

Edit Error Codes

Adult Test and Performance

The following codes are to be used with error codes listed on the Adult Edit Error Report. Edit errors occur when a value in a field is incorrect. Edits only look at a single format (Demographic, Course, or Test), checking to make sure that each field contains valid data. **The Adult Test record is not required for Survey 11.**

<u>Error Code</u>	<u>Explanation</u>
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| *T1 | Survey Period Code must be “1”, “2”, or “3” and must be correct for the submission period. |
| *T2 | (REVISED 2526) Adult Test Name must be “TAB”, “TBE”, “CAG”, “CLW”, “BSP”, or “BSL”, “GED”, “BL2”, “BP3”, “CG2”, or “CST”. If the Adult Test Name is CAG and Adult Test Subject Content is M, then the Adult Test Date must prior to July 1, 2024. |
| *T3 | Adult Test Subject Content must be “M”, “N”, “R”, “S”, “W”, “T”, “C” or “P”. |
| *T4 | Adult Test Form must be valid for the test reported. |
| *T5 | Adult Test Level must be valid for the test reported. |
| *T7 | Institutional Site must be a three-digit number assigned to the CBO. |
| *T8 | The year submitted must be the fiscal year for which the survey is being submitted. |
| *T9 | Adult Test Score must be within the allowable range for the Adult Test Name, Adult Test Subject Content, Adult Test Form and Adult Test Level and the score must be numeric, HAVE LEADING ZEROS, in a TEXT Excel field.

If the Adult Test Score is Out of Range Low, the score must be numeric, with a leading “1”. If the Adult Test Score is Out of Range High, the score must be numeric, with a leading “9”. See Appendix I. |
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For Example: | |
| The CBO should report a “0” in the first field of the four-character data element followed by the three digit score. For example, if a student receives a score of 485 on the Reading Level M Form 11 test, the CBO would report “0485” for the test score. (If the score had been OOR, then the score for the Reading Level M Form 11 score, for example, would be reported as “1442”). | |
| *T10 | Institutional Site must be a valid number listed on Appendix H based on CBO Number . <i>Note: See Appendix H for a list of valid Institutional Site Numbers.</i> |
| *T11 | The Adult Educational Functioning Level must align with the Adult Test Name, Adult Test Form, Adult Test Subject Content and Adult Test Score in Appendix B. |
| *T12 | Test Identification must be alphanumeric and a length of four characters. If Test Identification is not applicable, 9999 must be submitted. |

- *T13 The **Test Identification Number** must be unique for the **CBO Number, Institutional Site, Student Number Identifier, Survey Period Code, Reporting Year** and **Adult Test Subject Content**. Excluding Test Identification Number equal to 9999. -All duplicate records rejected –
- *T14. **Adult Test Date** must be a valid date that is not in the future and no greater than 3 years from the current reporting year.
- *T16. **(NEW 2526)** If the **Adult Test Name** is CLW, BSL, BSP, then the **Adult Test Date** must be prior to July 1, 2025.
- *T17. **(NEW 2526)** If the **Adult Test Name** is TBE and **Adult Test Form** is A or B, then the **Adult Test Date** must be prior to July 1, 2025.