

# JANA R. SAYLER, CPA

## SUMMARY

A seasoned Senior Manager with expertise in client accounting, compliance, and financial management, specializing in not-for-profit organizations and charter schools, with a proven ability to lead teams, oversee complex operations, and drive financial success across a variety of organizations.

## PROFESSIONAL EXPERIENCE:

**Senior Manager**, Client Accounting Services. Thomas Howell Ferguson, P.A. Sept '24 – present  
Provide external CFO, controller, and bookkeeping services to not-for-profit corporations and their associated organizations, including a state college foundation, professional associations, and direct support organizations. Supervise three staff.

**Director of Development and Compliance**. Ancora Management, LLC July '22 – Sept '24  
Oversaw business administration, accounting, procurement, and compliance. Supervised accounting department (three employees), managed opening of new campuses, managed federal programs and grants such as National School Lunch Program, E-Rate, American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) fund, and Charter School Planning Grant. Monitored charter school legislative changes and industry at the national and state level, advised existing and new schools on compliance and best practices, and supported team for optimal performance.

**Co-Founder, Board Member, and Board Chair**. Tallahassee Classical School Feb '16 – Jun '22  
Researched charter school law, wrote Organizational and Business sections of 200+ page charter application, applied for and managed \$800,000 start-up Charter School Planning from the Florida Department of Education, managed school social media accounts and website, attained 501(c)3 status, obtained \$13 million in bridge loan financing for initial land and construction costs, maintained financial records and compliance, managed school enrollment lottery, ensured compliance with local, state, and federal requirements, oversaw construction of 50,000 ft<sup>2</sup> facility, and refinanced bridge loan into tax-exempt bond.

**President**. Jana R. Sayler, CPA, Tallahassee, FL May '12 – present  
Provide business consulting and analysis and tax advice. Prepare trust, S Corporation, foreign bank account reporting, and individual tax returns. Provide bookkeeping services including payroll, monthly financials, audit support, and prepare reports and analysis for clients as needed.

**Tax Staff and Tax Senior**. Thomas Howell Ferguson, P.A., Tallahassee, FL Aug '06 – Feb '11  
Reviewed and prepared tax returns for partnerships, domestic and foreign trusts, S and C Corporations, non-profit organizations, and individuals. Supervised bookkeeping services. Operated as controller for interrelated entities. Provided tax consulting and analysis, reviewed financial statements, prepared and reviewed operating budgets, and managed cash flow needs for multiple domestic and international entities. Performed tax research and other research as needed.

## LICENSE:

- ◆ Florida CPA License #AC51625, 2017 – present
- ◆ Washington CPA License, 2007 – 2022

# JANA R. SAYLER, CPA

## EDUCATION:

**University of Washington**, Foster School of Business's Summer Intensive Program, Seattle, WA  
Certificate in Accounting: Intensive Analysis of Accounting Principles & Practices

**Western Washington University**, Bellingham, WA

Degree: Business Administration, B.A., International Business concentration

Minors: Mathematics, German

Award: Outstanding Graduate, International Business Concentration

Award: Presidential Scholar, Business College

## MEMBERSHIPS AND COMMUNITY SERVICE:

- ◆ Florida School Finance Officers Association, 2024
- ◆ Audit Committee, Leon County Schools, 2024
- ◆ Leaders Fellow, James Madison Institute, 2018 – 2019
- ◆ Finance Chair, Mothers of Preschoolers (MOPS), St. Paul's United Methodist Church, 2015 – 2017
- ◆ International Tax Committee, Florida Institute of Certified Public Accountants, 2009 – 2011
- ◆ Beta Gamma Sigma, Business Honor Society