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MEMORANDUM

TO: Providers of Adult Education and Family Literacy, and English Literacy / Civics Education - Florida College System Institutions

FROM: Rod Duckworth 

DATE: April 23, 2014

SUBJECT: **2014-15 Adult General Education Reporting Requirements Changes- Florida College System Institutions**

The purpose of this memorandum is to provide specifications for the reporting of a new National Reporting System (NRS) required data element and changes to an existing element for 2014-15. Beginning with 2014-15, agencies must collect and report a student's employment status. The data must be collected at the beginning of each term/semester for each student enrolled in an adult general education course in the 2014-15 reporting year. Status is based on self-reported information provided by the student. For additional information on the data element definition and reportable codes, please see the attached document.

In addition, there have been changes to the reportable values for an existing data element. Beginning with the 2014-15 reporting year, values for literacy completion points reportable for GED® Preparation courses have changed. The new values should be used when reporting for data element Valid Adult Literacy Completion Point Values (DE 2105). For additional information please see the attached document.

If you have any questions about the collection or reporting of this data, please contact Tara McLarnon at tara.mclarnon@fldoe.org or 850-245-9005.

RD/tm

Attachments