FLORIDA DEPARTMENT OF EDUCATION DOE INFORMATION DATABASE REQUIREMENTS VOLUME I

STUDENT DATA ELEMENTS 2025-26



Data Element Number: 184625

Data Element Name: Career and Technical Education Basic Skills Examination

THESE CODES ARE USED ONLY FOR CAREER AND TECHNICAL EDUCATION STUDENTS. Students who are enrolled in postsecondary career certificate programs that are 450 hours or more shall complete an entry-level basic skills examination within the first six (6) weeks after admission into the program (Section 1004.91, F.S.). Indicate the status of the student in reference to basic skills assessment (Rule 6A-10.040).

| Code | Definition/Example |
|------|---|
| A | Basic Skills Exempt: A student who possesses a college degree at the associate in applied science level or higher pursuant to Rule 6A-10.040 (8)(a). |
| В | Basic Skills Exempt: A student who demonstrates readiness for public postsecondary education pursuant to s. 1008.30 and applicable rules adopted by the State Board of Education. |
| С | Basic Skills Exempt: A student who passes a state or national industry certification or licensure related to their career certificate program and identified in the Basic Skills Licensure Exemption List pursuant to Rule 6A-10.040 (8)(c), F. A. C |
| D | Basic Skills Exempt: An adult student who is enrolled in an apprenticeship program that is registered with the Department of Education in accordance with Chapter 446, Florida Statutes, pursuant to Rule 6A-10.040 (8)(d). |
| F | Basic Skills Exempt: An adult student with a disability as defined in s. 1004.02(7), F.S. who is exempt from meeting the required basic skills mastery level based on school district and Florida college institutions local policies adopted per s. 1004.91 (3)(a), F. S (Rule 6A- 10.040(4), S.B.E.). |
| G | The program is not subject to the basic skills requirement per 1004.91, F.S.; The total career certificate program length as indicated in the curriculum frameworks is less than 450 clock hours pursuant to Section 1004.91, F.S |
| Н | Basic Skills Exempt. A student is enrolled in a law enforcement officer basic recruit training program and he or she is a veteran as defined in s. 1.01(14), F.S., or holds an associate degree or higher from an accredited college or university pursuant to Rule 6A-10.040 (8)(e). Note: Correctional Officer and Correctional Probation Officer programs and students do not apply to this exemption. |
| N | Student has not yet completed the initial assessment. |
| Ρ | Student has completed initial assessment but has not demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled. |
| Q | Basic Skills Exempt: Student possesses a high school diploma from a private school that is in compliance with s. 1002.42, F.S. |

- R Basic Skills Exempt: Student was in a home education program and a signed affidavit has been submitted by the student's parent or legal guardian attesting that the student has completed a home education program pursuant to the requirements of s. 1002.41, F.S.
- S Basic Skills Exempt: Student was in a personalized education program and a signed affidavit has been submitted by the student's parent or legal guardian attesting that the student has completed a personalized education program pursuant to the requirements of s. 1002.395, F.S.
- Y Student has demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled utilizing the assessments listed in Rule 6A-10.040 (1)(a) (e), F. A. C.
- Z Not Applicable. (Student is not enrolled in a career certificate program)

Note: This element is not intended to show students met postsecondary readiness requirements for dual enrollment. For dual enrollment students, the reported value should indicate the status of the student in meeting the basic skills requirement of the specific program they are enrolled in, or if the program meets one of the basic skill exemptions specified in s. 1004.91, F.S.

Note added to code W; definition revised for code Y.

Data Element Detailed Information

| Length: | 1 | 1 Use Types: | |
|-------------------|--------------|-----------------------|-----|
| Data Type: | Alphanumeric | State Reporting: | Yes |
| Year Implemented: | 9495 | Local Accountability: | Yes |
| State Standard: | Yes | FASTER: | No |
| Required Grades: | Adult | Migrant Tracking: | No |

Applicable Format And Edit

| | ormats Required: | |
|-------------------------------|---------------------------------|--|
| F | Edits Required: | |
| WDIS Career and Technical Edu | ucation Student Course Schedule | |
| | | |
| | | |
| Programs Required: | Workforce Development | |
| | | |
| Surveys Required: | Survey F Yes | |
| | Survey W Yes | |
| | Survey S Yes | |
| | | |
| Appendices: | None | |

Description of Changes:

| Data Element Number: Data Element Name: | 184625 Career and Technical Education Basic Skills Examination |
|--|---|
| 12/3/2024 | Updated definition for codes "Q", "R" and "S". |
| 9/18/2024 | Codes "Q", "R" and "S" added. |
| 8/25/2023 | Removed code 'W'. It could no longer be reported as of 2019-20. |
| 6/21/2023 | Revising language for Codes A,C,D,G,H, Y and Z |
| 6/21/2023 | Updated Element Definition |
| 10/13/2021 | Note added to code W, and definition revised for code Y. |
| 4/20/2020 | Added new code W for students meeting basic skills requirements without assessments for 2019-20 per FDOE Order No. 2020-EO-01 related to the COVID-19 Pandemic. |
| 7/1/2016 | Definitions of code "F" and "N" updated and code "P" added. |
| 10/31/2014 | Addition of rule reference to value of "F", removal of "dual enrollment" to value of Z, and addition of "Note" |
| 7/1/2014 | Added clarifying language to value of C, and added new value of Z. |
| 7/1/2014 | Expansion of valid codes and definition to meet reporting requirements of DCAE |