

# Dual Enrollment Articulation Agreement Submission Site

## Submitter:

Agreement Effective Date: 8/1/2020

## Representing:

School District: Collier County Schools

Type of Dual Enrollment Articulation Agreement for Submission

Public Postsecondary Institution – School District

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### (A) Public Postsecondary Institution Agreement with Public School Districts

Each district school superintendent and each public postsecondary institution president shall develop a comprehensive dual enrollment articulation agreement for the respective school district and postsecondary institution. The superintendent and president shall establish an articulation committee for the purpose of developing the agreement. Each state university president may designate a university representative to participate in the development of a dual enrollment articulation agreement. A dual enrollment articulation agreement shall be completed and submitted annually by the postsecondary institution to the Department of Education on or before August 1.

1. A ratification or modification of all existing articulation agreements.

This agreement is made pursuant to s.1007.271(7), Florida Statutes to delineate the conditions for transfer of students and credits including dual enrollment, between the School District of Collier County (District), Lorenzo Walker Technical College and Immokalee Technical College (District Career and Technical Colleges), and Lorenzo Walker Technical High School, Immokalee High School, and Palmetto Ridge High School (High Schools).

FURTHER, this Agreement shall provide the framework within which all future cooperative objectives and activities shall be described.

FURTHER, it is the intent of the District to provide career dual enrollment as a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through District Career and Technical Colleges.

FURTHER, this agreement shall provide for delineation of institutional responsibility for costs of the dual enrollment pursuant to s.1007.271 (7), Florida Statutes and the current General Appropriations Act.

THIS AGREEMENT SHALL continue in force from the date of the last signature and shall be subject to review and revision on an annual basis and completed before high school registration for the fall term of the following school year. The current contract shall remain in effect until the next annual review and changes are made. The Assistant Superintendent, District Operations, or designee, shall conduct the annual review and shall present substantive revision(s) for adoption of this agreement.

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2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

District Career and Technical Colleges shall work collaboratively with High Schools to inform students and their parents about opportunities under this Agreement and the requirements for participation.

- a. An explanation of accelerated programs for high school students is published in the District Course Selection Information booklet.
- b. The District Student Progression Plan includes Dual Enrollment courses.
- c. School visitations with an informational presentation to 8th grade classes within the Collier County Public Schools System. Presentations are also offered to charter and private schools by invitation.
- d. Interested students can visit High Schools and District Career and Technical Colleges during one or more scheduled tour dates. Tour dates are available on the school website.
- e. Parent(s)/guardian(s) may schedule individual visits, mini-tours and informational sessions.
- f. Prospective students and their parents/guardians are encouraged to visit the High Schools' and District Career and Technical Colleges' websites ([collierschools.com/schools](http://collierschools.com/schools)) for a complete viewing of school educational philosophy and mission, academic, career, and technical programming.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

Pursuant to s.1007.271 (21)(c), only career dual enrollment courses contained within the state course numbering system, and are part of a sequence of course in a program offered through District Career and Technical Colleges which lead to an industry certification, are part of this agreement. The courses offered for Accelerated Credit at District Career and Technical Colleges are listed in Appendix A.

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

District Career and Technical Colleges combined have the capacity to serve approximately 150 juniors and approximately 150 seniors through career dual enrollment programs. High school students follow these procedures to enroll in a career and technical education program at District Career and Technical Colleges:

- a. Engage in career exploration and program shadowing. At the conclusion they select their top three choices and submit an application to the District Career and Technical Colleges on the appropriate admission forms.
- b. Students are admitted to their program of choice based on seat availability.
- c. A student/parent orientation is held prior to the start of the junior year.
- d. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, (FAC).
- e. All career dual enrollment students will have the opportunity to achieve an industry certification as part of the career program.
- f. Students wishing to drop or change career and technical programs must submit rationale in writing to the respective District Career and Technical Colleges' Assistant Director. A parent meeting is held prior to making a final determination.
- g. All of the credits earned by high school students under the Articulated Acceleration Plan shall be defined and weighted as Accelerated Credit(s) pursuant to Florida Statute 1007.271(16), F.S., which requires that, beginning with students who entered grade nine in the 2006-2007 school year, districts are required to weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate and Advanced International Certificate of Education courses when grade point averages are calculated.
- h. District Career and Technical Colleges awards grades and credits upon students completing a program course (Occupational Completion Point). A list containing student names, course, credits and grades is provided to High Schools.
- i. Students participating in career dual enrollment will be responsible for meeting District Career and Technical Colleges' expectations for registration, attendance and behavior as specified in the Student Handbook.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment program.

