

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STAFF INFORMATION SYSTEM  
AUTOMATED STAFF DATA ELEMENTS

Year: 2024-25

Data Element Number: **208950**

Data Element Name: **Job Code FTE**

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The full-time equivalency of the job assignment (to the nearest whole percent). For one full-time equivalency, the employee's services are required each working day at least the number of hours equal to the number of hours of a regular working day for that job.

Examples:

100 100% of the employee's time is spent at the reported job assignment.  
050 50% of the employee's time is spent at the reported job assignment.  
000 Substitute teacher, temporary part-time or student employee.

Code	Definition/Example
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Not applicable for this element.

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NOTE: The sum of all job code FTEs for one full-time position should not exceed 100.

**Length:** 3  
**Data Type:** Numeric  
**Year Implemented:** 8990  
**State Standard:** No

**Use Types:**

State Reporting: Yes  
Local Accountability: Yes  
FASTER:  
Migrant Tracking:

**Required Grades:**

**Programs Required:**

**Formats Required:** Staff Additional Job Assignments DB9 31x  
Staff Fiscal Year Salaries DB9 43x  
Staff Payroll Information DB9 30x

**Surveys Required:** Survey 2 Yes  
Survey 3 Yes  
Survey 5 Yes

**Appendixes:** None

**Description of Changes:**

7/1/2019 Added Survey 5 as a required survey period.

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7/1/2019

Added the Staff Fiscal Year Salaries Format as a required reporting  
format