provided with a full-time CF faculty contact or liaison in the discipline they are teaching.
2. Dual Enrollment faculty will be provided a copy of course plans, objectives, and relevant CF Institutional Student Learning Outcomes. These objectives and outcomes must be included in the course syllabus.
3. The course syllabus must be provided to students and filed with the CF discipline chairperson before the start of each term. Content of the syllabus must meet the same criteria as required for all college courses offered at CF.
4. Textbooks, technology, and instructional materials used in Dual Enrollment courses must be the same or comparable with those used in course taught on the CF campus. If not identical, they must be approved prior to the start of the term by the discipline chairperson at CF through the use of CF’s Textbook Adoption form.
5. For academic disciplines where a departmental exam is used, the final exam will be provided to the School District’s Dual Enrollment faculty by CF in a timely fashion to ensure availability before the scheduled administration dates. For all others, final examinations must be approved by the appropriate CF discipline chairperson as a comprehensive assessment of expected learning outcomes. The high school Dual Enrollment instructor should send their exam to their CF faculty liaison for review and approval at least three weeks before the exam delivery date.

c. The high school principal, or his/her designee, will recommend qualified high school teachers as instructors for Dual Enrollment courses to be taught during the regular school day or extended school day on high school campuses. Before a course can be offered, an instructor must be deemed qualified by CF. To be qualified, faculty selected to teach Dual Enrollment classes must submit an adjunct application to their administrative contact at CF, along with their postsecondary transcripts, which will be kept on file in the CF Human Resources Office, and must be certified by CF.

d. In the absence of qualified high school instructors, CF may provide adjunct instructors to teach Dual Enrollment courses on high school campuses, if such arrangements are approved by CF’s Vice President for Academic Affairs (see item 7.b. above). In each case, once an academically qualified instructor is identified, he/she must meet all of the requirements established by the School District before having contact with the students. This process will be coordinated through the School District’s Director of Secondary Education.

e. All instructors, regardless of location must meet CF faculty credentialing requirements set by the Southern Association of Colleges and Schools (SACSCOC) Commission on Colleges’ Principles of Accreditation: Foundations for Quality Enhancement, Current Edition (section 3.7.1).

f. School District instructors who teach Dual Enrollment courses during the regular or extended school day will be evaluated by the high school administration using the districtwide evaluation instrument. These instructors will also be observed for evaluative purposes by a CF administrator or faculty liaison, in accordance with CF faculty evaluation processes. CF will follow the School District’s guidelines for the performance of employees when evaluating these Dual Enrollment instructors. This will include following the procedures for sharing and discussing the performance assessment tool/process with those being evaluated providing a copy of the performance assessment to the instructor within ten (10) working days after the observation; allowing the instructor to submit a written rebuttal to be placed with the assessment document in his/her personnel file housed in the Human Resource Office at CF; and allowing the instructor the right to inspect, review, and copy the contents of his/her personnel file. Results of CF’s observation will be shared with the School District administrator.

g. Dual Enrollment courses taught on a high school campus may not be combined with any non-college credit high school course.

h. Finalized student rosters for Dual Enrollment courses taught on high school campuses must be submitted by CF to the School District’s Dual Enrollment faculty by CF in a timely fashion to ensure availability before the scheduled administration dates.

i. As is appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses that some parents may object to for “minors.” Courses are not to be modified to accommodate variations in student age or maturity.

j. Any course-, discipline-, college-, or system-wide learning assessments required by CF in non-Dual Enrollment sections of a course will also be administered in all Dual Enrollment sections of the course.

k. CF will analyze student performance in Dual Enrollment course offerings on high school and college campuses to ensure that the level of preparation for future success is comparable with non-Dual Enrollment college students. Analyses and recommendations will be shared and reviewed with School District principals and administrators.

l. CF and the School District will design strategies for collaborative professional development to improve Dual Enrollment counseling and instructional efficiencies, encourage teacher utilization of instructional technologies, address critical needs and issues, and support in-service initiatives.

m. IMPORTANT: If a high school wants to offer fifteen (15) or more credits (i.e.,
a. Each student must be recommended by their school principal. Student screening for eligibility and participation is the
responsibility of the school principals according to district and state requirements.
b. The school counselor will identify those students qualified to participate in Dual Enrollment classes on a semester basis and will
verify their continued eligibility throughout their participation. This verification will be conducted after grades are posted each
semester. The counselor will notify CF’s Dual Enrollment Coordinator when a student’s eligibility status changes.
c. The school counselor will work with students to review Dual Enrollment course plans to minimize enrollment in courses that are
not a part of the student’s chosen academic pathway.
d. CF may provide academic advising services to Dual Enrollment students and monitor their progress and attendance in Dual
Enrollment classes.
e. Students and their parent/guardian will be informed of college-level course expectations.
f. Any “grade level” classification listed in this Dual Enrollment Agreement is based on the School District’s Student Progression
Plan.
g. Students attending Dual Enrollment classes held in high school facilities during regular school hours will be subject to the School
District attendance regulations. Students attending Dual Enrollment classes held in college facilities will be subject to CF
attendance policies. Required documentation of enrollment will be reported School District Student Information and State
Reporting (SISR) office.
h. Students may enroll in courses conducted during school hours, after school hours, and during the summer term. However, if the
student is projected to graduate from high school before the scheduled completion date of a postsecondary course, the student
may not register for that course through Dual Enrollment. The student may apply to CF and upon admission by the Office of
Admissions, may register and pay the required tuition and fees, and textbooks/instructional materials for the summer session.
i. CODE OF STUDENT CONDUCT: Students attending Dual Enrollment classes on the college campus will follow CF’s Code of
Student Conduct in terms of appropriate classroom, behavior, protocol, and academic integrity (i.e., cheating and plagiarism).
Students taking Dual Enrollment classes on their high school campus will be subject to the current School District Code of Student
Conduct. If a student in the high school class is found to have plagiarized any portion of his/her course work or assignments, the
instructor will notify CF’s Vice President for Student Affairs and the student will be subject to the same disciplinary actions as other
students taking courses on the CF campus, regardless of what disciplinary action the School District takes. If a student is
disruptive to the learning process through their classroom behavior so that the progress of other students or the efficient
administration of the course is hindered, a student may lose the opportunity to participate in the Dual Enrollment course, regardless
of eligibility requirements for continued enrollment.

