

STAFF DATA ELEMENTS

2025-26

Data Element Number: **217325**

Data Element Name: **Salary Schedule Step**

A two-digit salary schedule step for instructional personnel. Instructional personnel who are in their first year should be placed on Step 00. Second year personnel are on Step 01 and so forth. Use code 99 for employees who are not instructional personnel and/or are not paid on the regular instructional personnel salary schedule. Use code 98 for instructional employees on a flat rate schedule (e.g., JROTC instructors).

Code	Definition/Example
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Not applicable for this element.

Data Element Detailed Information

Length:	2	Use Types: <table> <tr> <td>State Reporting:</td><td><input type="text" value="Yes"/></td></tr> <tr> <td>Local Accountability:</td><td><input type="text" value="Yes"/></td></tr> <tr> <td>FASTER:</td><td><input type="text"/></td></tr> <tr> <td>Migrant Tracking:</td><td><input type="text"/></td></tr> </table>	State Reporting:	<input type="text" value="Yes"/>	Local Accountability:	<input type="text" value="Yes"/>	FASTER:	<input type="text"/>	Migrant Tracking:	<input type="text"/>
State Reporting:	<input type="text" value="Yes"/>									
Local Accountability:	<input type="text" value="Yes"/>									
FASTER:	<input type="text"/>									
Migrant Tracking:	<input type="text"/>									
Data Type:	Numeric									
Year Implemented:	8990									
State Standard:	No									
Required Grades:										

Applicable Format And Edit

Formats Required:

Edits Required:

Staff Payroll Information

20,42

Programs Required:

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendices:

None

Description of Changes:

9/23/2011	Modified definition for step 98. Added "instructional" in last sentence.
9/9/2011	Deleted Survey 5 as a required survey period. This data element is located on a Staff format that is only reported in Survey Periods 2 and 3.