



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org



TOP-2



Turnaround Option Plan—Step 2(TOP-2) Reassignment/Closure (RC)

~~Polk County Public Schools~~
Griffin Elementary

Due: October 1 for Cycle 1 or January 31 for Cycle 2-4

Form Number TOP-2, RC, incorporated in Rule 6A-1.099811, F.A.C., effective October 2019

Turnaround Option Plan—Step 2 (TOP-2) Reassignment/Closure

Purpose

The purpose of this document is to guide districts to develop a plan for implementation of the turnaround option Reassignment/Closure (RC). The district shall provide the Department with this plan for approval by the State Board of Education (SBE).

Directions

Districts shall complete this Step 2 form for each school for which the district is selecting RC. This completed form must be signed by the superintendent or authorized representative and emailed to BSI@fldoe.org no later than October 1 if this is Cycle 1 or January 31 if Cycle 2-4. The subject line of the email must include district name, school name and TOP-2(RC).

School

In the box below, identify the name and MSID number of the school that will be supported through RC.

School Name/ MSID Number
53-1231 Griffin Elementary

RC Assurances

The district must agree to ALL of the following assurances by checking the boxes below.

Assurance 1: Close and Reassign Students

- The district shall close the school and reassign students to higher-performing schools with a “C” or higher in the district. *A new school does not qualify since it does not have a record of performance.*
- The district shall ensure that students are not assigned to instructional personnel rated as Unsatisfactory or Needs Improvement based on both the three-year aggregated state Value-added Model (VAM) rating, if applicable, and the district evaluation system.

Description of how the district will address Assurance 1: Close and Reassign Students

It would be the decision of the district to close Griffin Elementary, if the school cannot earn a grade of "C" or higher at the end of the 2021-2022 school year. Notification of this decision would be made available to parents and stakeholders at a series of Community Assistance Team (C.A.T.) meetings which will begin in February 2022 and continue in February and April 2022. The students who currently attend Griffin Elementary School will be reassigned to higher performing schools in the current attendance zone that have school grades of "C" or higher. Parents will be notified of their child's reassignment and enrollment into a higher performing school ("C" or higher) in the district with transportation provided. Using the Value-added Model (VAM) rating, PCPS will ensure that those students are assigned to instructional personnel with a VAM rating of highly effective or highly effective. This will be a coordinated effort between the district's Accountability and Assessment team who will receive the VAM data in August, along with the Human Resources staff. Each student transferring into another school based on the closure of Griffin will receive a special code that will be used to ensure they are assigned to teachers with an effective or high effective VAM rating. The tracking of these students will be provided to the FLDOE, Bureau of School Improvement as requested.

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Assurance 2: Monitoring Reassigned Students

The district shall monitor the reassigned students and report their progress to the department for three years on a quarterly basis. Reports shall include attendance, grades and progress monitoring data aligned to Florida’s Standards, the type of intervention and instruction provided to students to address deficiencies (if applicable), as well as the record of all instructional personnel assigned to the students (three-year aggregated state VAM rating, if applicable, and district evaluation rating). The district shall provide quarterly reports to the RED.

Description of how the district will address Assurance 2: Monitoring Reassigned Students

Once the PCPS Board has approved the closure option for Griffin Elementary School, students and their parents will be notified of the district's plan and the reassignment opportunities available to them. At the schedule Community Assessment Team (C.A.T.) and additional scheduled informational meetings will be representatives from the district's Office of School Choice to provide valuable options for parents.

Beginning with the 2022 -2023 school year, and continuing for three consecutive years, the academic progress of the students who previously attended Griffin Elementary School during the 2021-2022 school year will be monitored using the district's data management system. Immediately upon indicators identifying students who may not be progressing as needed, MTSS will be provided along with targeted remediation and/or enrichment support for the identified students.

Assurance 3: Reassignment of Instructional Personnel and Administrators

The district shall ensure that instructional personnel rated as Unsatisfactory or Needs Improvement based on the three-year aggregated state VAM rating are not reassigned to other School Improvement (SI) schools within the district.

The district shall ensure that administrators from a school closed through selection of this turnaround option are not reassigned to other SI schools within the district.

Description of how the district will address Assurance 3: Reassignment of Unsatisfactory Instructional Personnel and Administrators.

The Deputy Superintendent, district's Human Resources Associate Superintendent, and the Regional Assistant Superintendents work closely with School Improvement Office to ensure the selection and transfer in of highly effective and effective instructional personnel for identified vacancies. All potential candidates for hire at a D or F rated are screened to ensure the 3-year aggregate VAM requirements are correct prior to hire, and individuals are not placed until cleared by Human Resources as a result. Principals notify specific Human Resources personnel, dedicated solely to this process prior to any official placement.

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Reassignment/Closure**

Acknowledgement

Check the box that applies to the district selection of RC.

- For Cycle 1, the district acknowledges that the plan is due to the Department by October 1.
- For Cycle 2-4, the district acknowledges that the plan is due to the Department by January 31.

Name and title of person responsible for completing and submission of the TOP-2
Fred Heid, Superintendent
Contact information: email, phone number
Frederick.Heid@polk-fl.net Phone: 863-534-0521
Date submitted to the Bureau of School Improvement
February 16th, 2022
Superintendent Signature (or authorized representative)
<i>Frederick Heid</i>