j. STUDENT RECORDS: The parties may provide personally identifiable student records to each other in the performance of this
Agreement. Such records are provided pursuant to §1002.22, Fla. Stat. (2019) and 20 U.S.C. §1232g. Each party further agrees
to comply with §1002.22, Fla. Stat. (2019) and 20 U.S.C. §1232g, including but not limited to provisions related to confidentiality,
access, consent, length of retention, and security of student records.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses
to the school district.

a. Students with unsatisfactory progress should be counseled by the school counselor immediately upon notification by the
College.
b. All students enrolled in Dual Enrollment classes will be graded on the same basis as other college students in the same
courses. CF will assign letter grades to each student/course and the letter grade assigned will be posted to the student’s school
transcript by the School District. Grades will be electronically transmitted securely by CF to the School District offices for posting.
c. If a Dual Enrollment student earns a “D,” “F,” or “FF” grade in any course(s) during one (1) semester, he/she will no longer be
eligible to participate in Dual Enrollment. Payment for courses cannot be made on behalf of the student or by the student’s family,
etc. while the student is still in the K-12 system. They must have graduated and have been admitted as a regular college student
to do this. Please refer to 9(c) if the student successfully petitions and the grade is subsequently changed to an acceptable grade.
d. For Career Academy Students only: If a student earns a “D,” “F,” or “FF” grade in any course(s) during the semester, he/she
will be able to repeat ONLY those courses in the following semester. This is a one-time allowance for the duration of their Dual
Enrollment participation and the student must pass all repeated courses with a “C” grade or higher.

14. A funding provision that delineates costs incurred by each entity.
a. Subject to annual appropriation in the General Appropriation Act, and in accordance with §1007.271(21)(n)(1), Fla. Stat. (2019), the School District will pay the standard tuition rate per credit hour of seventy-one dollars and ninety-eight cents ($71.98) from funds provided in the Florida Education Finance Program (FEFP) to CF for all Dual Enrollment instruction that takes place on the CF campus or by CF online. Courses taken during the summer term will not be charged to the School District.

b. Students must drop courses during the add/drop period to have the cost of tuition removed. If the student later withdraws from a course, the tuition will remain and be charged to the School District.

c. If a faculty member is provided by CF to teach a Dual Enrollment course on a high school campus, the high school will be required to cover the cost of that instructor. For online courses taught by a CF instructor, the high school will be required to cover the cost of the instructor.

d. Students enrolled in a Dual Enrollment or early admissions program will be exempt from the payment of registration, matriculation, and laboratory fees.

e. Required textbooks and other instructional materials as defined in §1006.28, Fla. Stat. (2019) will be funded by the School District provided the FEFP provides funding for such expenses. CF will adhere to the requirements set forth in §1004.085, Fla. Stat. (2019) in regards to the affordability of textbooks.

f. The School District will be responsible for the instructional materials provided under this Agreement in conjunction with the CF Bookstore (Barnes & Noble). Students will be responsible for the replacement costs for textbooks/instructional materials issued to them that are lost, stolen or damaged.

g. To be eligible for academic accommodations, students with disabilities who enroll in a course provided at a CF facility must meet the requirements established by CF’s Office of Disability Services. It is the responsibility of the student/parent to contact CF Disability Services to request appropriate accommodation before beginning Dual Enrollment courses. If a student with a disability enrolls in a Dual Enrollment course offered at a high school facility, the high school will be responsible for providing accommodations per CF Disability Services guidelines.

h. CF will invoice the School District for costs incurred following each semester. Payment must be made by check.

15. Any institutional responsibilities for student transportation, if provided.

The student will be responsible for providing transportation to and from facilities where Dual Enrollment classes are held.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

To be eligible for academic accommodations, students with disabilities who enroll in a course provided at a CF facility must meet the requirements established by CF’s Office of Disability Services. It is the responsibility of the student/parent to contact CF Disability Services to request appropriate accommodation before beginning Dual Enrollment courses. If a student with a disability enrolls in a Dual Enrollment course offered at a high school facility, the high school will be responsible for providing accommodations per CF Disability Services guidelines.