

BUREAU OF *Federal* EDUCATIONAL PROGRAMS

Survey 3

Overview

The Florida Department of Education (FDOE) conducts surveys of school district student and staff information at scheduled survey times during the reporting year. Survey 3 covers the second 90 days of the 180-day school year and is concurrent with the Full-Time Equivalent (FTE) survey week specified by the Commissioner of Education.

Timeline

Survey Week is when district MIS staff prepare and finalize files for processing.

The Due Date is the date established during the state processing period for district MIS staff to transmit the district's initial files to be included in the processing cycle.

State Processing Period is when district MIS staff transmit initial files (before due date) and batch files that make corrections and edits to the data. Initial files are processed at 8 AM each day, and batch files are processed at 4 PM each day.

At the end of state processing, there is a short moratorium for accepting updates to allow the Office of Funding and Financial Reporting time to recalibrate FTE while the database does not change. Once the system reopens, district MIS staff resume the transmission of batch file submissions up until the **Final Update/Amendment Date**, April 15.

At that time, the system closes, and all data are considered final, and no additional changes may be made. Consequently, it is essential that the district make every effort to ensure the data are as accurate as possible, by the close of the state processing window.

Contact

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Survey Dates

Survey Week: February

Due Date: February

State Processing: February – March

Final Update/Amendment Date: April 15

Refer to [FDOE Database Manual](#) Appendix B, [Survey Dates](#), for specific dates for the most current reporting year.

Frequently Asked Questions

What governs FDOE data collection?

Section 1008.385 (3), Florida Statutes (F.S.) and Rule 6A-1.0014, F.A.C.

What reporting formats are used for each survey?

Refer to [FDOE Database Manual](#), Appendix D, [Data Processing: Input Datasets, Edit Reports and Output Datasets](#) for the reporting formats available for each survey.

Program	Reporting Format	Key Data Elements
Title I, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title II, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title IV, Part A	Student Demographic Information Student Course Schedule	Lunch Status
Title IX, Part A	Federal/State Indicator Status	Homeless Student, PK-12 Homeless Unaccompanied Youth

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