



November 3, 2020

Office of Articulation
1401 Turlington Building
Florida Department of Education
325 West Gaines Street
Tallahassee, FL 32399

Letter of Interest

My name is Pati Moore and I am the Director of Business Development at Bellevue University. Founded in 1966, Bellevue University is a non-profit, open access institution with more than 50,000 graduates worldwide. We are interested in formally pursuing an articulation arrangement with each of the 28 institutions within the Florida College System.

Bellevue University is a recognized national leader in preparing students for lifelong career success while making college affordable. Our Real Mastery® approach helps students not only learn, but master, the knowledge and skills employers expect. Students apply learning to real world situations, giving them the confidence to showcase their talents to a current or future employer. Routinely ranked among the nation's top military-friendly institutions, the University serves students at its main campus in Bellevue, Nebraska, just outside of Omaha and everywhere else online. Bellevue University is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

Students transferring with an associate degree will receive credit for all coursework in their degree program and will enter Bellevue University with junior status. All of their general education credit requirements are considered met once their degree is conferred. This is applicable for both the traditional bachelor's degree program and the accelerated bachelor's degree completion program. That puts them nearly halfway through their bachelor's degree. If a student transfers without a conferred degree, each course will be evaluated for articulation. No individual course will be accepted for transfer when it carries a grade below "C-."

Bellevue University prefers that transfer students first obtain an associate degree or at least 60 credit hours prior to transfer. All applicants not meeting these standards will be referred back to their college for additional coursework whenever possible. Both institutions will work together to mutually support the needs of their students and the needs of their respective partner institutions.

1000 Galvin Road South -Bellevue, NE 68005 - 402.293.2000
www.bellevue.edu



Transfer students must complete a minimum of 30 hours in residence with Bellevue University. On-line courses satisfy residence requirements. It should also be noted that transfer students must meet all catalog requirements for their degree program. We believe your students deserve a seamless transfer to a university that will accept more of your credits and help you achieve your career goals.

I have attached a draft copy of an articulation agreement for review. We welcome an opportunity for discussion on the benefits of a Bellevue University partnership.

Sincerely,

A handwritten signature in black ink, appearing to be "Pati Moore", written in a cursive style.

Pati Moore
Director of Business Development
Community College Partnerships
Bellevue University
402.690.5999 □ pati.moore@bellevue.edu
<http://www.bellevue.edu/>



**Articulation Agreement
between
Bellevue University
and
[Insert Name of Institution]**

Bellevue University and the [Insert Name of Institution] hereby establish an articulation agreement (“agreement”) to facilitate the terms of an educational partnership between the two institutions.

SECTION 1 - PURPOSE

1. This agreement between the [Insert Name of Institution] located at [Institution’s Full Address] and Bellevue University located at 1000 Galvin Road South, Bellevue, NE 68005, is for the purpose of allowing local students to gain access]to upper division undergraduate programs. [Insert Name of Institution]and Bellevue University are referred to herein individually as “Party” and collectively as “the Parties.”
2. This AGREEMENT defines the nature of the relationship and responsibilities between Bellevue University and [Insert Name of Institution]. The Parties mutually understand that this agreement is intended to represent a good faith effort to accommodate the partnership and carry out the parameters defined below. Included by reference into this AGREEMENT are any exhibits that detail specific requirements or obligations.

SECTION 2 - TRANSFER QUALIFICATIONS

1. Bellevue University recommends that transfer students obtain an associate degree, or approximately 60 semester credit hours prior to transfer. All applicants not meeting these standards will be referred to [Insert Name of Institution] for additional coursework whenever possible. Both institutions will work together to mutually support the needs of their students, and the needs of their respective partner institutions.
2. Students transferring with an associate degree will receive credit for all coursework in their degree program and will enter Bellevue University with junior status. This is applicable for both the traditional bachelor’s degree program and the [Insert Name of Institution] accelerated bachelor’s degree completion programs. The accelerated programs are offered in the cohort-based format that emphasizes applied, active learning. A cohort is a group that works together to complete a degree; students complete each of their courses with the individuals in their cohort.



3. All transfer students may submit unofficial transcripts to Bellevue University for initial evaluation and to be provided information on remaining requirements for degree completion. Official transcripts are required prior to admittance.
4. Transfer students must complete a minimum of 30 semester credit hours in residence with Bellevue University. Online courses satisfy residence requirements.
5. Transfer students must meet all [catalog requirements](#) for their degree program.