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Students who have identified an interest in taking these courses shall meet the following criteria:

a. Have a minimum unweighted grade point average (GPA) of 2.0 or shall be permitted to enroll on an individual case basis as authorized specifically by the District Career and Technical College Administrator or designee pursuant to Florida Statute 1007.271(3), F.S.

b. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, (FAC).

6. A delineation of the high school credit earned for the passage of each dual enrollment course.

All credits earned through dual enrollment as subject area or elective credits toward high school graduation requirements pursuant to s.1007.235(2) (b), Florida Statutes. See Appendix A for High School Subject Area Equivalency List. All of the credits earned by high school students under this Articulated Acceleration Plan shall be defined and weighted as Accelerated Credit(s) pursuant to Florida Statute 1007.271(16), F.S., which requires that, beginning with students who entered grade nine in the 2006-2007 school year, districts are required to weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate and Advanced International Certificate of Education courses when grade point averages are calculated.

7. A description of the process for informing students and their parents of college-level course expectations.

District Career and Technical Colleges meet the statutory requirements for career dual enrollment in s.1007.27, Florida Statutes. Under the provisions of the 2019-2020 Dual Enrollment Course-High School Subject Area Equivalency List, the course must lead to an industry certification approved by the Department of Education as specified in s.1008.44, F.S.

High school credits are awarded upon completion of the postsecondary course. Clock hour courses offered in District Career and Technical Colleges use a standard program length pursuant to Rule 6A-6.0571 FAC and there is no variance in the length of time the course is offered.

Students seeking to meet the requirements of the Gold Seal Vocational Scholarship through dual enrollment must carefully choose courses that meet the requirement for 3 sequential credits in one career education program.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

Pursuant to s.1007.271(3), F.S. students not meeting required GPA for participation in career dual enrollment may be admitted if both parties are in agreement as outlined below:

a. A student/parent meeting is held by the District Career and Technical College Administrative Director, or designee, to establish a Student Success Plan which outlines steps a student must comply with to meet the GPA requirement.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

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- b. Students are admitted to their program of choice based on seat availability.
- c. A student/parent orientation is held prior to the start of the junior year.
- d. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, (FAC).
- e. All career dual enrollment students will have the opportunity to achieve an industry certification as part of the career program.
- f. Students wishing to drop or change career and technical programs must submit rationale in writing to the respective District Career and Technical Colleges' Assistant Director. A parent meeting is held prior to making a final determination.
- g. All of the credits earned by high school students under the Articulated Acceleration Plan shall be defined and weighted as Accelerated Credit(s) pursuant to Florida Statute 1007.271(16), F.S., which requires that, beginning with students who entered grade nine in the 2006-2007 school year, districts are required to weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate and Advanced International Certificate of Education courses when grade point averages are calculated.
- h. District Career and Technical Colleges awards grades and credits upon students completing a program course (Occupational Completion Point). A list containing student names, course, credits and grades is provided to High Schools.
- i. Students participating in career dual enrollment will be responsible for meeting District Career and Technical Colleges' expectations for registration, attendance and behavior as specified in the Student Handbook.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

N/A

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

N/A

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

High Schools will ensure all students will meet admission requirements for career dual enrollment. The high school and the college will collaborate to monitor and maintain individual student performance in high school and career courses.

13. The responsibilities of the postsecondary institution regarding the transmission of student grades in dual enrollment courses to the school district.

District Career and Technical Colleges award grades and credits upon students completing a program course (Occupational Completion Point). A list containing student names, course, credits and grades is provided to High Schools.

14. A funding provision that delineates costs incurred by each entity.

# Dual Enrollment Articulation Agreement Submission Site

Institutional Responsibilities for the Cost for Dual Enrollment Courses and Programs.

a. Tuition and Fees:

1. Students enrolled in the Dual Enrollment program shall be exempt from payment of all registration, matriculation, textbooks, and laboratory fees except as noted in School Board Policy 6152, Student Fees.

2. Distribution of Financial Resources: The District Career and Technical Colleges, through Immokalee High School (0271), Palmetto Ridge High School (0493) or Lorenzo Walker Technical High School (0282) shall report FTE based upon time in program as part of the funded portion of the student day per enrollment in courses under the terms of this Agreement.

3. Books and other instructional material shall be provided and paid for by the District to high school students enrolled at District Career and Technical Colleges under the provisions of this Agreement at no cost to the student.

15. Any institutional responsibilities for student transportation, if provided.

Transportation shall be provided by Collier County Public Schools for career dual enrollment students at District Career and Technical Colleges under the provisions of this Agreement at no cost to the student.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1) (i) shall include in its dual enrollment articulation agreement, services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution.

Pursuant to s. 1007.271 (25), F.S., students with disabilities participating in career dual enrollment programs at District Career and Technical Colleges are provided with services and resources to address their Individual Education Plan (IEP).