SECTION 3 – [INSERT NAME OF INSTITUTION]’s OBLIGATIONS

1. Bellevue University Relationship Manager will be allowed [Insert Name of Institution] access to various contacts within [Insert Name of Institution] to schedule virtual and classroom presentations for general recruitment purposes. [Insert Name of Institution] agrees to provide guidance on the appropriate process and protocol to follow in requesting faculty appointments and virtual or classroom presentations. Those contacts will include, but are not limited to faculty, program directors, advisors, managers and other school personnel.
2. Florida students, staff and faculty will be directed to the customized statewide portal for additional information on degrees/programs. Updates and contact information will also be made available here.
3. In the event of any agreed upon shared marketing effort, [Insert Name of Institution] will provide updated logos to produce co-branded promotional material. [Insert Name of Institution] reserves the right to review in advance any information including, but not limited to, websites, cobranded web portals, and in-print marketing publications.
4. Student Information: [Insert Name of Institution] agrees to exchange data and documents that will assist in the maintenance and improvement of the transfer arrangements identified in this articulation agreement. All data shall be provided in compliance with federal, state, and local laws relevant to the monitoring and execution of this agreement.

SECTION 4 - OBLIGATIONS OF BELLEVUE UNIVERSITY

1. Bellevue University will provide a Bellevue University Relationship Manager in order to facilitate student enrollment, relationship management with [Insert Name of Institution], support grant initiatives and community outreach activities.
2. Local student inquiries in which the student has not completed an associate degree or equivalent lower-division credits will be referred to the [Insert Name of Institution] admissions office for additional coursework completion.



3. Bellevue University will create and maintain a co-branded microsite to provide [Insert Name of Institution] students information relevant to transfer requirements, partnership agreements, and additional information as agreed upon by the partner institution.
4. An annual meeting will be coordinated by Bellevue University with the [Insert Name of Institution] leadership for the purpose of reviewing all aspects of the partnership. Additionally, in the event Bellevue University teaches Bellevue University programs on an [Insert Name of Institution] campus, Bellevue University will establish a regular meeting or conference call schedule between the academic leadership of both institutions.
5. Fellowship grants will be established for [Insert Name of Institution] employees who are seeking a Bellevue University undergraduate or graduate degree. Full-time [Insert Name of Institution] employees will be awarded a two thousand-dollar (\$2000) grant towards a degree program at Bellevue University. Part-time [Insert Name of Institution] employees will be awarded a five hundred-dollar (\$500) grant toward a degree program at Bellevue University. This is intended to be a one-time use grant and will not be duplicated if the employee changes their degree plan, pursues an additional degree, or takes just a single course. Confirmation of employment from the [Insert Name of Institution] Human Resources Office will be required before the fellowship grant can be applied to the student's [Insert Name of Institution] count.
6. All [Insert Name of Institution] transfer students who hold a cumulative GPA of 2.5 or higher may submit an application to be eligible for the Premier Student Scholarship award. The GPA must be verified by the most recent transcript in order to qualify. Scholarship amount and criteria subject to change based on fund availability.
7. Bellevue University will maintain all transcript records for Bellevue University coursework, as well as handle the processing and administration of all Bellevue University student transactions.
8. Student Information: Bellevue University agrees to exchange data and documents that will assist in the maintenance and improvement of the transfer arrangements identified in this articulation agreement. All data shall be provided in compliance with federal, state, and local laws relevant to the monitoring and execution of this agreement.

SECTION 5- [Insert Name of Institution] ACCREDITATION

Bellevue University and [Insert Name of Institution] will ensure that they maintain [Insert Name of Institution] accreditation with the appropriate regional [Insert Name of Institution] accrediting body and ensure that all operations will be in keeping with [Insert Name of Institution] accreditation requirements of the two institutions.

SECTION 6-AUTHORIZATION

This AGREEMENT shall be effective upon executive signatures below and any necessary state approvals that may be required and shall continue in force and effect until either Party requests amendment or termination of said AGREEMENT. Amendments shall occur at the mutual agreement of both Parties. Termination shall occur upon written notice by either Party to the other submitted ninety (90) days prior



to the termination date. Bellevue University programs in progress at the time of termination shall be permitted to run to completion for the sake of the student participants.

Bellevue University

[Insert Name of Institution]

Dr. Mary Hawkins
President
Date _____

Name

Title
Date _____

James Nekuda
Vice President
Date _____

Name

Title
Date _____